

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday May 8, 2018 Alleghany Firehouse, 105 Plaza Court Alleghany**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:05 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Gus Tenney. Secretary Amber Mehrmann was present and took minutes. Staff Present: General Manager Rae Bell Arbogast, Water Treatment Operator Bruce Coons (arrived after consent calendar), Water Distribution Operator Edward Snyder & Bookkeeper Edda Snyder. Public present: Ernest Finney, Jan Sticha, Vicky Tenney and Coral Spencer.

2. Consent Calendar

A motion was made to suspend the reading of the minutes, to wait for everyone to arrive and to approve the remainder of the consent calendar by Nancy Finney, Gus Tenney 2nd. Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.

3. Public Response None

4. Information/Discussion Items

a) Correspondence:

Incoming: 1. Notice of annual meeting from Calif. Rural Water Association 2. Special District Leadership Foundation (SDLF) regarding their "District of Distinction" accreditation program. 3. Fully executed funding agreement for water tank project. 4. Notification of award for website Scholarship from SDLF 5. Application for board vacancy from Ernest Finney 6. Application for board vacancy from Coral Spencer

Outgoing: 1. Website grant application sent to SDLF after verifying that no commitment is required.

b) SRF Projects Update : Written report attached to these minutes. An additional update was provided: The results of the 3rd Microscopic Particulate Analysis (MPA) on the driven pipes arrived and they came back with no indication of surface contamination. A few secondary indicators were of no concern to the State inspector as he said they are not unusual in ground water.

c) Board Member or Special Committee Reports: There weren't any.

d) Staff Reports: Written *General Manager's report* attached to these minutes.

Water Treatment Operator Report: Everything is looking good. Eddie Snyder is finishing up with weed block fabric at the pump house. There was a positive Coliform hit on the raw water for May and a repeat test will be done. The repeat test will be enumerated rather than absent/present. E.Coli was absent. The finished water sample for total Coliform and e.coli was absent for May as were both samples for April (raw and finished). The average G.P.M. from the driven pipes was 87.4 for April, which has come down from the last report. It may drop more and is predicted to be at 50-60 G.P.M. in August.

e) Historical Church/Library Report: There was nothing new to report.

f) Park Report: Nancy Finney had a question about how the Park expenses are paid. Rae Bell explained that currently all park expenses are being paid out of the non-enterprise account park

fund. This money has come from fundraising specifically for the Park. It was asked if the District gets any money to pay for the park and Rae explained that unlike the Historical Church which cannot be co-mingled with the water operation Parks are in the scope of the Water District's authority and in the past the General Fund was used to pay for park expenses. However; this is no longer the case. The water operation accounting is being kept separate.

There was a question about the \$5,000 in tax revenue that the district gets each year, if that was for the Park. Rae explained that the tax money can be spent however the board determines it should be spent to operate the district. It is being kept in the water operation (main) budget.

It was reported that Shaun Felton donated seven maple trees to the park for shade trees. They were planted in memory of Lesley Baker and Faris Dolgoff. Debbie McDaniel also donated a sugar pine in honor of Faris. Rae oversaw the planting of the trees. Gus had a question about who has the authority to decide where the trees are planted. He suggested that moving forward the entire board should be involved in Park decisions. Rae reminded everybody that ultimately the County owns the park and needs to approve additions as well, and that the need for shade trees had been discussed many times in the last several years. Gus' point is a good one as we don't want just anybody planting things just anywhere.

Approval of the April 10th minutes: Water treatment operator Bruce Coons had a few corrections to his report as written in the minutes. A motion to approve the minutes as amended was made by Robbin Gus 2nd. **Ayes: Finney, Tenney, Merhmann, DeWeese Nays 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

5. Unfinished Business

a) Customer Accounts/Billings/Disconnects: No ten-day notices were sent in April. One account is still on a payment plan.

b) Ordinances, Policies & Procedures and Bylaws: The Ordinance to adjust the interest on the late fees as discussed at the last meeting was not prepared in time for the meeting, but the new policy is in place and staff is following it. It would be good to do an ordinance to eliminate all inapplicable ordinances rather than "nickel & diming" it.

c) Drinking Fountain for Park: Rae found a fountain for \$800 less than the previously approved fountain. It is very similar to the other one and has been approved by the County (it is ADA compliant) **Robbin Deweese made a motion to buy the fountain. Tobyn Mehrmann 2nd the motion. Ayes: Finney, Tenney, Merhmann, DeWeese Nays 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

d) Field trip to Cumberland Spring: Tabled until weather is more permissible.

e) Weed eating/Vegetation Control: Tobyn informed the board that about 2/3 of the burn piles up at the Bucket Club have been burned and the rest is trash that needs to be taken to the dump. Ernest Finney, Nancy Finney, and Tobyn Mehrmann did the burn on May 7th. Tobyn proceeded to ask Gus Tenney if he would be willing to help remove the trash with his truck and Gus accepted.

f) Vacant Water Board Position: There were two applicants for the position on the board: Ernest Finney and Coral Spencer. **Robbin DeWeese made a motion to appoint Coral, Gus Tenney 2nd Ayes: Tenney and Deweese Nays: Finney Abstain: Mehrmann The motion did not carry.**

Gus Tenney made a motion to hold an election due to not appointing either candidate. Robbin DeWeese 2nd motion Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.

