

**Minutes of the Regular Meeting of the Allegheny County Water District Board of Directors
Tuesday April 9, 2019 Allegheny Firehouse, 105 Plaza Court Allegheny**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 5:49 pm. Directors present: Nancy Finney, Coral Spencer, Gus Tenney and Tobyn Mehrmann. GM Rae Bell Arbogast was present and took the minutes.

2. Closed Session A closed session was opened at 5:50 PM and closed at 6:02 pm.

The following people joined the meeting at that point: Director Robbin DeWeese, Chief Water Operator Bruce Coons and Members of the Public: Jan Sticha and Vicky Tenney

After the closed session it was announced that the Board had voted to change Edda Snyder's status from an independent contractor to an employee and that processing payroll had been added to her scope of duties. She will be paid an additional \$50 a month for a monthly salary of \$150 for handling all of the district's bookkeeping tasks.

Vicky Tenney had a question about the prevailing wage question that was also supposed to be addressed with the Labor Compliance Attorney. It was explained that employees of public entities do not fall under prevailing wage rules, additionally the previous status of "independent contractor" that had been given to the district's workers wasn't right because the district was providing their worker's compensation insurance among other things. This issue has now been resolved.

3. Consent Calendar:

There were a few corrections to the agenda and some detail was added to the Treasurer's report (revised copy attached to these minutes) A motion to approve the consent calendar with the changes as noted was made by Nancy Finney, Robbin DeWeese 2nd **Ayes: DeWeese, Mehrmann, Finney, Tenney and Spencer Nays:0 Absent: 0 Abstain: 0 Motion Carried**

4. Public Response Time:

None

5. Information/Discussion Items:

a) Correspondence: Incoming: None

Outgoing: Form 700s sent to the Sierra County Clerk Recorders Office.

b) SRF Projects Update: There was a written update in the packet. Additionally, Bruce explained that the SCADA system is up and running. A dedicated phone line was added to the pumphouse to allow remote access to the SCADA system. This will more than pay for itself by allowing service technicians to log in remotely rather than driving to Allegheny. This is older technology that is built into the system. Aqua Sierra still needs to get us set up with the remote log in and provide more training. We need to find a modem for every computer that will log in. (Bruce &, Edward's home computers)

c) Board Member or Special Committee Reports: None

d) Staff Reports:

Chief Water Operator Report: Average flow from the driven pipes at the Ram Spring 126 GPM. The high flow is causing the small tank at the spring site to overflow and Bruce has been opening a valve to keep that from happening. As part of the future construction project a pressure relief valve or overflow valve that will open during high water events needs to be installed. The worry is that the back-pressure on the driven pipes will force the water to find new channels (besides the pipes) thus undermining the flow from the pipes in the dry season.

Total finished water production for March: 320,600 gallons – still high because of some ongoing leaks. One was a customer leak and the other was the fire hydrant on Mammoth Springs Road.

Water test results absent. [reported in error, they had not been done]

e) Historical Church/Library Report: No report

f) Park Report: Bruce reported that he had not fixed the leak at the park yet (the water is still turned off). When he does repair it, he will install the drinking fountain at the same time.

5. Unfinished Business

a) Customer Accounts/Billings/Disconnects: Six ten-day notices sent. All paid.

b) Ordinances, Policies & Procedures and Bylaws: Nothing prepared for meeting.

c) Insurance renewal: The renewal with flood insurance added was bound for \$4,186 which represents a \$509 increase over the previous year.

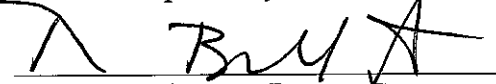
6. New Business

a) None

Next regular meeting scheduled for May 14, 2019 at 6:00 P.M. at the Alleghany Fire House. The preliminary budget for fiscal year 19/20 will be presented for June adoption.

There being no further business before the Board, the meeting was adjourned at: 6:30 p.m.

Minutes respectfully submitted,


Rae Bell Arbogast, Deputy Secretary

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, ^{Rae Bell}~~Amber Mehrmann~~ certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet Regular Meeting, Meeting Date 4/9/19

In the following location(s):

Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location)

Emailed to email list as well.

ON website.

