

**Ram Spring Improvement Project ~ State Revolving Fund (SRF) Project**  
**Report for ACWD BOD Meeting Date: 3/9/2021** Prepared by GM Rae Bell

This project is related to the planning project approved for funding in 2015 and completed in 2020. The planning documents (plans and estimates) are approximately 90% complete. The remaining planning work will be the first phase of this project after the application process is completed.

There are five application packets that must be completed to apply for funding: General, Legal, Financial, Technical and Environmental.

- The General application packet with all attachments was submitted on 4/25/2020
- The Financial application packet with all attachments was submitted on 5/5/2020
- The Technical Packet is on hold while the TMF (Technical Managerial and Financial) analysis and a new rate analysis are done with the help of RCAC (Rural Community Assistance Corporation).
- The Environmental packet will be completed with the assistance of RCAC.
- The legal packet has not been started.

**Technical, Managerial and Financial (TMF) Analysis & Tune-up**

- The Emergency Response Plan was finished as approved by the ACWD board in November. The binder is at the pumphouse.
- The job descriptions were sent to the HR attorney for review and recently came back with MANY suggested changes. It is going to take time to sort it out.
- The Operations and Maintenance (O&M) manual is slowly coming together.
- Rate Analysis: Will not be started until after the O&M manual is done. Note: the state requires a rate analysis that is less than 5 years old as part of the Technical Packet. Having a rate analysis done does not necessarily mean that the rates will have to be changed. There are affordability guidelines that also must be followed when setting water rates.

**Environmental Documents** Both Kip Lybarger and Enplan put together estimates to assist with the environmental packet technical assistance. Kip's estimate is \$4,938 and Enplan's proposal is for \$17,000 to finish up all the required environmental paperwork. They are being subcontracted through RCAC. RCAC is proposing a new completion date of 9/30/2021 for everything (TMF, Rate analysis and environmental documents).

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