

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday, August 9th, 2016 Alleghany Firehouse, 105 Plaza Court Alleghany**

Call to Order: 6:06 pm

Quorum Established: Present were Vice President Tobyn Mehrmann, Robbin DeWeese, Oregon Burns (O.B.) Tenney V, and Madeleine Hamb. President Rae Bell Arbogast was absent. Secretary Baker was present and took the minutes. ACWD Staff: Water Treatment Operator Bruce Coons. Also present: Ernest & Nancy Finney, Vickie Tenney, and Wayne Babros.

Consent Calendar:

A. Approval of the Agenda

B. Reading and approval of the minutes for the meeting dated July 12th and the Public Hearing dated July 28th, 2016

C. Approval of Treasury Report and Claims for July 2016: Robbin had a question re: a bounced check and a fee on the Treasury Report. From what Tobyn understood, that was a bounced check from a water customer. Madeleine had a question about a bill from Ferguson Enterprise, Bruce explained that he bought parts from them.

Motion made to approve the Consent Calendar with one correction to the July 12th minutes by Madeleine, O.B second. Ayes: DeWeese, Tenney, Mehrmann, Hamb. Naves: 0. Absent: Arbogast Abstain: 0 Vacant: 0. Motion Passed

Public Response Time:

Wayne suggested that more copies of the informational material be made to be distributed before the meetings to assure the public knows what is happening. Secretary Baker apologized for not making enough, and assured the public that more copies would be available at future meetings.

Becky Wilkerson asserted that the Board had not discussed nor approved any of the changes to the planning grant and that she could not understand how it could go so far without discussion. The Board assured Mrs. Wilkerson that the planning grant has always been a work in progress and all decisions have been made by the entire board at properly posted meetings.

A question arose about the Board tour of Board properties. Vickie asked the board if everyone had been invited to do a tour or just one or two directors. Secretary Baker referred to the approved minutes from May 10th that show a tour scheduled for May 22th at 10 a.m. Every board member was invited to this tour.

Vickie asked a question about the placement of the test wells and asked if the Bucket Club property was a suitable choice. Tobyn said that his understanding was that the bucket club was considered by the hydrogeologist and referred her to the minutes of 7/12/16 when that question was addressed.

Vickie questioned the permanence of aspects of the planning project. Tobyn said that he understood her concern.

Vickie asked if the hydrogeologist had tested the Bucket Club Property and she was told by the board that he had surveyed the town and Board properties specifically.

Information/Discussion Items:

Correspondence: There was no specific correspondence beyond what was associated with major agenda items.

Water Test Results:

July Test results: Treated was absent, Raw: total coliform 2.0, E. coli absent

President's Report: Report attached to these minutes as included in the agenda packets.

Water Treatment Operator Report: Bruce did some homework on drilling rigs and he said that the road to the water tank will have to be enlarged to allow a drilling rig to reach that spot. Bruce was in the process of contacting the county to help. Tobyn said that the plans to fix the road were included as addenda in both well driller bids. Bruce stated he was looking for a way for the County Road Department to volunteer in buildup of the road. Bruce says the compressors are ok. A 2 inch water meter was found in the Hauck garage and it was returned to the district.

Library Report: The library has audio cassette tapes now. Working on getting a performer for a concert in October

Park Report: Mosaic Mural project discussion, will the Museum spearhead mosaic project? Motion to let the Museum spearhead the project was made by Robbin, Madeleine second, **Ayes:** DeWeese, Tenney, Mehrmann, Hamb. **Naves:** 0. **Absent:** Arbogast **Abstain:** 0 **Vacant:** 0. **Motion Passed**

Board member or special committee reports: None

Planning project update: Planning project update as attached to these minutes. Topics included the road width issue and the Cumberland Well update.

