



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday December 9, 2025, Time: 6:00 pm**

**Location: Alleghany Firehouse 105 Plaza Court with conference call option  
for non-board members only.**

Dial-in number (US): (978) 990-5144 Access code: 6919768#

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

**Sign up for meeting notifications by sending an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com)**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated October 14, 2025.
- c) Ratification of Treasury Report and bill payments for October and November 2025.

### 3. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update –
- c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library Report
- e) Park Report

### 4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects:

### 5. New Business (Discussion & Possible Action Items):

- a) Request from GM to bill hourly for all ACWD time (currently GM is donating all admin time with the exception of the flat fee of \$200 for compliance filings and Secretary Duties billed at minimum wage) She proposes that she receive the same hourly rate as bookkeeper (minimum wage plus \$1.00). Effective Jan. 1, 2026.
- b) Request from GM for an hourly increase for State Funded Projects from \$30 per hour to \$35 per hour effective Jan 1, 2026. (State Funded Project time is paid for by the State)
- c) Request to raise the bookkeeper's pay for State Funded projects to \$30 per hour effective Jan 1, 2026. (State Funded Project time is paid for by the State)
- d) Secretary Position Posting. Amber Merhmann needs to resign from the Secretary Position.
- e) Consider transferring money from checking to either Savings or Calif. Class Investment Fund

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

Next regular meeting date January 13, 2026 See you next year! Agenda items: Audit Engagement Letter for FY 25-26

### 7. Adjournment.

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**Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday October 14, 2025, Meeting was held at the Alleghany Firehouse. Nobody called in on the conference call.**

**1. Call to Order & Establish a Quorum** The meeting was called to order by Vice President Burns Tenney at 6:10 p.m.

Directors present: Brianne Price, Robbin DeWeese and Burns Tenney were present. Present also were G.M. Rae Bell Arbogast and CWO Eddie Snyder. Secretary Amber Mehrmann was present and took minutes. Tobyn Mehrmann was absent.

**2. Consent Calendar:**

Robbin DeWeese made the motion to approve the consent calendar and Brianne Price 2<sup>nd</sup>.  
**Ayes: Brianne Price, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Tobyn Mehrmann Abstain: 0 Vacatn: 1**

**3. Information/Discussion Items**

**a) Correspondence:** None

**b) SRF Project Update:** Information was in the packet. Just waiting on the tank to cure.

**c) Board/Staff Reports: *CWO and GM Reports***

G.M. Rae Bell: On October 8<sup>th</sup>, she inquired with the Sierra County Clerk-Recorder's office if ACWD could consolidate with this year's November Special Election to try filling the board seat vacancy. The short answer was 'no'.

If ACWD wanted to, we could ask to consolidate with the Primary Election in June of 2026, but we would still have to do another election with the regular election the following November because that is when some of the existing terms end. The last election cost ACWD \$180 (it would be more if we had more candidates than open seats). In my opinion we should just wait until the next regular election, but I wanted to make the board aware of this in case there is a difference of opinion.

CWO Eddie Snyder: The water samples came back clean.

~The total finished water production for June was 218,480 gallons. The spring flow from the manifold (raw water) GPM: 50

~There is now an uninterrupted power supply back online. Eddie ordered parts and fixed it.

~He got all of the parts for the transducer for the back-up tanks. He and Burns will be working with Ed Dobos a consultant who is volunteering his time, to get it hooked up.

~Eddie is waiting for the tank to cure to be able to fill it. He also sent an email to Terry to ask them if they need an extra sample drawn when the tanks are switched.

**d) Historical Church/Library Report:** Need to address the power issue in the building. Rae Bell is going to have David Arbogast check the breaker on the church and go from there.

e) **Park Report:** Water will be shut off on October 15.

#### **4. Unfinished Business**

- a) **Customer Accounts/Billings/Disconnects:** No report available. Going forward the report will be for the previous month ending on the 15<sup>th</sup>. With the new billing system it is difficult to get the current data on short notice.

#### **5. New Business**

- a) **Final Budget Adoption** Public Hearing Starts at 6:20 and ends at 6:45. Robbin DeWeese made a motion to approve budget as presented and Brianne Price 2<sup>nd</sup>. **Ayes: Brianne Price, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Tobyn Mehrmann Abstain: 0 Vacant: 1**
- b) **Authorize Rae Bell to sign audit engagement letter for FY 24-25 with CPA Firm Boden, Klein and Sneesby.** Robbin Deweese made a motion to approve and Brianne Price 2nds. **Ayes: Brianne Price, Robbin DeWeese and Burns Tenney Nays: 0 Absent: Tobyn Mehrmann Abstain: 0 Vacant: 1**

**6) Public Response Time:** None.

#### **7) Next meeting date, items for next agenda and adjournment:**

Next meeting is scheduled for Nov.11th at 6:00 P.M. Burns and Rae Bell cannot attend. Rae Bell suggested cancelling the November meeting but everyone chose to wait and see.

