



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday July 9, 2019 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

Website: alleghanywater.org

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated June 18, 2019 .
- c) Ratification of Treasury Report and bill payments for the month of June 2019.

3. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. Information/Discussion Items:

- a) Correspondence
- b) SRF Projects Update –
- c) Board Member or Special Committee Reports
- d) Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- e) Historical Church/Library Report -
- f) Park Report –

5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. Four ten-day notices were issued in June and two escalated to 48 hour shut-off notices.
- b) Ordinances, Policies & Procedures and Bylaws: Consider amending bylaws with later meeting time.

6. New Business (Discussion & Possible Action Items):

- a) Request from the GM and CWO for authorization to pay an additional \$3.00 per hour for employees who are using their own weedeater and gas, for an hourly rate of \$15.00 per hour for weedeating (this is for a \$12.00 per hour employee using their own equipment).

7. Next meeting date, Items for next Agenda & Adjournment. (Check Calendar)

Next regular meeting, August 13, 2019 6:00 pm at the Alleghany Firehouse

Next meeting agenda items:

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday June 18, 2019 Alleghany Firehouse, 105 Plaza Court Alleghany**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:10 pm. Directors present: Nancey Finney, Gus Tenney, Robbin DeWeese, Toby Mehrmann; Secretary Amber Mehrmann; GM Rae Bell. Coral Spencer was absent Public Present: Jan Sticha and Vicky Tenney

2. Consent Calendar:

a.) A motion made to approve consent calendar by Robbin DeWeese, Nancy Finney 2nd **Ayes: DeWeese, Mehrmann, Finney and Tenney Nays:0 Absent: Spencer Abstain: 0 Motion Carried**

3. Public Response Time: None

4. Information/Discussion Items:

a) Correspondence: None

b) SRF Projects Update: There was a question as to why the gooseneck is so expensive. It is due to the fact that there are 4 side vents that make it up. Also, the crews that have given quotes, all work on a prevailing wage. Rae Bell is looking for a tank crew and is in the process of getting the estimates needed.

c) Board Member or Special Committee Reports: None

d) Staff Reports: Rae Bell reported that we received \$137,000 from the state, which was placed in the bank and used to pay BRCO.

Water Treatment Operator Report: WTO- 112 gallons a minute. Bruce predicts that it will be about 70-80 gallons a month in the future. Water test results were absent.

e) Historical Church/Library Report: The Porta Potty for the church was cleaned.

f) Park Report: The Plaque is up, it just needs to be screwed down. There is hope that the fountain will be installed by next meeting. There is also a new sign for the bathroom at the park.

5. Unfinished Business

a) Customer Accounts/Billings/Disconnects: There was one ten day notice issued, which was paid after a 48 hour shut off..

b) Ordinances, Policies & Procedures and Bylaws: There was a question as to whether or not the time of the meeting would be changed. As of now the meeting time will stay the same.

6. New Business

a) Memcor Unit: Rae Bell asked the board if it would be o.k. for her to try to sell the old Memcor Unit. The motion was made to approve sale by Nancey Finney and Robbin DeWeese 2nd **Ayes: DeWeese, Mehrmann, Finney and Tenney Nays:0 Absent: Spencer Abstain: 0 Motion Carried**

b) Projected Income: The Projected income for this year is projected to be lower due to costs being higher:

There are 23 extra water tests that are to be performed in September; costing appx \$376

The church needs new shingles put on the roof

Insurance rates are higher this year

There is \$2,248 in the contingency fund as of right now.

c) Contract Renewal for Rae Bell and Amber Mehrmann: The motion was made to renew Rae Bell's contract by Robbin DeWeese and Gus Tenney 2nd **Ayes: DeWeese, Mehrmann, Finney and Tenney Nays:0 Absent: Spencer Abstain: 0 Motion Carried**

The Motion was made to renew Amber Mehrmann's contract by Nancey Finney and Robbin DeWeese 2nd 2nd **Ayes: DeWeese, Mehrmann, Finney and Tenney Nays:0 Absent: Spencer Abstain: 0 Motion Carried**

7. Next meeting Date, Items for next Agenda and Adjournment.

Next regular meeting scheduled for July 9, 2019 at 6:00 P.M. at the Alleghany Fire House.

There being no further business before the Board, the meeting was adjourned at: 7:04 p.m.