It was explained that it is too late to be on the June ballot and it will most likely have to wait until November. There is a fee for the election; this needs to be looked into further with the County Clerk-Recorder to get the details.

g) Scholarship for Website: The Scholarship was granted with no strings attached. A motion to have the General Manager move forward with the website was made. **Robbin DeWeese made the motion. Tobyn Mehrmann 2nd Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

6. New Business

Preliminary Budget: The preliminary budget as included in the packets was reviewed. A Year-to-date Budget-to-Actual comparison for the current fiscal year was also reviewed. It was noted that the electrical bill has come down a lot so it would probably be safe to move another \$500 into the contingency fund by lowering the projected PG&E expense by \$500 **Nancy Finney made a motion to adopt the preliminary budget with the one change. Gus Tenney 2nd. Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

Contract Renewals: Rae Bell Arbogast, the GM, wanted to get authorization to renew the meter reader contract with no changes as it was missed on the agenda. **Nancy Finney made the motion. Tobyn Mehrmann 2nd Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

Two changes were suggested to the other existing contracts: Rae Bell Arbogast's contract is to be changed from saying "Interim Secretary" to "Deputy Secretary" so that she is authorized to fill in if Amber is not available; Eddie Snyder's contract is to be changed so that his title is changed to "Water Distribution Operator" from "Water Distribution Assistant" also the text stating that he will "get his license" is to be changed to say that he shall "maintain his license". A motion was made to amend the two contracts as explained above and to extend all of the contracts with no other changes for one more year. **Robbin DeWeese made the motion. Nancy Finney 2nd. Ayes: Finney, Tenney, Merhmann, DeWeese Naves 0. Absent: 0. Abstain 0 Vacant 1. Motion carried.**

c) Resolution #109 Volunteers & Worker's Comp. Coverage: This action was tabled as more research on the topic is needed.

7. Next Regular meeting & Items for next agenda

Next regular meeting scheduled for June 12, 2018 at 6:00 P.M. at the Alleghany Fire House.

There being no further business before the Board, the meeting was adjourned at: 7:22 p.m.

Minutes respectfully submitted,

Amber Mehrmann Secretary

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, Amber Merhmann certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet Regular Meeting, Meeting Date 5.8.18

In the following location(s):

Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location)
Emailed to email list as well. -T.A.

On 5.4.18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X


Amber Mehrmann

NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday May 8, 2018 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office or by calling 530-287-3204 or email: alleghanywater@gmail.com

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated April 10, 2018.
- c) Ratification of Treasury Report and bill payments for April 2018

3. **Public Response Time** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. Information/Discussion Items

- a) Correspondence
- b) SRF Projects Update – written report included in packets
- c) Board Member or Special Committee Reports
- d) Staff Reports – Water Treatment Operator (WTO) & General Manager (GM)
- e) Historical Church/Library Report
- f) Park Report – one item under “unfinished business”

5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. No 10-day notices were mailed, one account still on payment plan.
- b) Ordinances, Policies & Procedures and Bylaws: Draft Ordinance #37 to correct late fees put on hold.
- c) Drinking Fountain for Park –
- d) Trip to Cumberland Spring – set for future date
- e) Weedeating/vegetation control – Tobyne & Gus volunteered to burn the piles on the Bucket Club Property. The Board decided to use existing help for other locations per discussion on 4/10/18.
- f) Vacancy on the board – Appoint new board member, two applications received Ernest Finney and Coral Locatelli
- g) Scholarship for website hosting award granted. Move forward?

6. New Business (Discussion & Possible Action Items)

- a) Preliminary Budget
- b) Contract Renewals, General Manager, Water Treatment Operator, Water Distribution Asst. and Bookkeeper
- c) Resolution # 109 re Volunteers & Worker’s Comp. coverage

7. Next meeting date, Items for next Agenda & Adjournment. Next regular meeting, June 12, 2018 6:00 pm at the Alleghany Firehouse, Agenda items: draft preliminary budget and contract renewals

ACWD Treasurer's Report

Alleghany County Water District

MAIN ACCOUNT **Beginning Balance \$ 6,465.37**

Deposits

Date	From:	For:	Amount
4/6	SWRCB	Planning Project and Tank Project deposit	\$ 1,695.22
4/16	Customers	Water	\$ 1,086.00

Deposits Total \$ 2,781.22

Expenditures

Ck #	Date	To:	For:	Amount
5248	4/4	Bruce Coons	March Bill	\$ 554.57
			WTO Contract	\$ 250.00
			Mileage	\$ 79.57
			Planning Project Reimburse	\$ 225.00
5249	4/6	Amber Mehrmann	Secretary - February & March Minutes	\$ 75.00
EFT	4/12	PG&E	Pumphouse	\$ 237.78