There being no further business the meeting was adjourned at 6:50 P.M.

Respectfully Submitted:

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Amber Mehrmann, Secretary

## October 2025

Beginning Balance	\$	6,001.15
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Date	From:	For:	Amount
10/13	State + MGE	\$50,793.01 Cathodic protection project + \$10,890.00 water bill MGE Underground	\$ 61,683.01
10/17	Customers	metered water sales	\$ 3,503.93
10/31	Sierra County Auditor	Final Tax Payment for Fiscal Year 24-25	\$ 1,495.56

<b>Deposits Total</b>	<b>\$ 66,682.50</b>
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Ck #	Date	To:	For:		
6016	10/10	Thompson Tank		\$	445.00
6017	10/10	Immense Impact	yearly website hosting	\$	560.00
6018	10/15	AT&T		\$	120.05
6019	10/15	B&C	supplies & maintenance	\$	37.41
6020	10/15	Cranmer Engineering	Water tests	\$	220.00
6021	10/15	Sanbell	Cathodic Protection Project	\$	47,267.00
6022	10/21	Rae Bell Arbogast	Cathodic Protection Project - Gross \$637.50	\$	578.73
6023	10/21	Edda Snyder	Bookkeeper Sept Bill - Gross \$392.50 - CP Project + RSIP = \$112.50	\$	362.48
6024	10/21	Edward Snyder	CWO Sept Bill - Gross \$1561.38 - CP Project = \$886.38	\$	1,466.93
EFT	10/31	EDD	payroll taxes	\$	8.03
EFT	10/31	EDD	payroll taxes	\$	131.67
6025	10/31	United States Treasury	payroll taxes 941 Q3	\$	1,429.28

<b>Expenditures/Transfers Total</b>	<b>\$ 52,626.58</b>
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<b>End Main Checking Account Balance</b>	<b>\$ 20,057.07</b>
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<b>RESERVE FUND SAVINGS ACCOUNT (reconciled quarterly)</b>		For:
Start	\$ 4,917.09	
Interest earned	\$ 0.68	
Deposits		
Withdrawals		
<b>Ending balance</b>	<b>\$ 4,917.77</b>	
\$1,000 of savings is allocated to Equip. Maint. - remainder is Contingency		

<b>California Class Contingency Fund Portion</b>		<b>California Class Historical Church</b>		
Cont. Fund Beg. Balance	\$ 5,115.32	Historical Church Fund Beg. Balance	\$ 5,114.07	
Interest earned	18.20	Interest earned	\$ 18.19	
In or out description here		In or out description here		
<b>CA Class Cont. Fund end</b>	<b>\$ 5,133.52</b>	<b>CA Class Historical Church end</b>	<b>\$ 5,132.26</b>	
California Class Investment Fund Month End Total Balance		\$ 10,265.78		

### NON-ENTERPRISE Checking (Historical Church, Library & Park)

**Beginning Balance \$ 3,127.02**

[illegible]

Ck #      Date      To:      For:

Expenditures Total \$ -

PETTY CASH		For:	Ending Non-enterprise Tri-Counties Balance		\$ 3,127.02
START	\$ 319.75		Add CA Class		\$ 5,132.26
In			Ending Non-enterprise Account Balance		\$ 8,259.28
Out					
END	\$ 319.75				

Water Enterprise Total Funds	
Main Checking	\$20,057.07
Reserves	\$10,051.29
Cash	\$319.75
<b>Balance</b>	<b>\$30,428.11</b>

Prepared by Edda Snyder  
Verified against QB and Bank Statements by:

<b>Non-enterprise break-down.</b>	
Historical Church Balance	\$6,308.28
Library Balance	\$1,094.74
Park Balance	\$856.26
<b>Balance</b>	<b>\$8,259.28</b>