Minutes respectfully submitted,

Amber Mehrmann; Secretary

State Revolving Fund (SRF) Projects Update:
For ACWD BOD Meeting Date: 7/9/19 Prepared by Rae Bell

June 26, 2019 SRF Project(s) meeting notes -Start time 10 am

Attended by: State reps. Gary Chan, Wendy Pierce and Gabriel Edwards, ACWD engineer Kip Laybarger and ACWD GM Rae Bell Arbogast (Bruce Coons could not be there)

Went to the Ram Spring first. Reviewed the list of items that need to be completed from the 3/2/19 project summary prepared by Rae Bell. (attached) Further discussion regarding:

- The purpose of the proposed new building is chemical storage, a sample lab and equipment storage. It will be approximately the same size as the existing pumphouse (a bit larger if possible).
- There was a discussion about the electrical/control panels. Currently the pumps are not rotating properly but the consensus with Bruce Coons is that the panels should be replaced rather than spending more time and money trying to fix the existing panels. The question was posed if this should wait for the future construction project and Gary encouraged us to submit a change order to include it in the tank project because it will probably be 4 or 5 years before the future construction project gets funded (based on the time it takes to put the application through etc).

The Cumberland Spring Site was also visited.

Wendy said that she might be able to do the ARCH study for both sites for us.

The environmental person who we thought was going to do the work for both spring sites, is not responding to emails so Kip is going to begin searching for a new person.

Gary said that when he does our time-extension for the planning project he will include additional time for the Cumberland Spring, but the time-extension will state that the Cumberland project will only be pursued IF funds are available after the planning phase at the Ram Spring site is completed.

Everybody agreed that wrapping up the Ram Spring is the highest priority for the planning project. (Including the ACWD board of directors at a previous board meeting)

We then visited the tank site The tank is leaking slightly from the bottom. Kip has contacted the manufacturer about this.

Kip is working on the change order for the new vents.

A small shelter for the SCADA control box is needed to protect it from snow. Kip will work up a cost on that.

The tank project MUST be finished by 12/1/19 There will not be any more time extensions for it.

Disclaimer "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

Excerpt from project summary prepared on 3/2/2019

Remaining tasks Ram Spring

- Engineering plans and cost estimates for:
 - Permanent reconfiguration of plumbing and electrical inside the pumphouse. Needs to include a SCADA compatible chlorine/PH/NTU analyzer
 - Reconfiguration of existing manifold and outside holding tank to address high-flow water events > 150 GPM.
 - Drainage for entire spring site, must consider high-flow events as noted above.
 - Snow roof or shed over outside holding tank
- “As built” drawings for the driven pipes and manifold before they are buried but AFTER they are reconfigured as noted above (this may have to wait until construction phase).
- Cost estimate for new back-up generator including installation.
- Determine which trees should be removed from around the driven pipes (trees will send roots into the pipes and clog them over time) with cost estimate.
- Look into expanding the area covered by the lease with 16 to 1 to provide space for a small portable building for the new computer/SCADA system and much needed storage.
- Purchase porta-potty for Ram Spring site.
- Cost estimate to replace the fencing around the site AFTER the trees are removed.

Alleghany County Water District

P.O. Box 860
 Alleghany, CA 95910

Deposit detail
 pt 1 of 2

Invoice

Date	Invoice #
12/31/2018	Tank-12

Bill To

SWRCB Div. Financial Asst.
 Attn: Disbursement Unit
 PO Box 944212
 Sacramento, CA 94244

PAID
 06/11/2019

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			12/31/2018			

Quantity	Item Code	Description	Price Each	Amount
	Tank Project	Rae Bell invoice # 1341	220.00	220.00
	Tank Project	Bruce Coons invoice 123118	103.60	103.60
	Tank Project	Edward Snyder invoice 113018	240.00	240.00
	Tank Project	worker's comp water operation $\$343.60 \times .0103 = \3.54	3.54	3.54
	Tank Project	overhead bill for November (see worksheet)	200.00	200.00
	Tank Project	Altec Engineering invoice # 11804	13,423.35	13,423.35
	Tank Project	BRCO pay request #5	57,714.77	57,714.77

			Total	\$71,905.26
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Alleghany County Water District

P.O. Box 860
 Alleghany, CA 95910

Deposit detail
 pt 2 of 2

Invoice

Date	Invoice #
2/13/2019	Tank-13

PAID
06/11/2019

Bill To
SWRCB Div. Financial Asst. Attn: Disbursement Unit PO Box 944212 Sacramento, CA 94244