Unfinished Business:

- A. Customer accounts/billings/disconnects: There were three 5 day notices last month, all paid.
- B. First reading of Ordinance 36 regarding changing the shut off date.
- C. The Board considered Replacing Robert's Rules of Order with Rosenberg's Rules of Order as parliamentary procedure for the Board. A motion was made by Robbin. However, the motion died when nobody seconded it.

New Business:

- A. Library Rental Agreement: After discussion, Madeleine motioned to accept the Library Rental agreement. O.B second, **Ayes:** Tenney, Mehrmann, Hamb. **Naves:** 0. **Absent:** Arbogast **Abstain:** DeWeese **Vacant:** 0. **Motion Passed**
- B. Acceptance of Well Driller Bid: The Board received the recommendation letter from Kip Lybarger and after discussion a motion was made to accept his recommendation and accept North State Drilling's bid. Motion made by O.B, Robbin 2nd **Ayes:** DeWeese, Tenney, Mehrmann, Hamb. **Naves:** 0. **Absent:** Arbogast **Abstain:** 0. **Vacant:** 0. **Motion Passed**
- C. Appeal Solid Waste Fee increase: After consideration of rising solid waste fees, the Board made a motion to appeal the increased fee paid to the county. Motion made by Madeleine, O.B. second. **Ayes:** DeWeese, Tenney, Mehrmann, Hamb. **Naves:** 0. **Absent:** Arbogast **Abstain:** 0. **Vacant:** 0. **Motion Passed**

Next Regular meeting: Tuesday, September 13th 6:00 p.m.

Items for next agenda: Conflict of Interest, Board access for locked areas. Discussion about 3 small hydrants.
Possible location for water payment dropbox.

There being no further business before the Board, the meeting was adjourned at: 7:47 p.m.

Minutes respectfully submitted by Leslie D. Baker III *Leslie D Baker*

ACWD President's report for August 2016

On July 15th I was thinking that I better follow-up on the Median Household Income survey again, when I got a phone call from Jean Thompson with RCAC who will be doing the survey. She emailed a list of what she needed to get started and it has all been sent to her.

Election notes: After the last meeting I emailed Sierra County Clerk-Recorder Heather Foster about the election process. Incumbents must apply by Aug. 12th, if one of them does not apply by the deadline then for non-incumbents the deadline to apply is extended to August 17th. Once the papers are filed they cannot be withdrawn. She estimated that the cost to the district if there is an election would be around \$1,000. She stressed that this is an estimate only. She said that anybody wanting to check to see who has applied can contact her office.

Year-end Audit Status update: We got our final payment from the County in July (see Treasurer's report). The books have been preliminarily closed-out for fiscal year 15-16 and everything has been sent to the auditor. They provide the depreciation entry and any needed adjustments (last year they did not find anything that needed to be adjusted). Once they have done that we have our "final audited results" for the year. We are required to put together an MD&A (Management's Discussion and Analysis) for the audit report and they have not requested that yet.

Power bill at the Cumberland: I finally got around to calling PG&E to find out why the Cumberland Power bill is approx. \$10 more per month than the Historical Church when there is no power usage. As it turns out they were charging an extra \$10 per month for not having a smart meter there. I scheduled them to come up and replace the meter and Bruce met with them on Aug. 2nd and it has been installed. This will save \$120 per year. Thanks to Becky Wilkerson for keeping our attention on this.

NOTES on Agenda Item 6 c Solid Waste Fee change:

The notices from the county arrived after the July agenda was posted. All tax-payers have an option to protest the fees (per prop 218). The deadline to appeal is August 16th: If the board wishes to appeal the forms have been filed in the "ACWD next meeting" file. Tobyn or Leslie will need to sign them and mail them if the board passes a resolution to appeal.

- Cumberland Parcel. Proposed annual fee \$23.38 from \$19.20 amount of annual increase: \$4.18
- Park annual increase to \$187.04 from \$111.80 (I double checked the lease agreement for the Park and it does state that ACWD is responsible for any tax assessments or property fees.) Amount of annual increase \$75.24

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, Leslie D. Baker III certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet Regular Meeting, Meeting Date 8/9/16

In the following location(s):

Alleghany Post Office Bulletin Board on 8/4/16. (packets put in box for the public)
On the door of the Alleghany Firehouse (meeting location) 8/4/16

Emailed to email list as well.