## Alleghany County Water District

Treasury Report

November 2025

## MAIN CHECKING ACCOUNT

Beginning Balance \$ 20,057.07

## Deposits

Date	From:	For:	Amount
11/21	Customers	Metered Water Sales	\$ 1,690.00

Deposits Total \$ 1,690.00

## Expenditures

Ck #	Date	To:	For:	
1181	11/3	Amber Mehrmann	Secretary December 2024 thru October 2025	\$ 198.00
EFT	11/5	Tri-Counties Credit Card	\$63.80 Supplies + Postage, \$42.43 glue for Library	\$ 105.98
6026	11/12	Edda Snyder	Bookkeeper October Bill - Gross \$138.75	\$ 128.14
6027	11/12	Edward Snyder	CWO October Bill - Gross \$710.25 - \$104.25 Catholic Protection Project	\$ 660.24
EFT	11/21	PG&E Pumphouse		\$ 266.71
6028	11/25	AT&T		\$ 59.81
6029	11/25	B&C	Supplies and maintenance	\$ 6.53
6030	11/25	Cranmer Engineering	Water tests	\$ 165.00
6031	11/25	Rae Bell	reimburse QB payroll ACWD subscription April through Oct 2025	\$ 119.00

Expenditures/Transfers Total \$ 1,709.41

End Main Checking Account Balance \$ 20,037.66

RESERVE FUND SAVINGS ACCOUNT (reconciled quarterly)		For:	
Start	\$ 4,917.77		
Interest earned			
Deposits			
Withdrawals			
Ending balance	\$ 4,917.77		
\$1,000 of savings is allocated to Equip. Maint. - remainder is Contingency			

## California Class Investment Fund

California Class Contingency Fund Portion		California Class Historical Church	
Cont. Fund Beg. Balance	\$ 5,133.52	Historical Church Fund Beg. Balance	\$ 5,132.26
Interest earned	\$ 17.04	Interest earned	\$ 17.03
In or out description here		In or out description here	
CA Class Cont. Fund end	\$ 5,150.56	CA Class Historical Church end	\$ 5,149.29
California Class Investment Fund Month End Total Balance		\$ 10,299.85	

## NON-ENTERPRISE Checking (Historical Church, Library &amp; Park)

Beginning Balance \$ 3,127.02

## Deposits

Date	From:	For:	Amount
11/21	Sierra County Tax Collector	Library Rent	\$ 1,500.00

Deposits Total \$ 1,500.00

## Expenditures/Transfers

Ck #	Date	To:	For:
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Expenditures Total \$ -

PETTY CASH		For:	
START	\$ 319.75		Ending Non-enterprise Tri-Counties Balance \$ 4,627.02
In			Add CA Class \$ 5,149.29
Out			Ending Non-enterprise Account Balance \$ 9,776.31
END	\$ 319.75		

Water Enterprise Total Funds	
Main Checking	\$20,037.66
Reserves	\$10,068.33
Cash	\$319.75
Balance	\$30,425.74

Prepared by Edda Snyder  
Verified against QB and Bank Statements by:

x

Non-enterprise break-down.	
Historical Church Balance	\$7,825.31
Library Balance	\$1,094.74
Park Balance	\$856.26
Balance	\$9,776.31

**~ State Revolving Fund (SRF) Projects Update ~**  
**Meeting Date: 12/9/2025** Prepared by Rae Bell Arbogast GM

**1. Ram Spring Improvement Project (RSIP) Project ID 4600012-008C**

This is a continuation of Planning Project ID 4600012-0008P started in 2015 and completed 12/31/2020.

**Funding Agreement dated 10/12/2023 ~ Estimated completion date: ~ 2/28/2028**

**Budget: Up to \$1.5 Million**

**Primary objective:** To reconfigure the Ram Spring Pumphouse and facilities to accommodate and protect the driven pipes that were installed in May of 2017 as part of the planning project.

**Other objectives:** To build a 12' x16' building at the Ram Spring that can be used as a "sample lab" and to store district tools and records. To upgrade all residential water meters under a special program for that purpose. To update the stand-by generator and pumps that are over 30 years old.

**Progress since the last ACWD Board meeting:**

- The 8<sup>th</sup> disbursement request was submitted on 12/4/2025 in the amount of \$2,033. This was for Bridge Loan Interest and a permit fee of \$563 that ACWD already paid, plus \$301 in staff time. Sanbell did not bill anything. The State has advised ACWD to bill monthly rather than quarterly from now on.
- RCAC Bridge Loan #1135-ALLE-01: No additional draws have been made.

**2. Water Tank Repair Project:**

This project is to repair the water tank that was put in service in November of 2018 and that was still under warranty when it failed. This project has two main parts: 1. The warranty repair work, to be completed by the original contractor Thompson Tank (not funded by SRF) 2. The Technical Assistance Request was awarded to Coleman Engineering to oversee the repair work. (Funded by SRF)

**Status since last ACWD Board meeting:** The warranty repair work is complete and ACWD has contacted our Attorney to write a letter notifying the contractor.