Expenditures Total \$ 867.35

Ending Main Account Balance \$ 8,379.24
Less Contingency Fund Balance \$ 2,500.00
Plus Undeposited Funds \$ 931.16
Available Funds \$ 6,810.40

NON-ENTERPRISE ACCOUNT (Historical Church & Park) **Beginning Balance \$ 10,329.39**

Deposits

Date	From:	For:	Amount
4/16	Donations		\$ 20.00

Deposits Total \$ 20.00

Expenditures

Ck #	Date	To:	For:	Amount
EFT		PG&G	Library	\$ 9.53

Expenditures Total \$ 9.53

Ending Non-enterprise Account Balance \$ 10,339.86

NOTE
 Leak Adjustment Credit in the amount of \$42.42 issued on 4/30/18

Historical Church Balance	\$ 6,257.72
Park Balance	\$ 4,071.67

Alleghany County Water District

Invoice

P.O. Box 860
 Alleghany, CA 95910

Date	Invoice #
2/28/2018	SRF#16

PAID
 04/06/2018

Bill To

SWRCB Division of Financial Ass.
 Attn: Disbursement Unit
 P O Box 944212
 Sacramento, CA 94244-2120

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			2/28/2018			

Quantity	Item Code	Description	Price Each	Amount
	Planning Project	Edward Snyder tk#022818-E	48.00	48.00
	Planning Project	Bruce Coons tk#022818-B	450.00	450.00
	Planning Project	Ferguson Ent. Inv SC147692 Late fees	9.57	9.57
	Planning Project	Robinson Ent. IT00031793 and IT 00031821 late fees	8.70	8.70
	Planning Project	Rae Bell Invoice 1307	60.00	60.00
	Planning Project	Aqua Sierra Controls Inv 28456	973.72	973.72
	Planning Project	B&C Inv. 301718 December bill for plumbing parts missed with Jan. billing	114.89	114.89
	Planning Project	Postage	6.70	6.70
	Planning Project	Workers comp. admin = 60 x .013 = .78	0.78	0.78
	Planning Project	workers comp. water company \$498 x .0947 = \$ 47.16	47.16	47.16

\$24.30 on B+C
 not paid
 4/6/18 deposit amount \$1,695.22

Total \$1,719.52

State Revolving Fund (SRF) Projects Update:
For ACWD BOD Meeting Date: 5/8/18 Prepared by Rae Bell

1. PLANNING PROJECT (Water Source Analysis):

A time-extension request was submitted on April 6th moving the completion date out to June 1, 2019. Copy of letter attached.

Ram Spring A second wet season Microscopic Particulate Analysis test on the driven pipe water was shipped to the lab on April 23rd. It was decided that this was a good idea with the extra high water volume in March to see if any surface water infiltration might be happening.

Cumberland Spring

Until things dry out substantially, the Cumberland project is “on hold”.

2. WATER TANK REPLACEMENT PROJECT UPDATE:

The “Notice to Proceed” was issued on April 18th along with a Change order to extend the deadlines to accommodate the contractor’s needs as far as ordering the manufacture of the tank prior to installation. **The due dates are: July 14, 2018 for Substantial Completion and July 29, 2018 for Final Completion.**

Fire Plan during construction A meeting with the acting fire chiefs for both Pike and Alleghany plus Bruce Coons, Bob Hale and me was held on April 23rd to discuss firefighting plans during tank construction. A few details are still being worked out, but the conclusion was that drafting from local water sources and the sump makes more sense than increasing the pumping capacity to the temporary tanks. Once the details are worked out a memo along with a map of the water sources for drafting will be sent to the Sierra County Office of Emergency Services and all agencies that may respond to Alleghany in the event of a fire.

PG & E Power Installation A representative with PG&E came to Alleghany on Monday April 30th (a new person took over from the guy who got the process started). The next step is to get verbal approval for the power line easement from the property owner whose land it will cross. (Gerard Forsman). Compensation for the easement is included in the budget. Gerard is waiting for confirmation on the dollar amount before committing. A follow-up email was sent to the State on May 4th as they did not answer the first email. Gerard was contacted last fall before the application was submitted to PG&E and he is amicable to the idea.

Components of tank construction project (some of these tasks will happen simultaneously):

1. Site preparation (the weather and ground conditions will determine when this can be started)
2. Manufacture of tank (offsite)
3. Placement and hook-up of temporary tanks
4. Dismantle and haul away old tank
5. Electrical power installation (PG&E)
6. Tank Pad preparation
7. Construct new tank on new pad
8. Install SCADA system
9. Install fencing around new tank
10. Remove temporary tanks (I inquired if we might be able to keep at least one of them for use whenever maintenance needs to be done on the large tank but have not gotten a response yet)

Expected completion date: July 31, 2018

Disclaimer “Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use.”