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X



Leslie D. Baker III

NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday August 9, 2016 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference by calling 530-287-3204 or email: alleghanywater@gmail.com

1. Call to Order & Establish a Quorum
2. Consent Calendar
 - a) Approval of the agenda
 - b) Reading and approval of the minutes for the regular meeting dated July 12, 2016 and the Public Hearing dated July 28, 2016.
 - c) Approval of Treasury Report and Claims for July 2016.
3. Public Response Time –The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
4. Information/Discussion Items
 - a) Correspondence
 - b) Water Test Results Treated water: Absent Raw Water: Total coliform 2.0 E. Coli absent
 - c) President’s Report –
 - d) Water Treatment Operator Report
 - e) Library Report – working on getting a performer for a concert in October
 - f) Park Report – See written report, possible action item.
 - g) Board member or special committee reports
 - h) Planning Project Update
5. Unfinished Business (Discussion & Possible Action Items):
 - a) Customer Accounts/Billings/Disconnects Three five-day notices were mailed on July 15th – all paid.
 - b) Ordinances: First reading of ordinance # 36 as discussed at the last regular meeting changing the shut-off date from the 20th to the 25th day after the delinquency date in order to allow more time for mail delivery of shut-off notices.
 - c) By-laws: Replace Robert’s Rules of Order with Rosenberg’s Rules of Order.
6. New Business (Discussion & Possible Action Items):
 - a) Library Rental Agreement, Annual renewal, no-change to terms: county pays \$1,500 per year to rent space in the historical church building for the library. Plumas County Librarian runs the library, hires the librarian etc. ACWD provides the space.
 - b) Acceptance of well-driller bid (If recommendation from engineer is received before the meeting date: as of agenda posting it has not been received, see planning project update for more information)
 - c) Solid Waste Fee increase: Does the board wish to appeal? See written report.
7. Next meeting date, Items for next Agenda & Adjournment. Items for next meeting agenda: Adoption of Final Budget.
Next regular meeting September 13th, 2016

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Underground Gold Miners Museum

P.O. Box 907 Alleghany, CA 95910

July 18, 2016

Alleghany County Water District
P.O. Box 860
Alleghany, CA 95910

Re: Mural Project

Dear Directors:

Underground Gold Miners Museum has a benefactor who wishes to commission a mosaic mural for the side of the bathroom at the park in Alleghany. He has a charitable gift giving fund which is linked to the museum.

The museum would like your permission to proceed with the project. We understand that the basic design concept would need to be approved before it is created. The artists have stated that the design sometimes changes slightly as they proceed with the work.

Any questions can be directed to Rae Bell the museum curator. If any funds are left over after the project is completed they will be donated to ACWD for the park. There is no financial benefit to the museum for this project. The funding is simplified by having the non-profit complete the work.

