

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday January 14, 2020 Alleghany Firehouse, 105 Plaza Court Alleghany**

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:10 pm. Directors present: Tobyne Mehrmann, Nancy Finney, and Gus Tenney; Coral Spencer and Robbin DeWeese were absent and had notified the Secretary that they could not attend. Secretary Amber Mehrmann was present and took minutes. Public Present: Vicky Tenney, and Jan Sticha

2. Consent Calendar:

a.) Motion made to approve the consent calendar by Nancy Finney, Tobyne Mehrmann 2nd Ayes: Mehrmann, Finney, and Tenney Nays:0 Absent: Robbin Deweese and Coral Spencer

3. Public Response Time:

none

4. Information/Discussion Items:

a) **Correspondence:** Incoming Financial transactions letter from State Controller forwarded to auditor. Letter from EDD regarding new rules for independent contractors.

b) **SRF Projects Update :** Written report attached.

c) **Board Member or Special Committee Reports:** None

d) **Staff Reports: *Water Treatment Operator Report:*** None

G.M. Report: Written Report is in the packet.

e) **Historical Church/Library Report:** none

f) **Park Report:** None

5. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** One ten day notice was issued and paid.

b) **Ordinances, Policies & Procedures and Bylaws:** There was a motion made to approve the revisions of the Bylaws with two corrections. The motion was made by Nancy Finney and Gus Tenney 2nd. Ayes: Mehrmann, Finney, and Tenney Nays:0 Absent: Robbin Deweese and Coral Spencer

c) **Conflict of Interest item** A closed session will be placed on the February Agenda to discuss the questions for the lawyer. Gus made a motion and Nancy Finney 2nd Ayes: Mehrmann, Finney, and Tenney Nays:0 Absent: Robbin Deweese and Coral Spencer

SCANNED

SCANNED

6. New Business

Officers President and VP needed to be appointed; voting in Tobyn Mehrmann as President and Gus Tenney as VP. The vote had to be tabled for the next meeting as there were not enough members present to vote.

The consideration of letting John Lewis take the old memcor unit was also tabled until the next meeting.

The board made a motion to allow G.M. Rae Bell to make negotiations on replacing the shingles on the Church roof, with a budget of \$2500-\$3000. Nancy made the motion and Gus Tenney 2nd
Ayes: Mehrmann, Finney, and Tenney Nays:0 Absent: Robbin Deweese and Coral Spencer

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place on February 11, 2020 at 6:00 P.M.

— Items for agenda: Closed Session

There being no further business before the Board, the meeting was adjourned at: 6:47 p.m.

Minutes respectfully submitted,



Amber Mehrmann, Secretary

Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Meeting Agenda Meeting Date 1/14/20

In the following location(s):

Alleghany Post Office Bulletin Board and On the door of the Alleghany Firehouse (meeting location) district website
Emailed to email list as well.

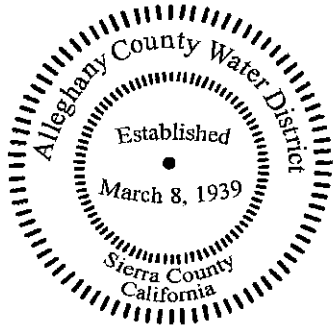
On 1/10/20 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X



Rae Bell Arbogast



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday January 14, 2020 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Ct. Alleghany

Website: alleghanywater.org

phone: 530-287-3204

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated December 10, 2019.
- c) Ratification of Treasury Report and bill payments for the month of December 2019

3. Public Response Time: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. Information/Discussion Items:

- a) Correspondence
- b) SRF Projects Update – written report in packets
- c) Board Member or Special Committee Reports
- d) Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- e) Historical Church/Library Report -
- f) Park Report – one item under new business

5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. For the month of December there was one 10-day notice issued and it was paid.
- b) Ordinances, Policies & Procedures and Bylaws: Draft Bylaw revisions to be adopted regardless of full board attendance. Changes have been pending for over 4 months. The document is included with the other meeting docs on the website.
- c) Conflict of interest item: Rae Bell/16 to 1/ACWD the board decided to consult the CSDA's contracted attorney in Dec. for another opinion utilizing the one-hour of free legal that comes with membership.

6. New Business (Discussion & Possible Action Items):

- a) Appoint Officers President and VP (not Secretary that contract ends on June 30th)
- b) Consideration of letting John Lewis take the old memcor unit.
- c) Authorize General Manager to negotiate a contract to replace the shingles on the back of the church building.

