

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday October 11, 2022 Meeting was held at Fire House 1**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:06 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer. CWO Bruce Coons and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney. G.M. Rae Bell was absent.

2. Consent Calendar:

Motion was made to approve the consent calendar by Nancy Finney and Coral Spencer 2nd.
**.Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0
Absent: 0 Abstain: 0**

3. Information/Discussion Items

a) Correspondence: None

b) SRF Projects Update: There was nothing to report.

c) Board/Staff Reports: CWO and GM Report:

CWO: Bruce Coons reported that the Total water pumped was 179.440 gallons and the Gallons per minute were at 49 gallons.

~ Both of the water tests came back negative.

~There has been some difficulties with the chlorine pumps, they seem to be failing. There is a back up pump, but that one is also not working properly. Bruce ordered a new pump and is confident that everything will be back up to state compliance once it is installed.

d) Historical Church/Library Report: Nothing to report.

e) Park Report: Nothing to report.

4. Unfinished Business

a) Customer Accounts/Billings/Disconnects: One overdue account escalated to a 48-hour notice and it was paid. Two other accounts with medical considerations are way overdue.

b) There is still a position vacant on the board

5. New Business

a) Adoption of Resolution #118: After discussion the board made a motion to adopt Resolution 118 as presented. Robbin DeWeese made the motion to approve and Nancy Finney 2nd.
**Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0
Absent: 0 Abstain: 0**

b) Adoption of Resolution #119: This resolution to open a Reserve Fund Savings Account; was discussed and tabled for a later date.

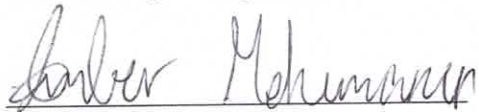
6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place November 8, 2022 at 6:00 P.M. at Station 1
There is still a Board Vacancy open to anyone who is registered to vote.

There being no further business before the Board, the meeting was adjourned at: 6:15 P.M.

Minutes respectfully submitted,



Amber Mehrmann, Secretary



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday October 11, 2022 Time: 6:00 pm

Location: Fire Station 1, 105 Plaza Court, Alleghany and by conference call. Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: alleghanywater.org

Send an email to: alleghanywater@gmail.com for meeting notices.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum
2. Consent Calendar
 - a) Approve agenda
 - b) Reading and approval of the minutes for the regular meeting dated September 13, 2022.
 - c) Ratification of Treasury Report and bill payments for September 2022.
3. Information/Discussion Items:
 - a) Correspondence –
 - b) SRF Projects Update – item under “new business”
 - c) Board/Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
 - d) Historical Church/Library report –
 - e) Park report
4. Unfinished Business (Discussion & Possible Action Items):
 - a) Customer Accounts/Billings/Disconnects: One overdue account escalated to a 48-hour notice and it was paid. Two other accounts with medical considerations are way overdue.
 - b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
 - c) Status of vacancy on the board and election:
5. New Business (Discussion & Possible Action Items):
 - a) Consider adoption of resolution #118 to select Coleman Engineering for the Ram Spring Improvement Project (RSIP)
 - b) Consider adoption of resolution #119 to open a Reserve Fund Savings Account at tri-counties bank.

6. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date November 8, 2022. Agenda items:

7. Adjournment.

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Alleghany County Water District

RESOLUTION NUMBER 118

A RESOLUTION TO APPOINT COLEMAN ENGINEERING AS CONSULTING ENGINEER FOR THE RAM SPRING IMPROVEMENT PROJECT

WHEREAS,

1. Alleghany County Water District (ACWD) is a public agency in Sierra County, California that provides water to the community of Alleghany for both domestic use and fire prevention.
2. ACWD completed Planning Project # 4300012-008P funded by the State Water Resources Control Board (SWRCB) and has developed the subsequent construction project named "The Ram Spring Improvement Project".
3. The Board of Directors of ACWD also recently adopted Policy #601 to guide the qualification based selection process for hiring outside consultants.
4. ACWD needs an engineering firm for the Ram Spring Construction Project and other related tasks as outlined in the Request for Proposals published on 8/11/2022.
5. ACWD has followed the steps as outlined in Policy #601 for finding an engineer. The Engineer Selection Committee recommends to the ACWD Board of Directors that Coleman Engineering be appointed as the consulting engineer for the Ram Spring Improvement Project.
6. Coleman Engineering is willing to incur project related costs on behalf of ACWD and be paid for their services after ACWD is paid by the SWRCB Funding Division, provided that a funding agreement is executed between ACWD and SWRCB.