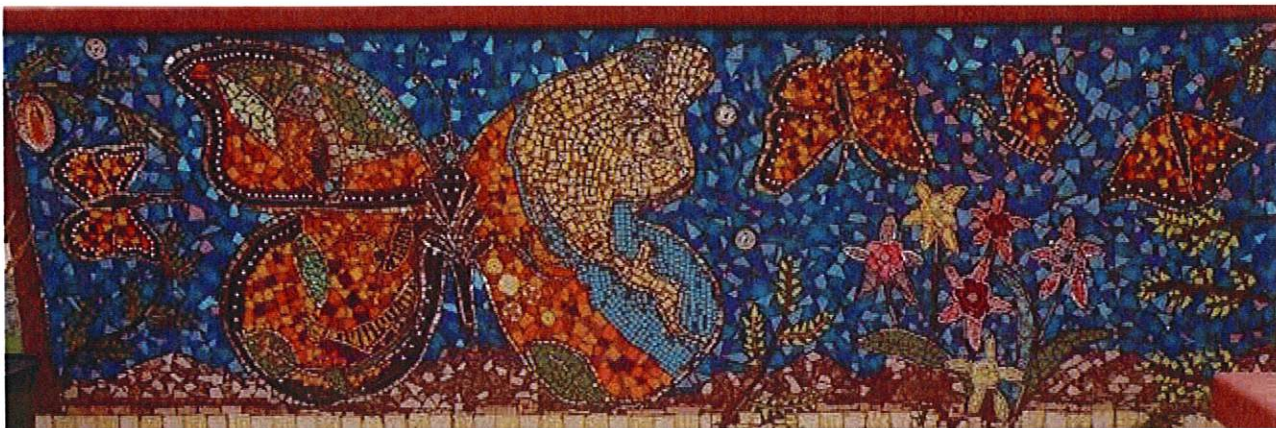
Sincerely,

David Scinto
President

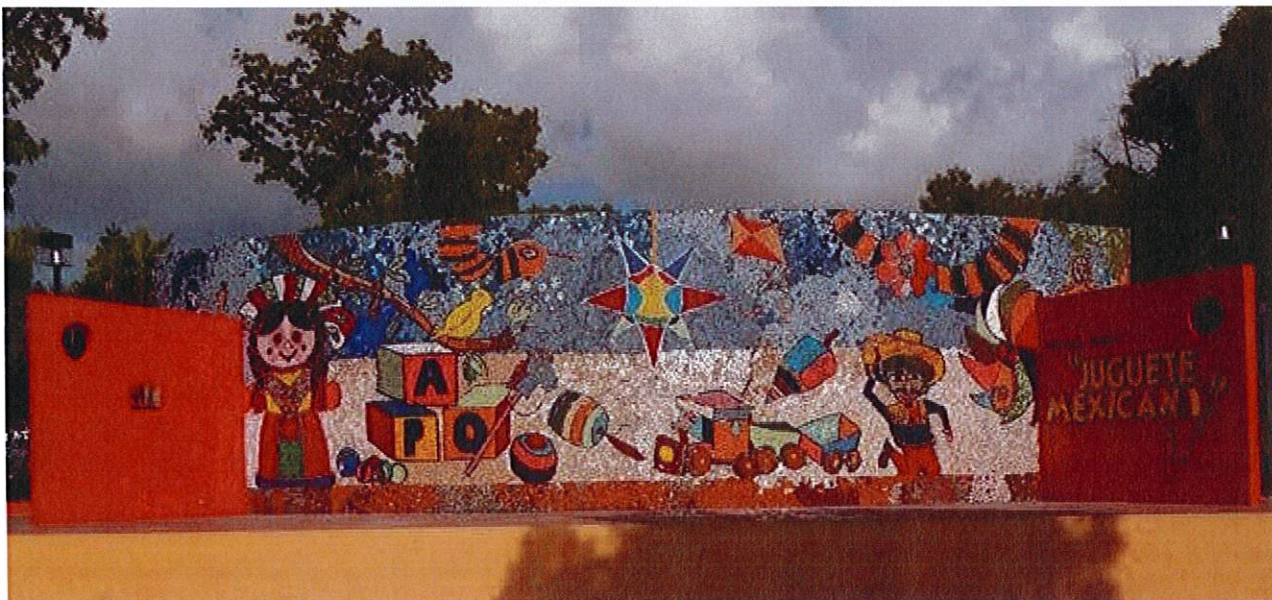
Cc: Sierra County Public Works Director Tim Beals, Sierra County Supervisor Lee Adams

Regarding the “mural” for the park: The proposal is for a “mosaic” and not a painting as I thought at the last meeting. (see example attached). The donor has a charitable gift-giving fund that is already linked to the museum as a 501 c-3 non-profit and he wants to donate the money to the museum for this reason. The museum board approved acting as a “pass-through” for the \$. A complete accounting of the funds will be provided to ACWD and any extra funds will be donated to the park. (See letter from museum). I also am checking with the County to see if they need to approve it as well.