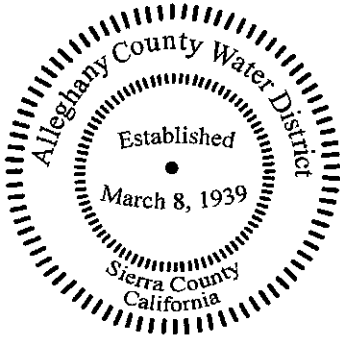
On 4/5/19 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Amber Mehrmann

Rae Bell Arbogast



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday April 9, 2019 Time: 5:45 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

Website: alleghanywater.org

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. 5:45 Closed Session – Labor compliance – expect to be done by 6 pm.

3. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated March 12th.
- c) Ratification of Treasury Report and bill payments for March 2019.

4. **Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

5. Information/Discussion Items:

- a) Correspondence
- b) SRF Projects Update –
- c) Board Member or Special Committee Reports
- d) Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- e) Historical Church/Library Report -
- f) Park Report

6. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. Six ten-day notices sent ALL paid.
- b) Ordinances, Policies & Procedures and Bylaws:
- c) Insurance renewal

7. New Business (Discussion & Possible Action Items):

- a) None

8. Next meeting date, Items for next Agenda & Adjournment. (Check Calendar)

Next regular meeting, May 14, 2019 6:00 pm at the Alleghany Firehouse Next meeting agenda item:

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

As corrected 4.9.19

Alleghany County Water District

Treasurer's Report

March 2019

MAIN ACCOUNT

Beginning Balance \$ 15,175.21

Deposits

Date	From:	For:	Amount
3/11	Customer	Water	\$ 1,393.40
3/15	Customer	Water	\$ 406.61
3/26	Customer	Water	\$ 898.00

Deposits Total \$ 2,698.01

Expenditures

Ck #	Date	To:	For:	Amount
5351	3/2	Aqua Sierra	Partial Payment Tank Project	\$ 1,000.00
5352	3/2	Basic Laboratory	Final Payment Title 22 Test Cumberland Planning Project	\$ 1,002.00
5353	3/2	BioVir Laboratories	Water Test Payment - Cumberland MPA Planning Project	\$ 345.00
5354	3/2	Boden, Klein & Sneesby	Audit - Partial Payment	\$ 500.00
5355	3/2	Bruce Coons	WTO February Bill	\$ 862.82
			Contract	\$ 250.00
			Tank Project	\$ 226.40
			WTO Other Labor - \$255 trouble shooting leaks rest routine	\$ 300.00
			Mileage	\$ 86.42
5356	3/2	Cook-Brown LLP	Tank Project Legal - Partial Payment	\$ 200.00
5357	3/2	Cranmer Engineering	Water Tests	\$ 56.00
5358	3/2	HACH	Chemicals	\$ 207.29
1093	3/8	Amber Mehmman	Secretary Bill February	\$ 45.00
5359	3/12	Ed Snyder	WDA February Bill	\$ 396.00
			Tank Project	\$ 84.00
			Trouble shooting Leaks	\$ 210.00
			routine work	\$ 102.00
5360	3/12	Edda Snyder	Bookkeeper February Bill	\$ 100.00
EFT	3/29	PG&E	Pumphouse	\$ 305.99
5361	3/29	AT&T		\$ 19.32
5362	3/29	Boden, Klein & Sneesby	Audit - Final Payment	\$ 1,800.00
5363	3/29	CA Rural Water Asso.	Annual Membership Dues	\$ 208.00

Expenditures Total \$ 7,047.42

Ending Main Account Balance \$ 10,825.80
 Less Contingency Fund Balance \$ (4,500.00)
 Plus Undeposited Funds \$ 1,124.53
 Available Funds \$ 7,450.33

NON-ENTERPRISE ACCOUNT (Historical Church & Park)

Beginning Balance \$ 8,976.20

Deposits

Date	From:	For:	Amount
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Deposits Total \$ -