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

April 6, 2018

Pete Stamas
SWRCB
364 Knollcrest Dr. Ste 101
Redding, CA 96002

Re: Funding Agreement #D15-02031 request for additional time

Dear Pete:

As you are aware, several factors are contributing to the need for more time to complete the above referenced project. The Microscopic Particulate Analysis (MPA) tests of the water from the driven pipes at the Ram Spring had to be done in both the wet and dry season. Additionally the Division of Drinking water has suggested that at least one more MPA should be conducted in the dry season. This cannot be done before June 1, 2018. The engineering plans were due March 1st but are not completed yet because several factors are still pending further investigation.

In order to meet the objective of "redundancy" for Alleghany's water supply the Cumberland Spring is being investigated for water quality. Wet weather has made it impossible to do any work at that site. Until things dry out substantially, no equipment can be brought on site. Currently more rain is in the forecast so it is impossible to say when the site will be accessible again. Furthermore, once the site is accessible and the tunnel is open; two MPA tests have been done: one in the dry and one in the wet season. It is reasonable to expect a minimum of 3 months between the two tests.

Due to these issues, Alleghany County Water District (ACWD) wishes to request a time extension of twelve months pushing completion out to June 1, 2019 with engineering reports due by March 1, 2019.

Thank you for your time and consideration.

Sincerely,



Rae Bell Arbogast
General Manager

Alleghany County Water District General Manager (GM) Report May 2018

Change to Treasurer's Report A line item named "undeposited funds" has been added to the report. The April deposits look a little short because the final deposit of the month has been booked to Accounts Receivable. This is being done to more accurately show when the money actually hits the bank account. Moving forward this is how it will be done.

Webinar On April 25th I attended a one-hour webinar: Technologies to Save Energy, Resources and Time in Water System Operations. It was presented by the Environmental Finance Center Network website: efcnetwork.org A recorded copy of this session should be available on their website by mid-May. One of the topics covered is SCADA systems. It was very informative. Anybody who is interested should take the time to view it.

Rumor Abatement **The rumor goes something like this:** "In the past, the water district board of directors frequently forgave water bill overages caused by water leaks; specifically to one customer."

Fact: During the 15+ years that I was on the water board I can only recall witnessing 3 instances of water leak debt forgiveness AND it was for a different person each time. This can be verified by the meeting minutes.

The current policy on water leak debt forgiveness is modelled after how it had been handled as long as I remember (50% debt forgiveness). For more information please see ACWD Policy #4 Procedure 4.4

Agenda Item 5 gWebsite grant The California Special District Leadership Foundation made an exception for ACWD and allowed submittal of an applicaiton without a commitment to accept the award. Notification of the award was received on April 19th (Details included in last month's GM report.)

Additionally:

A website would help with the problem of not having a district office because documents can be stored and remotely accessed by the directors, district staff, customers and potential funding sources.

Most full-time Alleghany residents do have internet access *and* the website would not replace the current agenda postings. Approximately 8 full-time residents of Alleghany do not have internet access.

If the board decides to move forward, I am willing to donate my time to set it up. The Secretary would be responsible for uploading the agendas and minutes each month (10 to 20 minutes per month). I would be willing to help with this if needed.

Alleghany County Water District Resolution No. 109
A RESOLUTION TO CONFIRM THAT VOLUNTEERS
DOING WORK ON BEHALF OF ACWD WILL BE COVERED
BY THE DISTRICT'S WORKER'S COMPENSATION INSURANCE

WHEREAS:

1. Volunteer unsalaried workers may, by resolution of the Board of Directors of Alleghany County Water District (ACWD), be deemed employees of the District for the purpose of bringing such workers within Workers' Compensation coverage, pursuant to Labor Code Section 3364.5.
2. Such volunteer unsalaried workers are of great assistance to the District in providing essential services that enhance the District's ability to provide water service.
3. It is just and reasonable that the protection provided by Worker's Compensation coverage be extended to these workers.

THEREFORE, BE IT RESOLVED that pursuant to Labor Code Section 3364.5, the Alleghany County Water District Board of Directors hereby declare that an unsalaried person authorized by the District to perform volunteer service shall be deemed to be an employee of the District wholly for the purpose of Worker's Compensation benefits provided for by law for any injury sustained by the volunteer worker while acting in the course and scope of such authorized services.

Passed and adopted at a regular meeting of the board of directors of the Alleghany County Water District on the 8th of May 2018 and certified by my signature and seal.

By the following vote:

AYES: NOES: ABSTAIN: ABSENT:

DRAFT

Tobyn Mehrmann
President

ATTEST:

Amber Mehrmann
Secretary

DRAFT

Preliminary

	14 - 15 Actual	15 - 16 Actual	16 - 17 Actual	PRELIM FY 18-19	NOTES
Income					
4000 · Operating Income					
4100 · Water Sales	26,681	27,187	31,127	26,400	55 customers times \$40 per month = \$2,200 x 12 mos = \$26,400 did not add anything for overages.
4200 · Property Tax Revenue	4,820	4,682	5,091	5,000	
4800 · Customer Fees	591	449	435	200	
Total 4000 · Operating Income	32,092	32,318	36,653	31,600	
5000 · Other Operating Income					
5100 · Donations District	100	1,322	198	240	
5300 · Hist. Church Admin. Fee		120	240	240	For managerial purposes we are not showing the planning project in/out on the proposed budget.
5300 · Grant Funding		50,557	274,702		
Total 5000 · Other Income	100	52,000	275,140	240	
Total Income	32,192	84,317	311,793	31,840	
Expense					
6000 · Water Operation Labor					
6010 · WTO Contract/Labor	3,432	3,877	4,045	4,080	WTO is paid \$250 per month, plus water trade for maintaining the treatment plant. Other services billed per contract.
6030 · Meter Reader	555	432	480	480	Meter reader has a water trade.
6040 · Other Labor	1,216	2,027	1,766	1,800	"Other labor" is Water Distribution assistant, weedeating, and any other help that is hired.
Total 6000 · Water Operation Labor	5,203	6,336	6,291	6,360	
6060 · Administration					
6025 · Bookkeeper Contract		500	1,200	1,200	Edda is willing to continue her current contract at \$100 per month. Will ask for a review next year.
6020 · Secretary Contract	4,800	615	405	500	
Total 6060 · Administration	4,800	1,115	1,605	1,700	
6100 · Professional Services					
6110 · Engineering		2,000	2,000	2,800	
6120 · Auditor Fee					
6130 · Legal Fees					
Total 6100 · Professional Services	0	2,000	2,000	2,800	Most of the project expenses are being moved to asset accounts by the auditor.
6160 · SRF Projects		200	238,403		
6200 · Utilities					
6210 · Telephone	190	201	217	220	
6220 · PG & E	4,027	3,188	4,284	4,000	
6230 · Propane	387	101	465	200	
Total 6200 · Utilities	4,604	3,490	4,966	4,420	
6250 · Mileage	1,122	1,270	1,219	1,300	We do not budget for depreciation expense due to our low-income status
6255 · Depreciation expense	16,667	16,667	16,667		
6340 · Water Tests	1,642	2,127	1,387	1,025	
6350 · System Repair & Maintenance	4,653	3,365	5,789	5,093	
6400 · Chemicals	1,067	954	859	500	
6450 · Fees & Licenses	634	735	647	700	
6500 · Office Expense					
6550 · Computer	350	435	383	455	
6555 · Office Supplies	381	649	149	200	
6560 · Postage	412	422	286	300	
Total 6500 · Office Expense	1,143	1,506	818	955	
6700 · Insurance	3,776	4,379	3,854	4,106	
7000 · Other operating expenses					
7011 · Rent Expense	72	72	67	72	Two memberships: Calif. Rural Water Association \$192 & Calif. Special District Association \$167
7020 · Dues & Subscriptions	174	250	351	359	
7030 · Penalties		71			
7040 · Bank Service Charges	28	10	47		
7050 · Misc. Expense		1,195	1		15/16 misc. expense of \$1,195 was an appreciation award that was offset by matching donations in 2016.
7070 · Interest Expense	962	761	410	450	
Total 7000 · Other operating expenses	1,236	2,360	876	881	

	14 - 15 Actual	15 - 16 Actual	16 - 17 Actual	PRELIM FY 18-19	NOTES
Total Expense	46,547	46,503	285,380	29,840	
QB Net Ordinary Income	-14,365	37,814	26,413	2,000	This line, matches Quickbooks "net ordinary income"
Move to Contingency Fund				2,000	
USDA LOAN PRINCIPLE PMNT.	5,818	6,019	6,370		
Water Operation "bottom line"	(20,173)	31,796	20,043	0	This is the bottom line for the Enterprise portion of our budget including the loan payments. Note that the depreciation expense skews the previous years. Refer to Cash flow for changes in cash.
NON-ENTERPRISE (this section is used to track the historical church and park).					
8000 · Hist. Church Income					
8010 · Hist. Church Rental	1,500	1,500	1,500	1,500	
8020 · Hist. Church Fundraisers					
8021 · Concert Income	2,086	1,352	2,616		
8022 · Bricks/books	169	130	185		
Total 8020 · Hist. Church Fundraisers	2,255	1,482	2,801	0	For budget purposes income estimates are low.
8030 · Donations Hist. Church	287				
Total 8000 · Hist. Church Income	4,012	2,982	4,301	1,500	
9000 · Hist. Church Expenses					
9010 · Insurance Hist. Church	250	250	250	250	This is subtracted from the insurance bill above.
9012 · Hist. Church Admin & Bank Fees	28	120	240	240	
9015 · Utilities Hist. Church	192	71	50	200	
9020 · Repairs & Maint. Hist. Church	783	272	0	1,000	
9022 · Supplies & Small Equip. Hist. Ch	26	1,105			
9022 · Hist. Church Computer Expense	112				
9030 · Hist. Church Fundraiser Exp.					
9031 · Concert Expense	1,258	512	881		
9032 · Brick Expense			172		
9030 · Hist. Church Fundraiser Exp. - Other					
Total 9030 · Hist. Church Fundraiser Ex	1,258	512	1,053	0	
Total 9000 · Hist. Church Expenses	2,649	2,329	1,583	1,690	
Net Historical Church Income less exp	1,363	653	2,708	-190	Income less expenses hist. church only. Shortage (net loss) to come from existing funds.
8100 · Park Income					
8110 · Park Fundraisers	151	30			
8120 · Donations Park	198	253			
Total 8100 · Park Income	349	283	0	0	
9100 · Park Expenses					
9120 · Park Improvements	227			2,562	Drinking fountain, expense to be covered by existing funds (donations)
9122 · Park Supplies and Maintenance	324	17	206	360	Budgeted for weed-eating times 2 @ \$180 each. May not need two passes within fiscal year depends on weather.
9125 · Solid Waste Fee Park	125	154	187	190	Prelim. based on last year's actual solid waste fee for the park (dump fee)
9130 · Park Event Expense	200				
Total 9100 · Park Expenses	876	171	393	3,112	Existing Park Funds will be used to cover these expenses as no income is anticipated for the park.
Net Park Income less expense	-527	112	-393	-3,112	
Total Non-Enterprise Income	4,361	3,265	4,301	1,500	This matches Quickbooks for Hist. Church & Park combined.
Total Non-Enterprise Expense	3,525	2,500	1,986	4,802	This matches Quickbooks for Hist. Church & Park combined.
QB Net Other Income	836	765	2,315	-3,302	This matches Quickbooks Net change for BOTH Hist. Church & Park
QB Net Income	-13,519	38,579	28,728	-1,302	NET CHANGE ON QUICKBOOKS P&L (No depreciation expense in budget columns.)
				0	