- At this time, the board just needs to decide if they are OK with letting the museum spearhead the project. Because the museum is one of my clients, even though there is no financial gain for the museum it is probably just as well that I am not involved in the decision. Please pass a motion one way or another.
- If the board is OK with the design concept please vote on that too, but if not we will have to revisit it. They are hoping to come in September to get started, so we’ll see how that goes. I warned them that government entities move slowly (not always a bad thing).



Examples of their work. These are large walls in Mexico.





This is the most recent idea above. I suggested using an image of the Original Old Schoolhouse that later became the bucket club in place of the image of the museum. (below)



Mosaic drawings typically have to be very simple, so keep this in mind when you look at the design proposal. Try to visualize it made out of tiny tiles and mirrors. I verified that it will be weather-resistant and will not add to the upkeep needs at the park.

Planning Project Update: The mandatory pre-bid meeting was held on Thursday July 14th. Three companies were represented: Peter’s Well-drilling out of Grass Valley, North-State Drilling out of Chico and Diamond Well Drilling out of Auburn.

None of the drillers liked the road to the water tank or the Cumberland. After the meeting we explored several possibilities for fixing the roads, especially the road to the water tank because of the steep dip at the bottom. After multiple back-and-forth conversations and emails between myself, Kip Laybarger and Tim Beals an addendum was sent out to the drillers before the final bid date (after the pre-bid meeting), letting them all know that we were sticking with the original drill sites and that they would need to include the cost of getting their rigs to the drill sites in their bid.

Here are the bid results from the bid opening on July 28th.

1. North State Drilling-Bid: \$101,846.00
2. Diamond Well Drillers-Bid: \$153,776.00

As a reminder here is our planning project budget as currently approved by the State.

ITEM NO.	ITEM DESCRIPTION	BUDGET AMOUNT
1	Engineering & Design	\$ 83,000.00
2	Hydrogeologist Study & Geotech Report	\$ 37,000.00
3	Surveys & Easements	\$ 12,000.00
4	Environmental Review (CEQA)	\$ 500.00
5	Test Well Driling and Testing	\$ 94,000.00
6	DWSAP Assessment & Watershed Study	\$ 24,500.00
7	CEQA Contingency	\$ 9,500.00
8	Planning/Design Project Contingency	\$ 29,500.00
9	Legal/Admin	\$ 10,000.00
	TOTAL BUDGET	\$ 300,000.00

As you can see our budget for the test wells is \$94,000, also, with the new hydro-geologist on board we have been advised that Affinity will most likely need another \$10,000 above the \$36,672 contract amount. We have been in constant contact with Pete Stamas of the funding division regarding all of this. He has suggested that we pull the additional money for the test-well drilling out of contingency for now. I am inquiring as to the process for adjusting the hydro contract. Currently they have \$16,967.73 remaining that has not billed yet. This will be brought to the ACWD board at a future date once more information is gathered.

Summary of anticipated budget over-runs at this point:

Well drilling budget \$94,000 Bid \$101,846 overage amount: \$7,846

Hydrogeologist budget \$37,000 Projected cost \$46,672 overage amount: \$9,672

Anticipated overage total: \$17,518 Amount in contingency: \$29,500 If all \$17,518 is pulled from contingency it will leave \$11,982 remaining in that line-item.

Currently I project that we will be under-budget in the categories of #9 Legal/Admin and item #6 DWSAP Assessment & Watershed Study, my understanding is that the study we had done last year by CRWA will cover part of this requirement. We are permitted at some point to move money between categories if needed/warranted. We also can request a budget increase one-time if needed.