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			2/13/2019			

Quantity	Item Code	Description	Price Each	Amount
	Tank Project	Altec Inv. # 11802 missed on 260 for claim #11	12,791.90	12,791.90
	Tank Project	Bruce Coons #113018 missed on 260 for claim #11	483.66	483.66
	Tank Project	Rae Bell Inv # 1336 missed on 260 for claim #11	755.00	755.00
	Tank Project	Chris Coons # 112618 missed on 260 for claim #11	204.00	204.00
	Tank Project	ACWD Nov. overhead mised on 260 for claim #11	200.00	200.00
	Tank Project	Workers comp missed on 260 for claim #11 \$687.66 x .0947 = 70.83	65.12	65.12
	Tank Project	B&C #354265	121.45	121.45
	Tank Project	Rae Bell inv 1346	405.00	405.00
	Tank Project	Edward Snyder # 013119-2	78.00	78.00
	Tank Project	Bruce Coons # 01312019-1	213.75	213.75
	Tank Project	Water workers workers comp \$291.75 x.0947 =27.63	27.63	27.63
	Tank Project	Aqua Sierra Controls #29356	17,573.67	17,573.67
	Tank Project	Aqua Sierra Controls # 29355 Computer pre-approved for purchase by ACWD	726.98	726.98
	Tank Project	Altec Inv # 11807	3,398.10	3,398.10
	Tank Project	Overhead for the month of January	200.00	200.00
	Tank Project	BRCO Pay Request 6 FINAL	30,799.50	30,799.50

Total \$68,043.76

Alleghany County Water District

Deposit detail

Invoice

P.O. Box 860
 Alleghany, CA 95910

Date	Invoice #
12/6/2018	SRF-20

Bill To

SWRCB Division of Financial Ass.
 Attn: Disbursement Unit
 P O Box 944212
 Sacramento, CA 94244-2120

PAID
 06/17/2019

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 60		12/6/2018			

Quantity	Item Code	Description	Price Each	Amount
	Planning Project	Frank Dial Invoice 1124 work at Cumberland Spring contract attached	1,000.00	1,000.00
	Planning Project	Bio Vir Invoice 181934 for Ram Spring 2nd dry season MPA test	445.00	445.00
	Planning Project	Rae Bell Arbogast Inv 1336	60.00	60.00
	Planning Project	0475053 Mileage for MPA test test drive to UPS in Grass Valley	43.60	43.60
	Planning Project	0475058 Mileage for title 22 test drive to UPS in Grass Valley	43.60	43.60
	Planning Project	Basic Lab Inv 1812602	1,202.00	1,202.00
	Planning Project	Bruce Coons 113018	46.87	46.87

			Total	\$2,841.07
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Alleghany County Water District

Treasurer's Report

June 2019

MAIN ACCOUNT Beginning Balance \$ 8,305.15

Deposits

Date	From:	For:	Amount
6/6	Customers	Water	\$ 1,059.90
6/12	Tank Project Payment		\$ 139,750.00
6/17	Tank Project Payment		\$ 2,841.07
6/24	Customers	Water	\$ 873.09
Deposits Total			\$ 144,524.06

Expenditures

Ck #	Date	To:	For:	Amount
5381	6/6	Bruce Coons	CWO May Payroll - Gross \$519.68	\$ 402.05
Gross Payroll Breakdown				
			CWO Contract	\$ 300.00
			Tank Project	\$ 135.00
			Mileage	\$ 84.68
5382	6/6	Edda Snyder	Bookkeeper Contract May - Gross \$150	\$ 137.03
5383	6/6	Edward Snyder	WDO May Payroll - Gross \$122	\$ 111.44
5384	6/17	Altec	Tank Engineering	\$ 29,613.35
5385	6/17	Aqua Sierra	Tank Project	\$ 13,573.67
5386	6/17	Rae Bell Arbogast	Project Billing	\$ 725.00
			Tank Project	\$ 625.00
			Planning Project	\$ 100.00
5387	6/17	AT&T		\$ 38.71
5388	6/17	BRCO	Tank Construction	\$ 88,514.27
5389	6/17	Cook-Brown LLP	Labor Compliance - Tank Project	\$ 3,027.60
5390	6/17	Cranmer Engineering	Water Tests	\$ 56.00
5391	6/17	Frank Dial	Planning Project Spring	\$ 1,000.00
5392	6/17	HACH	Chemicals	\$ 519.76
EFT	6/24	PG&E	Pumphouse	\$ 100.61
EFT	6/24	PG&E	Tank Site	\$ 13.60
Expenditures Total			\$ 137,833.09	

Ending Main Account Balance \$ 14,996.12
Less Contingency Fund Balance \$ (4,500.00)
Plus Undeposited Funds \$ 909.00
Available Funds \$ 11,405.12

NON-ENTERPRISE ACCOUNT (Historical Church & Park) Beginning Balance \$ 8,946.29

Deposits

Date	From:	For:	Amount
Deposits Total			\$ -

Expenditures

Ck #	Date	To:	For:	Amount
4038	6/18	Carot-Top Industries	American Flag for park	\$ 27.95
EFT	6/24	PG&E	Church	\$ 9.99
Expenditures Total			\$ 37.94	

Report Prepared by Edda Snyder

Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 8,908.35

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Historical Church Balance	\$ 7,660.26
Park Balance	\$ 1,248.09