APPLICATION FOR APPOINTMENT TO Alleghany County Water District VACANCY

Instructions

If you are interest in serving on the Alleghany County Water District Board of Directors, please complete this application and return it to: ACWD, PO Box 860, Alleghany, CA 95910, or bring to a board meeting or give it to Amber Mehrmann, Secretary.

To be eligible applicants must be a registered voter within the Alleghany County Water District. Appointees must take an oath of office upon filling their board seat.

Date Due: May 4, 2018

You will be advised by the district board if your appointment is confirmed.
Thank you for your interest.

Alleghany County Water District DATE: _____
 NAME: Ernest J. Finney AGE (optional): _____
 RESIDENCE ADDRESS: 102 Plaza Ct., Alleghany
 BUSINESS OR MAILING ADDRESS: Box 915, Alleghany CA 95910
 PHONE (DAYTIME): 287-3441 PHONE (EVENING): _____
 E-MAIL: ejf93277@yahoo.com

EDUCATION			
Institution	Major	Degree	Year
CSU Chico	Social Science	BA Social Science	

WORK/VOLUNTEER EXPERIENCE				
Organization	City	Position	From	To
In my decades as a resident of Alleghany, my varied work/volunteer experience has ranged from service as Sierra County Grand Jury foreman to recipient of state and national literary awards,				

MORE ON REVERSE

STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

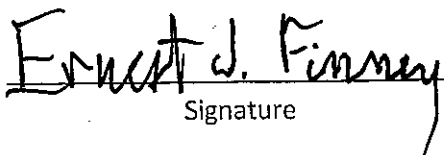
I've been a member of the Alleghany County Water District for fifty years. I've attended ACWD board meetings regularly, and each month I've heard of members of the district struggling or unable to pay their water bills, and of summer home owners and part timers shutting off their water to avoid paying unnecessarily high bills. I think the ACWD needs to re-evaluate its priorities. Once the new water tank installation and Ram Spring improvements are completed and we have established a contingency fund, we should determine some way to lower the monthly minimum of \$40 that members are asked to pay. How to do this? Here's a list of possibilities.

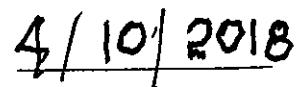
1. If appointed to the board, I would ask that we examine and then make an effort to reduce all overhead costs to the district, i.e. weed control, maintenance, etc.
2. As has been suggested before, come up with some kind of public fundraiser to supplement district finances.
3. See if it's feasible through LAFCO to separate the park, the church, and the Bucket Club lot from the water district, so the ACWD Board of Directors can focus on the concerns of ACWD as a stand-alone entity.
4. Evaluate the cost versus benefit of belonging to the California Special Districts Association and the California Rural Water Association.
5. Evaluate current fees charged to multi-resident properties.

I don't have all the answers to our many problems, but I think an active board, together with interested and participating district members, can bring about a change in direction from the single vision of the past to a more democratic approach to water issues of concern to all members of our community.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.


Signature


Date

APPLICATION FOR APPOINTMENT TO Allegheny County Water District VACANCY

Instructions

If you are interest in serving on the Allegheny County Water District Board of Directors, please complete this application and return it to: ACWD, PO Box 860, Allegheny, CA 95910, or bring to a board meeting or give it to Amber Mehrmann, Secretary.

To be eligible applicants must be a registered voter within the Allegheny County Water District. Appointees must take an oath of office upon filling their board seat.

