

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday July 20, 2021 Meeting was over the phone**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:08 pm. Directors present: Tobyne Mehrmann, Nancy Finney, and Robbin DeWeese, Absent Coral Spencer . CWO Bruce Coons; GM Rae Bell, and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney

2. Consent Calendar:

a.) A motion to approve the consent calendar was made with corrections to the minutes by Robbin DeWeese and Nancy Finney 2nd Ayes: Tobyne Mehrmann, Nancy Finney, and Robbin DeWeese Nays: 0 Absent: Coral Spencer Abstain: 0

3. Information/Discussion Items

a) Correspondence: In the G.M.'s Report.

b) SRF Projects Update: Any updates are in writing in the packet.

c) Board/Staff Reports: CWO and GM Report:

CWO: Bruce reported that the total finished water produced was 274,130 gallons in June and the average raw water flow Gallons per Minute are 72 gallons. The water test results all came back negative. Bruce fixed a leak for one of our customers. Weed eating was done at the pump house.

G.M report was provided in writing.

Vicky asked if the rate analysis was done regularly. Rae explained that the State funding division for the projects requires an analysis that is less than 5 years old. If the district had to pay for the analysis it would cost about \$8000 but the State Revolving Fund is picking up the cost as part of the Technical Assistance being provided for the funding application for the Ram Spring improvement project.

d) Historical Church/Library Report: Some shelves were donated to the library.

e) Park Report: Rae found some new flags

4. Unfinished Business

a) Customer Accounts/Billings/Disconnects: There was one ten day notice.

b) A draft capitalization policy was included in the packets. After a discussion a motion was made to approve the policy as presented. Robbin made the motion to approve and Tobyne 2nd Ayes: Tobyne Mehrmann, Nancy Finney, and Robbin DeWeese Nays: 0 Absent: Coral Spencer Abstain: 0

c) No applications have been received for the board vacancy.

d) Board members need to make sure to get your Ethics and harassment training finished

5. New Business

a.) The library rental agreement is the same, for an extension for another year. Robbin DeWeese made the motion to approve the extension and Nancy Finney 2nd Ayes: Tobyn Mehrmann, Nancy Finney, and Robbin DeWeese Nays: 0 Absent: Coral Spencer Abstain: 0

b) The adoption of Resolution 112 was brought to the board, this would activate the Drought Response Plan #35 There was also a discussion of how to conserve water. Vicky mentioned using a container to catch water when washing hands, rinsing dishes and other gray water to use to water plants; To try to keep showers short and not let water leak or run for long periods of time.

The motion to adopt Resolution 112 was made by Nancy Finney and Robbyn DeWeese 2nd Ayes: Tobyn Mehrmann, Nancy Finney, and Robbin DeWeese Nays: 0 Absent: Coral Spencer Abstain: 0

c) Renewal has come up for General Manager and Secretary positions.

It was noted that the updated job descriptions still need to be approved. Rae and Nancy are supposed to go over them and come back with a recommendation.

The vote was put up to renew Rae Bell as General Manager (Amber Mehrmann could not be voted in as Secretary as there was not enough of a quorum for the vote.) The secretary contract was tabled until next meeting. The motion was made by Robbin DeWeese and Nancy Finney 2nd Ayes: Tobyn Mehrmann, Nancy Finney, and Robbin DeWeese Nays: 0 Absent: Coral Spencer Abstain: 0

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place September 14, 2021 at 6:00 P.M. by phone. Adoption of the final budget and Amber's contract extension will be on the agenda.

There is still a Board Vacancy open to anyone who is registered to vote. There being no further business before the Board, the meeting was adjourned at: 6:49 P.M.

Minutes respectfully submitted,

Amber Mehrmann, Secretary