As of the date of this writing (8/4/16) we have not gotten Kip's recommendation to accept the well-driller's bid. Hopefully that will be received in time for the meeting. If not, a special meeting may be needed to accomplish this task so that we can keep things moving forward.

Cumberland Well Update: If the test well at the Cumberland is positive probably the best way to hook it into the system would be directly into the system using the line that goes to Michael Miller's house. This would greatly reduce the pumping costs and would eliminate the need to run a line across the Osceola Property approx. 750 feet up to the water tank. The existing water line is within a couple of hundred feet of the well site. This existing water line would most-likely have to be upgraded because it is one of the older smaller lines. This would be easier than running a new line up to the water tank. (This work would be part of the construction phase of the project if approved)

Related FYI to the Board: Currently there are three spurs that feed off the main water line that are not shown on any of the system schematics that we have. One feeds Michael Miller's House, one feeds Faris Dolgoff's House and one feeds the Arbogast residence. All three of these lines have smaller 1 ½ inch fire hydrants attached to them. An upgrade to any one of these lines and fire hydrants would benefit the entire town from a fire-fighting standpoint.

Disclaimer:

"Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Drinking Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

ORDINANCE NO. 36

**AN ORDINANCE EXTENDING THE SHUT-OFF
DATE FOR NON-PAYMENT FROM 20 DAYS TO 25 DAYS**

BE IT ORDAINED by the Board of Directors of the Alleghany County Water District, Sierra County, California as follows:

Section 1. Ordinance 3 article 9 section 904 is amended as follows:

Delinquency Date: Rates and charges which are not paid on or before the first day of the calendar month following the due date shall be delinquent. If charges are not paid on or before the first day of the calendar month after the due date, a penalty of ten percent (10%) will be added to said charges including any previous penalties. If charges and penalties are not paid within twenty-five days after the delinquency date, the District may discontinue service. The district board shall establish policies & procedures pertaining to standard billing notes regarding late fees and subsequent shut-off notices in accordance with this and other applicable ordinances.

Ordinance 3 article 10 section 1001 is amended as follows:

Disconnection for Non-payment. Service may be discontinued for non-payment of bills on or before the twenty-fifth day following the delinquency date specified in Section 904. At least ten (10) days prior to such discontinuance, the customer will be sent a final notice informing him that discontinuance will be enforced if payment is not made within the time specified in said notices. The failure of the District to send or any such person to receive said notice shall not affect the District's power hereunder.

Section 2. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Section 3. This ordinance shall take effect upon adoption unless otherwise stated and shall be posted in three public places in the District.

I hereby certify that the foregoing is a full, true, and correct copy of Ordinance number 36 duly passed and adopted by the Board of Directors of the Alleghany County Water District, Sierra County, California, at a regular meeting held on the ____ day of _____, 2016 by the following vote:

AYES, and in favor thereof, Directors:

NOES, Directors:

VACANT,

ABSENT, Directors:

ATTEST:

Leslie D Baker III, Secretary

SIGNED:

Rae Bell Arbogast, President

DRAFT AS PRESENTED FOR FIRST READING ON 8/9/16

Alleghany County Water District

MAIN ACCOUNT Beginning Balance \$ 5,184.95

Deposits

Date	From:	For:	Amount
7/6/16	Customers	Water Sales	\$ 800.00
7/12/2016	Non-Enterprise Acc.	"loan" to avoid bank charges	\$ 3,000.00
7/13/2016	Customers	Water Sales	\$ 428.00
7/15/2016	Customers	Water Sales (includes \$25 bounced check fee)	\$ 100.00
7/29/2016	Customers	Water Sales	\$ 1,566.33
7/31	Sierra County Auditor	Final tax payment for Fiscal Year 15/16	\$ 573.46
7/31	Customers	Water Sales	\$ 843.00
Deposits Total			\$ 7,310.79