Expenditures

Ck #	Date	To:	For:	Amount
EFT	3/29	PG&E	Church	\$ 9.87

Expenditures Total \$ 9.87

Ending Non-enterprise Account Balance \$ 8,966.33

As revised 21 meetings 4/9/19
 Report Prepared by Edda Snyder
 Verified against Bank Statement

x 
 Print

Historical Church Balance	\$ 7,718.24
Park Balance	\$ 1,248.09

State Revolving Fund (SRF) Projects Update:
For ACWD BOD Meeting Date: 4/9/19 Prepared by Rae Bell

Redundancy question Last month there was a question about whether-or-not redundancy (a secondary water source) is required by State Regs. Here is what our Division of Drinking Water (DDW) inspector Nick McGann had to say about it:

"The Water Works Standards, the section of the regulations regarding sources, states:

(c) Community water systems using only groundwater shall have a minimum of two approved sources before being granted an initial permit. The system shall be capable of meeting MDD with the highest-capacity source off line.

Because you are an existing system and the springs do not have any water production, quality, or reliability issues that could jeopardize the terms of the existing permit, you are not required to have a redundant source. "

So Bruce was correct: There is a regulation that requires redundancy BUT we are exempt as an existing system.

1. PLANNING PROJECT (Water Source):

Kip is looking for contractors who can do the environmental work. I finally got a copy of the check-list from the state. Basically, there is both a biological and an archeological survey that has to be done. We are trying to find individual business owners rather than firms to do the work, to keep the cost down.

Ram Spring Nothing new to report.

Cumberland Spring Nothing new to report

2. WATER TANK REPLACEMENT PROJECT UPDATE:

1. Site preparation **DONE**
2. Manufacture of tank (offsite) **DONE**.
3. Placement and hook-up of temporary tanks **DONE**
4. Dismantle and haul away old tank **DONE**
5. Electrical power installation (PG&E) **DONE Dec. 12th**
6. Tank Pad preparation **DONE**
7. Construct new tank on new pad **TANK ONLINE AS OF 11/28/18**
8. Install SCADA system **Mostly Done still working out "kinks" and ACWD staff will be trained on 2/12.**
9. Install fencing around new tank **Finished on 12/18/18**
10. ~~Remove temporary tanks~~ **BRCO Constructors accepted ACWDs offer to purchase both temporary tanks for \$2,500 on Nov. 28th. For now they are being left where they are.**
11. (addition) Install customer owned power pole and electrical panel **Completed Nov. 28, 2018**
12. (addition) Install Fire Hydrant at tank site **Completed Dec. 4, 2018**

The change orders mentioned last month got approved. Aqua Sierra has not scheduled a date yet to install the submersible pressure transducer, the switch and plug have already been installed.

BRCO Constructors has been asked if they will provide a quote to install the "gooseneck" vent mentioned last month. We have not heard back yet. This will be another changer order.

Disclaimer "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

Alleghany County Water District General Manager (GM) Report April 2019

Reminder State Mandated Ethics and Sexual Harassment Prevention Training Scheduled for May 11th 9am to 11 am at the Pike Firehouse.

Insurance renewal (old business)

Last month there was a question about who carries the insurance for the water district. Our broker is USI Insurance Services, The Carrier is American Alternative Insurance Corp. and our Policy is underwritten by the California Rural Water Risk Management Authority (RMA) which is a self-insurance pool formed under the Joint Powers Authority law. The name Memberguard is also on the policy, so no wonder I couldn't answer the question from memory!

The renewal with the flood insurance and additional coverage on the water tank came in at \$4,186 which is \$509 more than last year. It has been renewed with the check going out this week.

Money

After paying the insurance we only have approx. \$2,000 in available cash. ☹️ This does NOT count the contingency fund of \$4,500 (that is NOT available for routine expenses).

The State did finally get their new accounting software up and running. They also changed the forms that we use to apply for payment. Hopefully some payments will start coming in soon.

Currently \$153,396 has been billed to the State this year, that remains unpaid (money they owe us).

We have \$145,132 in Accounts Payable (bills we need to pay, MOSTLY project related). So once again we have floated approx. \$8,000 in project expenses and once again our cash is low....

Miscellaneous

- The water rights report for the Cumberland Spring was filed timely.
- The 2018 annual usage report is due by April 30th
- Several people who had winter leaks took forms to apply for a leak reduction credit. So far only one customer has turned their form back in and it was approved for a credit of \$98.54