



NOTICE

OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

Date: Tuesday August 8, 2023 Time: 6:00 pm

Location: Alleghany Firehouse 105 Plaza Court with conference call option

Dial-in number (US): (978) 990-5144 Access code: 6919768#

All meeting documents available online: alleghanywater.org

Send an email to: alleghanywater@gmail.com for meeting notices.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: alleghanywater.org

1. Call to Order & Establish a Quorum

2. Consent Calendar

- a) Approval of agenda
- b) Reading and approval of the minutes for the regular meeting dated June 13, 2023 and the special meeting dated June 28, 2023.
- c) Ratification of Treasury Reports and bill payments for June and July 2023.

3. Engineer Chad Coleman will be in attendance to provide an update and answer questions about the status of the water tank repair project. (Suggest addressing agenda item 6. a) here).

4. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update – Still waiting for funding agreement from State.
- c) Board/Staff Reports –Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report

5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: Four accounts are over 60 days past due plus two over 90.
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
- c) Status of insurance proposed insurance carrier change. – To be revisited in January keeping as a placeholder.
- d) Adopt CWO Job Description

6. New Business (Discussion & Possible Action Items):

- a) Respond to the tank contractor's offer to extend the tank warranty two years from the time the repairs are completed with another year added to all replaced parts (3 years on replaced parts).
- b) Approve annual rental agreement with the County for housing the library in the historical church.
- c) Reaffirm resolution no. 120 (language was re-written for better clarity based on conversation at June 28th special meeting with no change to authorized actions)

7. **Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date Sept 12, 2023. Agenda items:

8. Adjournment.

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**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday June 13, 2023 Meeting was held at the Alleghany Firehouse and over phone**

1. Call to Order & Establish a Quorum The meeting was called to order by Director Nancy Finney at 6:07 P.M.

Directors present: Robbin DeWeese, Nancy Finney; and Brianne Price CWO Bruce Coons and Secretary Amber Mehrmann were present President Tobyn Mehrmann, Vice President Coral Spencer, and G.M. Rae Bell absent. Public: none

2. Consent Calendar:

Motion was made to approve the consent calendar after corrections by Robbin DeWeese and Brianne Price 2nd. **Ayes: Brianne Price, Robbin DeWeese and Nancy Finney Nos: 0 Absent: Tobyn Mehrmann and Coral Spencer Price Abstain: 0**

3. Information/Discussion Items

a) Correspondence: None

b)SRF Project Update: In a couple of weeks Rae Bell, Chad Coleman (the new inspector), and the financiers for repair of the tank, will be having a conference call to iron out all of the details on repairing the tank.

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c) Board/Staff Reports: CWO and GM Reports

G.M.: No report.

CWO: The finished water pumped was 128,360 gallons and the GPM for the spring was 141.7.

~The Samples are all negative

~The Alkaline and Sodium tests came back normal.

~Bruce has to submit a drought contingency report once a month to CRWCB SAFER Program, this is required by law.

d) Historical Church/Library Report: Nothing to report

e) Park Report: The water at the park was turned on.

~Bruce is ordering the part to fix the water fountain.

4. Unfinished Business

a) Customer Accounts/Billings/Disconnects: There are only two accounts over 90 days.

b) Policies & Procedures & Ordinances: Nothing prepared for meeting.

c). Status of Insurance : Nothing to Report.

d). Adopt CWO Job Description: Tabled, waiting on CWO to provide documents requested in March.

5. New Business

a). Adopt Preliminary Budget: Tabled

6) Public Response Time: none

7) Next meeting date, items for next agenda and adjournment:

Next meeting will be on July 11, 2023; at 6:00 P.M.

Agenda items: Adopt Preliminary Budget

There being no further business the meeting was adjourned at 6:29 P.M.