Date Due: May 4, 2018

You will be advised by the district board if your appointment is confirmed.
Thank you for your interest.

Allegheny County Water District DATE: 4-27-18
 NAME: Cora Spencer AGE (optional): 33
 RESIDENCE ADDRESS: 520 Miners St Allegheny Ca 95910
 BUSINESS OR MAILING ADDRESS: PO 1005 Allegheny
 PHONE (DAYTIME): (530) 287-3431 PHONE (EVENING): (530) 287-3431 ^{Cell} 798-9376
 E-MAIL: coralocetell@yahoo.com

EDUCATION			
Institution	Major	Degree	Year
Nevada Lewis High School		High School	2003

WORK/VOLUNTEER EXPERIENCE				
Organization	City	Position	From	To
Yuba River Lyons Club	North San Juan	Member	December 2017	Present
North San Juan Ridge ACT	North San Juan	Member	October 2017	Present
North Yuba Little League	Dobbins & Brownsville	Team Manager Scorekeep	2014 & 2017 2017	One season

Camp toovite parents Camp tooville Member 2014-present
 Club

MORE ON REVERSE

Allegheny Fire Board Allegheny Board member 2005 2005


STATEMENT OF QUALIFICATIONS:

Please briefly describe your qualifications and why you are interested in serving on the Board of Directors.

I have lived in Allegheny & raised two children here for the last 15 years. I am fully invested in the future of this community. I am willing to invest my time & energy into serving this community. ~~I am~~ I have worked on several non profits & am currently working with a group that is advocating for public transportation on the USJ Bridge. Through this I have garnered a love of helping small communities.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.


Signature

4-27-18
Date

Alleghany County Water District
Profit & Loss Budget vs. Actual
 July 1, 2017 through May 7, 2018

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

	Jul 1, '17 - ...	Budget	\$ Over Bud...	% of Budget
6210 · Telephone	188.18	220.00	-31.82	85.5%
6220 · PG & E	2,020.46	4,400.00	-2,379.54	45.9%
6230 · Propane	284.90	200.00	84.90	142.5%
Total 6200 · Utilities	2,493.54	4,820.00	-2,326.46	51.7%
6250 · Mileage	930.01	1,300.00	-369.99	71.5%
6340 · Water Tests	1,343.00	1,200.00	143.00	111.9%
6350 · System Repair & Maintenance				
6351 · Vegetation Control Supplies	237.77	0.00	237.77	100.0%
6350 · System Repair & Maintenance - Other	2,500.21	3,670.00	-1,169.79	68.1%
Total 6350 · System Repair & Maintenance	2,737.98	3,670.00	-932.02	74.6%
6400 · Chemicals	462.48	900.00	-437.52	51.4%
6450 · Fees	392.86	700.00	-307.14	56.1%
6500 · Office Expense				
6550 · Computer	425.00	400.00	25.00	106.3%
6555 · Office Supplies	0.00	200.00	-200.00	0.0%
6560 · Postage	234.13	300.00	-65.87	78.0%
Total 6500 · Office Expense	659.13	900.00	-240.87	73.2%
6700 · Insurance	4,355.78	3,854.00	501.78	113.0%
7000 · Other Operating Expenses				
7011 · Rent Expense	72.00	72.00	0.00	100.0%
7020 · Dues and Subscriptions	359.00	24.00	335.00	1,495.8%
7070 · Interest Expense	0.00	250.00	-250.00	0.0%
Total 7000 · Other Operating Expenses	431.00	346.00	85.00	124.6%
Total Expense	84,655.11	28,750.00	55,905.11	294.5%
Net Ordinary Income	7,530.17	6,140.00	1,390.17	122.6%
Other Income/Expense				
Other Income				
8000 · Hist. Church Income				
8010 · Hist Church Rental Income	1,500.00	1,500.00	0.00	100.0%
8020 · Hist. Church Fundraisers				
8021 · Concert Income				
8021.1 · Concert Sponsor Income	1,700.00	0.00	1,700.00	100.0%
8021 · Concert Income - Other	612.10	0.00	612.10	100.0%
Total 8021 · Concert Income	2,312.10	0.00	2,312.10	100.0%
Total 8020 · Hist. Church Fundraisers	2,312.10	0.00	2,312.10	100.0%
Total 8000 · Hist. Church Income	3,812.10	1,500.00	2,312.10	254.1%
8100 · Park Income				
8120 · Donations Park	2,135.00	500.00	1,635.00	427.0%
Total 8100 · Park Income	2,135.00	500.00	1,635.00	427.0%
Total Other Income	5,947.10	2,000.00	3,947.10	297.4%
Other Expense				
9000 · Hist. Church Expenses				
9010 · Hist. Church Insurance	250.00	250.00	0.00	100.0%
9012 · Hist Church Administration Fee	240.00	240.00	0.00	100.0%
9015 · Utilities Hist. Church	101.64	200.00	-98.36	50.8%
9020 · Repairs & Maint. Hist. Church	6,662.00	6,000.00	662.00	111.0%
9022 · Supp & Small Equip Hist Church	194.32	0.00	194.32	100.0%
9023 · Hist. Church computer expense	272.80	0.00	272.80	100.0%
9030 · Hist. Church Fundraiser Exp.				
9031 · Concert Expense	1,303.46	0.00	1,303.46	100.0%
Total 9030 · Hist. Church Fundraiser Exp.	1,303.46	0.00	1,303.46	100.0%

