



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT Date: Tuesday January 12, 2021 Time: 6:00 pm PHONE CONFERENCE

Dial-in number (US): (978) 990-5144

Access code: 6919768#

All meeting documents available online: alleghanywater.org

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated December 8, 2020
- c) Ratification of Treasury Report and bill payments for the month of December 2020.

3. Information/Discussion Items:

- a) Correspondence – list provided in writing as part of GM report
- b) SRF Projects Update – written report in packet
- c) Board/Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report – Closed due to COVID-19
- e) Park report – Received \$600 from PG&E for park use as community resource center.

4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: Two ten-day notices issued in December, both paid.
- b) Ordinances, Policies & Procedures and Bylaws: Draft job descriptions for input/approval
- c) Status of Legal Opinion request to CSDA
- d) Revisit remote meeting hardship as discussed last month.

5. New Business (Discussion & Possible Action Items):

- a) Accept letter of resignation Laurence "Gus" Tenney, declare vacant seat.
- b) Appoint officers for calendar year 2021.
- c) Increase in minimum wage effective Jan 1st: For employers with less than 25 employees it is now \$13 per hour. Edward Snyder's hourly rate needs to be updated accordingly.
- d) Audit opinion letter and acceptance of audit results for Fiscal year 19-20. Reports posted online.

6. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws, complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

7. Next meeting date, Items for next Agenda & Adjournment.

Next regular meeting, February 9, 2021 6:00 pm location TBD due to Covid-19 Next meeting agenda items:

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