7. Next meeting date, Items for next Agenda & Adjournment.

Next regular meeting, February 11, 2020 6:00 pm at the Alleghany Firehouse Next meeting agenda items: review mid-year budget-to-actual financial statements if available.

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

Alleghany County Water District

Treasurer's Report

December 2019

MAIN ACCOUNT

Beginning Balance \$ 18,638.27

Deposits

Date	From:	For:	Amount
12/6	Customers	Water	\$ 593.34
12/6	Customers	Water	\$ 770.00
12/19	Tank Project Payment		\$ 45,648.00
12/19	Customers	Water	\$ 523.53
12/19	Customers	Water	\$ 650.00

Deposits Total \$ 48,184.87

Expenditures

Ck #	Date	To:	For:	Amount
5444	12/2	Aqua Sierra	Tank Project - Partial Payment	\$ 500.00
5445	12/2	AT&T		\$ 79.34
5446	12/2	B&C	Supplies & Maintenance	\$ 52.68
5447	12/2	Brown's Gas		\$ 497.38
5448	12/2	CDTFA		\$ 300.17
5449	12/2	Cook-Brown LLP	Tank Project Legal	\$ 75.00
5450	12/2	Cranmer Engineering	Water Test	\$ 514.00
5451	12/2	HACH	Chemicals	\$ 219.03
5452	12/2	Sierra County Tax Collector	Solid Waste Fees	\$ 187.04
1103	12/7	Amber Mehrmann	Secretary November Meeting	\$ 60.00
5433	12/13	Bruce Coons	CWO November Bill - Gross \$3,439.80	\$ 3,106.17
			CWO Salary \$	300.00
			CWO Other Labor \$	90.00
			Tank Project \$	3,004.56
			Mileage \$	45.24
5454	12/13	Chris Coons	November Bill - Gross \$536.76	\$ 490.33
3455	12/13	Edda Snyder	Bookkeeper November Bill - Gross \$150	\$ 137.03
5456	12/13	Edward Snyder	WDO November Bill - Gross \$3,043.82	\$ 2,502.05
			WDO Labor \$	60.00
			Tank Project \$	2,983.82
1104	12/20	Altec Engineering	Tank Engineering	\$ 1,850.92
EFT	12/23	PG&E	Pumphouse	\$ 49.66
1105	12/24	UGMM	Quill - office supply reimburse	\$ 60.81
5459	12/24	VOID		
5460	12/24	Rae Bell Arbogast	Sept, Oct, November Bill	\$ 601.25
			Planning Project \$	252.50
			Tank Project \$	348.75
5461	12/24	Cook-Brown LLP	Tank Project Legal	\$ 120.00
5462	12/24	Cranmer Engineering	Water Tests	\$ 106.00
5463	12/24	Modoc Steel	Tank Project	\$ 2,398.38
5463	12/24	Altec Engineering	Tank Engineering	\$ 4,786.00
5462	12/24	VOID		
5464	12/24	Aqua Sierra	Tank Project	\$ 2,544.03
5465	12/24	Thompson Tank	Tank Project	\$ 11,757.31

Expenditures Total \$ 32,994.58

Ending Main Account Balance \$ 33,828.56
 Less Contingency Fund Balance \$ (10,000.00)
 Plus Undeposited Funds \$ 1,408.88
 Available Funds \$ 25,237.44

NON-ENTERPRISE ACCOUNT (Historical Church & Park)

Beginning Balance \$ 8,454.35

Deposits

Date	From:	For:	Amount
Deposits Total \$ -			

Expenditures

Ck #	Date	To:	For:	Amount
4040	12/02	Rae Bell Arbogast	reimburse for Donna Hauck flowers	\$ 86.40
Expenditures Total \$ 86.40				

Report Prepared by Edda Snyder

Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 8,367.95

x
Print

Rae Bell Arbogast
 Rae Bell Arbogast

Historical Church Balance	\$ 7,558.46
Park Balance	\$ 809.49

deposit detail part 1 of 2

Alleghany County Water District

Invoice

P.O. Box 860
Alleghany, CA 95910

Date	Invoice #
10/14/2019	19-D1702013

Bill To
SWRCB Div. Financial Asst. Attn: Disbursement Unit PO Box 944212 Sacramento, CA 94244

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			10/14/2019			

Quantity	Item Code	Description	Price Each	Amount
	Tank Project	Altec Invoice 11838	2,791.70	2,791.70
	Tank Project	Rae Bell invoice 1368	180.00	180.00
	Tank Project	Thompson Tank invoice 10981	21,834.99	21,834.99
	Tank Project	Home Depot rubbermaid shed	540.24	540.24
		State did not pay has to go on	Kip's final bill	