Allegheny County Water District Profit & Loss Budget vs. Actual July 1, 2017 through May 7, 2018

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

	Jul 1, '17 - ...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
4000 - Operating Income				
4100 - Metered Water Sales	23,939.64	29,000.00	-5,060.36	82.6%
4120 - Unmetered Water Sales	190.00	0.00	190.00	100.0%
4200 - Property Tax Revenue	4,532.42	5,000.00	-467.58	90.6%
4300 - Connection Fees	0.00	300.00	-300.00	0.0%
4800 - Customer Fees	347.69	100.00	247.69	347.7%
Total 4000 - Operating Income	29,009.75	34,400.00	-5,390.25	84.3%
5000 - Other Income Water Operation				
5100 - Donations to ACWD	79.80	250.00	-170.20	31.9%
5200 - Interest Income	11.80	0.00	11.80	100.0%
5300 - Hist. Church Admin	240.00	240.00	0.00	100.0%
5400 - Planning Project Income	33,279.90	0.00	33,279.90	100.0%
5440 - Tank Project Income	29,564.03	0.00	29,564.03	100.0%
Total 5000 - Other Income Water Operation	63,175.53	490.00	62,685.53	12,893.0%
Total Income	92,185.28	34,890.00	57,295.28	264.2%
Gross Profit	92,185.28	34,890.00	57,295.28	264.2%
Expense				
6000 - Water Operation Labor				
6010 - Water Treatment Operator				
6012 - Treatment Plant contract	2,940.00	3,480.00	-540.00	84.5%
6014 - WTO Other Labor	500.00	600.00	-100.00	83.3%
Total 6010 - Water Treatment Operator	3,440.00	4,080.00	-640.00	84.3%
6030 - Meter Reader	490.00	480.00	10.00	102.1%
6040 - Other Labor				
6041 - Water Distribution Assistant	678.00	0.00	678.00	100.0%
6042 - Vegetation Control	357.00	0.00	357.00	100.0%
6040 - Other Labor - Other	0.00	2,000.00	-2,000.00	0.0%
Total 6040 - Other Labor	1,035.00	2,000.00	-965.00	51.8%
Total 6000 - Water Operation Labor	4,965.00	6,560.00	-1,595.00	75.7%
6060 - Administration				
6050 - Bookkeeper	1,000.00	1,200.00	-200.00	83.3%
6061 - Secretary	315.00	800.00	-485.00	39.4%
Total 6060 - Administration	1,315.00	2,000.00	-685.00	65.8%
6100 - Professional Services				
6120 - Independant Auditor	2,500.00	2,500.00	0.00	100.0%
Total 6100 - Professional Services	2,500.00	2,500.00	0.00	100.0%
6140 - SRF Planning Project				
6141 - Planning Project Engineering	4,554.87	0.00	4,554.87	100.0%
6142 - Planning Project Legal Fees	360.00	0.00	360.00	100.0%
6143 - Planning Project Well Driller	17,738.70	0.00	17,738.70	100.0%
6145 - Planning Project Administration	1,837.22	0.00	1,837.22	100.0%
6146 - Planning Project Spring	7,905.82	0.00	7,905.82	100.0%
6149 - SRF Ineligible Costs	41.34	0.00	41.34	100.0%
Total 6140 - SRF Planning Project	32,437.95	0.00	32,437.95	100.0%
6160 - SRF Tank Project				
6161 - Tank Engineering	28,861.00	0.00	28,861.00	100.0%
6162 - Tank Legal	200.00	0.00	200.00	100.0%
6164 - Tank Admin	570.38	0.00	570.38	100.0%
Total 6160 - SRF Tank Project	29,631.38	0.00	29,631.38	100.0%
6200 - Utilities				

**Allegheny County Water District
 Profit & Loss Budget vs. Actual
 July 1, 2017 through May 7, 2018**

	Jul 1, '17 - ...	Budget	\$ Over Bud...	% of Budget
Total 9000 · Hist. Church Expenses	9,024.22	6,690.00	2,334.22	134.9%
9100 · Park Expenses				
9122 · Park Supplies and Maintenance	0.00	100.00	-100.00	0.0%
9125 · Solid Waste Fee Park	187.04	190.00	-2.96	98.4%
9135 · Weedeating Park	180.00	300.00	-120.00	60.0%
Total 9100 · Park Expenses	367.04	590.00	-222.96	62.2%
9915 · Adjustments	1.30	0.00	1.30	100.0%
Total Other Expense	9,392.56	7,280.00	2,112.56	129.0%
Net Other Income	-3,445.46	-5,280.00	1,834.54	65.3%
Net Income	4,084.71	860.00	3,224.71	475.0%

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