

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday July 12, 2022 Meeting was held over phone and at Fire Station 1.**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:09 pm. Directors present: Tobyne Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer. CWO Bruce Coons and AWO Edward Snyder; GM Rae Bell, and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney

2. Consent Calendar:

Motion was made to approve the consent calendar by Robbin DeWeese and Coral Spencer 2nd
**.Ayes: Tobyne Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0
Absent: 0 Abstain: 0**

3. Information/Discussion Items

a) Correspondence: Included in writing on the GM report.

b) SRF Projects Update: The Audit that was conducted is in the G.M.'s report.
~ The hiring of an engineer is all that is holding up the funding agreement.

c) Board/Staff Reports: *CWO and GM Report:*

CWO: Edward reported that the total finished water produced in June was 393,710 gallons and the average raw water flow Gallons per Minute were 62 gallons.

~Bruce has been out of commission due to some health issues, so Edward has been filling his shoes and taking care of the tanks.

~Edward said the tank got patched, but he wasn't overly impressed with the patch job that was done. The workers left loose bolts, and trash in the tank when they were done. Edda came and helped Edward finish cleaning out and sterilizing the tank before he filled it.

~Edward also stated that he was very thankful for Ned lending him a generator to help clean out the tank, as the power was out.

~The tank was filled on the 10th of July and the water tests all came back negative.

~ The smaller tanks will have to be monitored closely to make sure the water levels don't get, too, low.

~The SCADA system is working as well as it ever has. Rae Bell is trying to find a new SCADA vendor as Aqua Sierra has not provided satisfactory service and is having a high employee turnover.

~The state Division of Drinking Water inspector, Nick, came and did his annual inspection. He did not find any violations. He was consulted again about putting the big tank into service temporarily and he said that everything is looking good.

~A really serious house leak almost drained the tank in June, but was fixed quickly.

G.M.: Rae Bell's report is in writing. She also wanted to thank Edward and Edda for getting the tank up and running. She authorized Edda to be paid a minimum hourly wage for helping Edward.

d) Historical Church/Library Report: Nothing to report.

e) **Park Report:** Ned got the rope up on the flag pole and Bruce was able to put up the flag.

4. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** There is one delinquent customer that Rae Bell is working on getting financial assistance for. She forgot to ask Edda about other delinquent accounts before the meeting.

b) **There is still a position vacant on the board.**

c) **Ordinances:**

~Policy #102

~If this policy is adopted, it would mean prioritizing the operation fund. It says that this fund would maintain a minimum balance of \$3500 at all times.

~In order to keep this balance there may have to be money pulled out of the Contingency fund.

~It was posed that at the next meeting we should vote to allow Edda, the treasurer, to be able to move money from the contingency fund to the Operation fund in order to uphold the \$3500 balance required.

~It would also separate the church and library funds, but still keep one bank account.

Rae Bell reported that Policy 601 was not ready. She needed more time to work on it.

~After further discussion a motion was made to table both draft policies.

Nancy Finney made the motion and Coral Spencer 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

d) **Adopt the preliminary Budget:** Coral Spencer made the motion to adopt the preliminary budget as presented and Nancy Finney 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

e) **Job Descriptions:** There is nothing new to report.

5. New Business

a.) Renew Amber Mehrmann's contract for services. Nancy Finney made the motion and Coral Spencer 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

Renew Rae Bell as G.M. Rae Bell requested that there be some changes made to her contract. She would like a flat rate \$200 a year payment added for filling out mandatory reports. Due to the amount of time it takes to do all of this paperwork, the board deemed this a fair request.

Coral Spencer made the motion and Robbin DeWeese 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

b) There was another request to raise Edda Snyder's (bookkeeper) salary by \$25, raising her wage to \$200 per month. Robbin DeWeese made the motion and Coral Spencer 2nd **Ayes:**

Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0

c) Resolution #117 was asked to be adopted, which would consolidate elections with Sierra County. Coral Spencer made the motion and Nancy Finney 2nd. **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

d) Ordinance #37 was presented to confirm the new water rates. Coral Spencer made the motion and Nancy Finny 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

~The rate change will be reflected on next month's bills.

e) No committee was appointed since Policy 601 was not adopted.

f) The library lease of the historical church is up. A motion was made by Nancy Finney to have Tobyn sign the lease Coral Spencer 2nd **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place August 9, 2022 at 6:00 P.M. at Station 2

There is still a Board Vacancy open to anyone who is registered to vote.

There being no further business before the Board, the meeting was adjourned at: 7:06 P.M.

Minutes respectfully submitted,

Amber Mehrmann, Secretary