Respectfully Submitted:

Amber Mehrmann, Secretary

**Special Meeting of the Alleghany County Water District Board of Directors
Tuesday, June 28, 2023 by phone conference.**

1. Call to Order & Establish a Quorum The meeting was called to order by Tobyne Mehrmann at 6:06 P.M.

Directors present: President Tobyne Mehrmann, Robbin DeWeese, Nancy Finney; Brianne Price and Coral Spencer GM Rae Bell Arbogast. CWO Bruce Coons and Secretary Amber Mehrmann was late, but took minutes. Public: Vicky Tenney

2.) Adopt Preliminary Budget: A few adjustments were made to the preliminary budget presented in May by the GM, the .75 cent rate increase was added; along with a few other minor adjustments (copies provided in meeting docs). A motion was to adopt the preliminary budget as presented was made by Coral Spencer and Nancy Finney 2nd . Ayes: Brianne Price, Tobyne Mehrmann, Robbin DeWeese, Coral Spencer and Nancy Finney Nos: 0 Absent: 0 Abstain:0

b.) Approve Resolution 120: Authorizing application for financial assistance to repair the district water tank and to appoint an authorized representative. There were several questions about the resolution and it was explained that the funding agreement was for additional items not covered in the warranty. A motion to approve authorization was made by Coral Spencer and Nancy Finney 2nd it. Ayes: Brianne Price, Tobyne Mehrmann, Robbin DeWeese, Coral Spencer and Nancy Finney Nos: 0 Absent: 0 Abstain:0

c.) Meeting in July: It was decided by consensus to cancel the July meeting.

The next meeting will be held on August 8, 2023, at Alleghany Firehouse 1 at 6:00 p.m.

Meeting adjourned at 6:20 P.M.

Respectfully Submitted:

Amber Mehrmann, Secretary



Allegheny County Water District

Treasury Report

June 2023

MAIN CHECKING ACCOUNT **Beginning Balance \$ 2,655.31**

Deposits

Date	From:	For:	Amount
6/1	Customers	Water	\$ 1,032.62

Deposits Total \$ 1,032.62

Expenditures

Ck #	Date	To:	For:	Amount
5800	6/1	AT&T		\$ 50.37
5801	6/1	Cranmer Engineering	Water Tests	\$ 110.00
5802	6/1	Edda Snyder	Bookkeeper May Bill - Gross \$200	\$ 184.70
5803	6/1	Edward Snyder	WDA May Bill - Gross \$189.50	\$ 175.00
5804	6/6	VOID		
5805	6/6	Bruce Coons	WDO May Bill - Gross \$508.94	\$ 344.40
EFT	6/22	PG&E Pumphouse		\$ 181.93
EFT	6/22	PG&E Tank Site		\$ 5.59

Expenditures/Transfers Total \$ 1,051.99

RESERVE FUND SAVINGS ACCOUNT	
Contingency Fund	\$ 14,500.00
Equip. Maint. Fund	\$ 1,000.00
Interest earned	\$ 4.44
TOTAL	\$ 15,504.44

Ending Main Account Balance \$ 2,635.94

Plus Undeposited Funds \$ 2,530.29

Operating Funds at month-end \$ 5,166.23

NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park) **Beginning Balance \$ 10,255.68**

Deposits

Date	From:	For:	Amount

Deposits Total \$ -

Expenditures

Ck #	Date	To:	For:	Amount

Expenditures Total \$ -

Report Prepared by Edda Snyder

Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 10,255.68

x _____

Print

Historical Church Balance	\$ 5,387.00
Library Balance	\$ 2,853.64
Park Balance	\$ 2,015.04
Balance	\$ 10,255.68



Allegheny County Water District

Treasury Report

July 2023

MAIN CHECKING ACCOUNT

Beginning Balance \$ 2,635.94

Deposits

Date	From:	For:	Amount
7/26	Customers	Water	\$ 1,475.61
7/26	Customers	Water	\$ 769.68
7/26	Customers	Water	\$ 631.08
7/26	Customers	Water	\$ 285.50