			Total	\$25,346.93
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Alleghany County Water District

P.O. Box 860
Alleghany, CA 95910

deposit detail
pnt 2 of 2

Invoice

Date	Invoice #
9/9/2019	18-D1702013

Bill To
SWRCB Div. Financial Asst. Attn: Disbursement Unit PO Box 944212 Sacramento, CA 94244

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			9/9/2019			
Quantity	Item Code	Description			Price Each	Amount
	Tank Project	Rae Bell Invoice #1361			390.00	390.00
	Tank Project	Cook Brown LLP 2919			212.82	212.82
	Tank Project	Altec Engineering Inv 11833			3,514.00	3,514.00
	Tank Project	Aqua Sierra Controls Inv 29903			3,044.03	3,044.03
	Tank Project	Thompson Tank			11,757.31	11,757.31
	Tank Project	Rae Bell Invoice #1362			9.35	9.35
	Tank Project	Overhead August \$200			200.00	200.00
	Tank Project	Bruce Coons August hours gross			60.00	60.00
	Tank Project	workers comp water works \$60 @ 09.47= 5.68			5.68	5.68
	Tank Project	payroll taxes 11% on \$60 for Bruce			6.60	6.60
	Tank Project	Altec Inv. 11829			4,914.00	4,914.00
<p>State underpaid \$840 of to go on final bill.</p>						kip's
Total						\$24,113.79

State Revolving Fund (SRF) Projects Update:
For ACWD BOD Meeting Date: 1/14/20 Prepared by Rae Bell

Planning Project

Budget Up to \$500,000 amount billed through 12/17/19 \$356,673 Budget remaining: \$143,327.

The environmental report: The State bounced it back with several questions, so we still don't have the final draft. It still has not been determined for sure if some wetland mitigation will need to be included in the construction project.

New Building at Spring site: The District's engineer Kip Laybarger will be handling all aspects of the lease amendment (will work with the district's attorney and the 16 to 1 Mine to get it done) to add more space for the building. Kip is also recommending a permanent rather than a portable building as it will last longer (be more durable). He has subcontracted out the plans and will be pulling together the cost estimate for the bid packet.

Pumphouse reconfiguration: Aqua Sierra did on onsite consultation on Jan 9th and they are working up schematic and a cost estimate.

Engineering alternatives analysis report Due by March 1st being prepared by Kip Laybarger.

Kip is busy pulling together the engineering and cost estimates for all of the other tasks:

- Burial of driven pipes
- snow roof over outside sump (tank) at spring site
- fence replacement
- three new shut-off valves and meters on all three "spurs" off the water main
- new back-up generator
- residential meter replacement
- Tree removal, wetland disturbance mitigation

Final completion date for Planning Project 3/1/2020.

After the planning project is finished the next step is to apply for funding for the related construction project. The application process takes approximately two years to complete (based on our experience to-date.)

Tank Project total amount funded up to \$900,000

The one-year tank inspection was completed on Jan. 9, 2020. A problem was found inside the tank: One whole row of bolts around the bottom of the tank and a few others evidently were not coated properly when they were installed and they are already corroding. The repairs will be covered under warranty and will be scheduled as soon as possible. Weather is an issue so it might have to wait for spring.

We are in contact with our division of drinking water inspector to make sure there are no health hazards associated with this. This most likely is the cause of the "metallic taste" that people have been noticing. We will be working to mitigate the problem until the repair can be made.

Once all of the final invoices for the tank project have been received by ACWD a final payment request will be sent to the State.

Disclaimer "Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

Alleghany County Water District General Manager (GM) Report January 2020

Prepared by Rae Bell

Website updates As discussed at the December meeting the district's water testing schedule has been added to the customer service page. Progress was also made on the meeting minute archive page.

Agenda item 6. b) Memcor Unit disposal: We have been unable to find a buyer for the old treatment plant. We contacted the California Rural Water Association, both our current and past State Division of drinking water reps, a few water engineers AND we listed it on the Gov. deals website for two months with no interest. John Lewis will be in California this week and has offered to take it on Friday the 17th.

Agenda item 6. C) Replace shingles on Church:

On January 9th Derek Bullock general contractor looked at the backside of the church and said that he could install the shingles for \$2,500 to \$3,000. ACWD is responsible for providing the materials. We already have the shingles and will need to buy a roll of Tyvek. He will provide the nails. The money to do this will come out of the historical church fund.

I am requesting authorization to move forward with signing a contract with Derek for this work. Under the Uniform Cost Construction Act we do not have to put this out to bid. I will be sure to request a proof of insurance from him. He is an owner-operator.