**Tank failure timeline** Tank put in service Dec. 2018. 1-year warranty inspection done in Jan. 2020 found problem with rusting bolts in floor, bolts repaired in June of 2020. Tank started leaking and failure discovered: 10/30/2021 Tank drained and inspected mid-November 2021. First Technical Assistance (TA) request submitted to State Dec. 2021 and approved in Jan. of 2022 with RCAC as the TA provider. TA report provided in Dec of 2022 concluded electrolysis (dissimilar metals in contact) was the main cause of corrosion but was inconclusive as to cause of sealant failure. Warranty claim letter prepared by ACWD attorney Marsh Burch and submitted to BRCO contractors 3/17/2023. Second TA request approved May 13, 2023 with Coleman Engineering as the TA provider to oversee the repair work. Repair work scheduled for late April 2024 to avoid winter weather, started on 4/30 tank partially filled at end of July, leaks noted and report made to attorney and BRCO contractors, tank being kept partially full as long as leaks don't worsen until fire danger subsides. Water leaks below 23 feet mark stopped. Bolt holes above that level for the ladder no longer leaking as of 12/14/2024, tank filled to top, 6/23/2025 tank drained and opened in anticipation of Cathodic Equipment Installation, small rust spots on some bolts, Thompson Tank onsite 6/30/2025 to touch up. After additional Cathodic Protection Equipment was installed in August of 2025, Bay Area Consulting Consultants performed an inspection of the entire tank finishing on Aug 13. 2025. They found a lot of "holidays" (gaps in the paint) plus many small corrosion spots and marked them for repair. Thompson Tank came back on site to do tank repairs on Sept 15, 2025 with another independent tank inspection company (CSI) overseeing the repair work. The repair work was completed on Sept. 22, 2025. Everything was allowed to cure for one month. CSI came back onsite to test the Manus Bond (black sealant) on 10/23/2025 to make sure that it was properly cured. It

was cured but there was a small amount of uncured material smeared around some of the seams. Thompson Tank came back on site Nov. 5<sup>th</sup> and 6<sup>th</sup> and cleaned every panel with ACWD's oversight. After that ACWD began the process of filling the tank and putting it back in service. After the tank was full, on Nov 20<sup>th</sup> and 21<sup>st</sup> the New Cathodic Protection Equipment was energized and tested. The numbers indicate that the level of protection is more than adequate.

**3. Cathodic Protection Project (CP)** This project is to add cathodic protection to the water tank that was not included in the original design (other than the coating which was supposed to provide protection). A grant from the State's Urgent Needs program, for \$110,000 for this project was approved on November 16, 2023. Due to anticipated budget shortfalls, and to add money for ACWD to administer the grant, a request for additional funding in the amount of \$40,000 was submitted on October 17, 2024. Total revised budget \$150,000. Additional funding was approved on March 17, 2025. A further request for additional funding is in the works.

#### **Update since last meeting:**

The Cathodic Protection Equipment was activated on November 20<sup>th</sup> and 21<sup>st</sup>. Edward is waiting for the VOC test results before he puts the tank back in service.

ACWD has requested an additional \$101,320 from the Urgent Needs Program. Added to the already approved \$150,00 this will bring the total budget to \$251,320. The State estimates 3 months and as we all know, there is no guarantee that it will be approved, but all indications are that they will approve it. The dollar amount grew from what was requested last June because of the multiple independent inspections that ACWD requested. Thompson Tank did all related repair work under the warranty and did not charge for any of it.

On Dec. 4, 2025 ACWD requested \$99,814.39 on the Bridge Loan to pay the engineer and contractors while the request for more funds is being processed. The interest can be billed to the CP Project while we wait for approval on the request for more money. The current budget does include a line item for Bridge Loan Fees and Interest of up to \$10,000 with \$3,608.55 or 36% already billed through 11/30/2025. RCAC says that the remaining amount should be more than adequate to cover the interest for the next three or four months.

ACWD is covering 47 hours of Edward's time at prevailing wage (\$52.14) until the request for more money is processed. This comes to about \$2,720 with payroll taxes. The current budget line item for ACWD staffing is maxed out so we must wait for the additional funding before we can bill the rest. Edda and I will have a little more time too, to process the paperwork, but that is it for Edward.

On December 4, 2025 ACWD submitted the 5<sup>th</sup> disbursement request for this project in the amount of \$3,863.12. This maxed out the ACWD Staffing Line Item and ACWD only had \$104.74 in interest to bill for the bridge loan.

**Disclaimer** "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."