Deposits Total \$ 3,161.87

Expenditures

Ck #	Date	To:	For:	Amount
1153	7/3	Amber Mehrmann	Secretary	\$ 90.00
5806	7/6	Bruce Coons	WDO June Bill - Gross \$508.94	\$ 427.47
EFT	7/19	PG&E Pumphouse		\$ 136.95
EFT	7/19	PG&E Tank site		\$ 13.55
5807	7/20	AT&T		\$ 9.69
5808	7/20	B&C	Chlorine	\$ 31.34
5809	7/20	Cranmer Engineering	Water Tests	\$ 400.00
5810	7/20	Edda Snyder	Bookkeeper June Bill - Gross \$200	\$ 184.70
5811	7/20	Edward Snyder	WDA June Bill - Gross \$329.00	\$ 303.83
EFT	7/28	EDD	Payroll liabilities	\$ 100.92
EFT	7/28	EDD	Payroll liabilities	\$ 80.09
5812	7/28	United States Treasury	Payroll liabilities	\$ 382.90
EFT	7/31	Tri-Counties Bank	Service Charge	\$ 10.95

Expenditures/Transfers Total \$ 2,172.39

RESERVE FUND SAVINGS ACCOUNT		
Contingency Fund	\$	14,500.00
Equip. Maint. Fund	\$	1,000.00
Interest earned	\$	4.44
TOTAL	\$	15,504.44

Ending Main Account Balance \$ 3,625.42

Plus Undeposited Funds \$ 2,624.14

Operating Funds at month-end \$ 6,249.56

NON-ENTERPRISE ACCOUNT (Historical Church, Library & Park)

Beginning Balance \$ 10,255.68

Deposits

Date	From:	For:	Amount

Deposits Total \$ -

Expenditures

Ck #	Date	To:	For:	Amount

Expenditures Total \$ -

Report Prepared by Edda Snyder

Verified against Bank Statement

Ending Non-enterprise Account Balance \$ 10,255.68

x _____

Print

Historical Church Balance	\$	5,387.00
Library Balance	\$	2,853.64
Park Balance	\$	2,015.04

Alleghany County Water District

RESOLUTION NUMBER 120

A RESOLUTION AUTHORIZING APPLICATION FOR FINANCIAL ASSISTANCE TO REPAIR THE DISTRICT'S WATER STORAGE TANK AND TO APPOINT AN AUTHORIZED REPRESENTATIVE

1. The Alleghany County Water District (the "Entity") has the authority to construct, operate, and maintain California Water System ID# 4600012
2. The Water Storage tank put into service in 2018 for the Water System reference above started to leak while still under warranty.
3. The Entity lacks the expertise and resources to oversee the warranty repairs and to ensure that the problem that caused the problem is properly mitigated.
4. Phase 1 of the Bolted Steel Tank Warranty Repairs (Soft Costs) is being funded through a Technical Assistance Request already approved by the State of California Water Quality Control Board's Dept. of Finance but additional funding for anticipated Hard Costs not covered by the warranty is anticipated.
5. An "Authorized Representative" is required to carry this resolution forward.

BE IT RESOLVED by the Alleghany County Water District Board of Directors that, the General Manager (the "Authorized Representative") or designee is hereby authorized and directed to sign, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board , Urgent Drinking Water Needs, for anticipated expenses related to the Bolted Steel Tank Warranty Repairs (Phase 2) (the "Project").

This Authorized Representative, or his/her designee, is designated to provide assurances, certifications and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

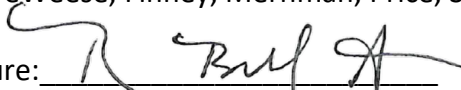
The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and in compliance with applicable state and federal laws.

CERTIFICATION

I do hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a meeting of the Alleghany County Water District held on June 28, 2023

By the following vote:

Ayes: DeWeese, Finney, Merhman, Price, Spencer

Signature: 

By: Rae Bell Arbogast, Deputy Secretary