THEREFORE, BE IT RESOLVED by the Alleghany County Water District Board of Directors to affirm the decision of the Selection Committee to negotiate a contract for services with Coleman Engineering.

BE IT FURTHER RESOLVED THAT the General Manager is instructed to work with Coleman Engineering and the State Water Resources Control Division Dept. of Finance to negotiate a contract for services between ACWD and Coleman Engineering. The contract, as negotiated and after review by ACWD's attorney, will be presented to the ACWD board for approval.

PASSED & ADOPTED by the Board of Directors of Alleghany County Water District on the 11th day of October 2022 by the following vote:

Ayes: Noes Abstain: Absent: Vacant: one

Tobyn Mehrmann, President

ATTEST:

By: Amber Mehrmann, Secretary

Alleghany County Water District

RESOLUTION NUMBER 119

A RESOLUTION TO OPEN A RESERVE FUND SAVINGS ACCOUNT AT TRI-COUNTIES BANK

WHEREAS,

1. Alleghany County Water District (ACWD) is a public agency in Sierra County, California that provides water to the community of Alleghany for both domestic use and fire prevention.
2. The Board of Directors of ACWD recently adopted changes to Policy # 102 Reserve Funds, that call for the establishment of a new savings account to be designated for the main-enterprise reserve funds.
3. ACWD holds bank accounts at tri-counties bank, 305 Railroad Avenue, Nevada City, California.
4. The authorized signors on this account shall be: Rae Bell Arbogast, Tobyn Mehrmann, and Robbin DeWeese.
5. Online access with the ability to transfer funds for this account shall be given to ACWD Bookkeeper Edda Anne Snyder and ACWD General Manager, Rae Bell Arbogast.

THEREFORE, BE IT RESOLVED by the Alleghany County Water District Board of Directors that the General Manager is directed to open said savings account at tri-counties bank.

BE IT FURTHER RESOLVED THAT the General Manager is instructed to transfer the reserve fund balance, currently held in the main-checking account, and listed on the monthly treasury reports, to the new savings account once the new savings account is open.

PASSED & ADOPTED by the Board of Directors of Alleghany County Water District on the 11th day of October 2022 by the following vote:

Ayes: Noes Abstain: Absent: Vacant: one

ATTEST:

Tobyn Mehrmann, President

By: Amber Mehrmann, Secretary



Allegheny County Water District
 Treasury Report September 2022

MAIN CHECKING ACCOUNT **Beginning Balance \$ 16,024.81**

Deposits			Amount
Date	From:	For:	
Deposits Total \$			-

Expenditures				
Ck #	Date	To:	For:	
EFT	9/7	Tri-Counties Credit Card	Supplies & Small Tools	\$ 240.54
5738	9/7	Edda Snyder	Bookkeeper August Bill - Gross \$200	\$ 184.70
5739	9/7	Edward Snyder	WDA August Bill - Gross \$446.80	\$ 416.20
5740	9/22	Bruce Coons	WDO September Bill - Gross \$300	\$ 219.93
EFT	9/29	PG&E	Pumphouse	\$ 152.17
EFT	9/29	PG&E	Tank Site	\$ 17.69
EFT	9/30	State Fund	Worker's compensation ins. Additional premium August 2021 thru August 2022	\$ 967.22
Expenditures Total \$				2,198.45

RESERVE FUND WATER OPERATION	
Contingency Fund	\$ 14,500.00
Equip. Maint. Fund	\$ 1,000.00
TOTAL	\$ 15,500.00

Ending Main Account Balance	\$ 13,826.36
Less Reserve Fund	(15,500.00)
Plus Undeposited Funds	\$ 4,111.41
Available Funds	\$ 2,437.77

NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park) **Beginning Balance \$ 10,024.54**

Deposits			Amount
Date	From:	For:	
Deposits Total \$			-

Expenditures				
Ck #	Date	To:	For:	
EFT	9/29	PG&E	Historical Church	\$ 10.51
Expenditures Total \$				10.51

Report Prepared by Edda Snyder
 Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 10,014.03

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Historical Church Balance	\$ 5,892.00
Library Balance	\$ 2,000.00
Park Balance	\$ 2,122.03
Balance	\$ 10,014.03