Expenditures

Ck #	Date	To:	For:	Amount
1037	7/1/16	Postmaster	Stamps	\$ 18.80
5053	7/1/16	VOIDED		
5054	7/1/2016	B&C	Chlorine, Fuses, Glue	\$ 37.96
5055	7/1/16	Edda Snyder	June Bill - Bookkeeper	\$ 100.00
5056	7/1/16	Leslie Baker	Meetings on 5/10 & 5/24-25	\$ 90.00
5057	7/6/16	All Electric	Sump pump rebuild	\$ 3,189.59
5058	7/6/16	AT&T		\$ 19.55
EFT	7/11/16	Tri-Counties Bank	bounced check fee	\$ 10.00
1038	7/13/16	Postmaster	Stamps	\$ 47.00
5059	7/13/16	CRWA	Annual Insurance Premium	\$ 2,421.00
1039	1039	Bruce Coons	Mileage	\$ 46.00
EFT	7/15/16	Bounced Check	Water payment from customer	\$ 39.96
5060	7/19/16	B&C	PVC, Cables Ties, Duct Tape	\$ 43.75
5061	7/19/16	Cranmer Engineering	Water Tests	\$ 56.00
5062	7/19/16	Ed Snyder	May + June Bill - WDA	\$ 300.00
5063	7/19/16	Edda Snyder	2.25 hours planning project work	\$ 45.00
5064	7/19/16	Ferguson Ent.	Pumphouse Maintenance	\$ 19.33
5065	7/19/16	Leslie Baker	Meetings on 6/14,6/28, & 7/12	\$ 90.00
5066	7/19/16	Mountain Messenger	Publication of Request for Bids	\$ 90.00
EFT	7/27/16	PG&E	Pumphouse	\$ 256.10
1040	7/31/16	Bruce Coons	July Bill	\$ 342.58
			WTO Contract	\$ 250.00
			Mileage	\$ 92.58
Expenditures Total			\$ 7,262.62	

Ending Main Account Balance \$ 5,233.12

Less amount on loan from historical church \$ 2,233.12

Non-enterprise account Beginning Balance \$ 11,428.58

Deposits

Date	From:	For:	Amount
Deposits Total			\$ -

Expenditures

Ck #	Date	To:	For:	Amount
EFT	7/12/16	Main Account	"loan" to avoid bank charges	\$ 3,000.00
EFT	7/25/16	PG&E	Library	\$ 9.86
Expenditures Total			\$ 3,009.86	

Ending non-enterprise Account Balance \$ 8,418.72

DETAILS ON REVERSE Including amount on loan to main acc: \$ 11,418.72

July 2016 Historical Church/Park Tracking

Historical Church START	\$ 9,041.71				PARK START	\$ 2,386.87			TOTAL
Date	Income	Expenses	Balance	Date	Income	Expenses	Balance		
July		\$ 9.86	\$ 9,031.85	July			\$ 2,386.87		\$ 11,428.58
August			\$ 9,031.85	August			\$ 2,386.87		\$ 11,418.72
September			\$ 9,031.85	September			\$ 2,386.87		\$ 11,418.72
October			\$ 9,031.85	October			\$ 2,386.87		\$ 11,418.72
November			\$ 9,031.85	November			\$ 2,386.87		\$ 11,418.72
December			\$ 9,031.85	December			\$ 2,386.87		\$ 11,418.72
January			\$ 9,031.85	January			\$ 2,386.87		\$ 11,418.72
February			\$ 9,031.85	February			\$ 2,386.87		\$ 11,418.72
March			\$ 9,031.85	March			\$ 2,386.87		\$ 11,418.72
April			\$ 9,031.85	April			\$ 2,386.87		
May			\$ 9,031.85	May			\$ 2,386.87		
June			\$ 9,031.85	June			\$ 2,386.87		
Hist. Church BALANCE			\$ 9,031.85	PARK BALANCE			\$ 2,386.87		\$ 11,418.72
								Loan to main acc	\$ (3,000.00)
								Actual Checking balance	\$ 8,418.72