

**Regular Meeting of the Alleghany County Water District Board of Directors
Tuesday December 8, 2020 Meeting was held over the phone.**

Oath of office administered by ACWD Secretary Amber Merhman to Nancy Finney and Coral Spencer. Director Tenney declined taking the oath because he is planning on moving.

1. Call to Order & Establish a Quorum The meeting was called to order by President Mehrmann at 6:17 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese, Gus Tenney, and Coral Spencer CWO Bruce Coons; GM Rae Bell, and Secretary Amber Mehrmann was present and took minutes. Public Present: Vicky Tenney

2. Consent Calendar:

a.) Rae informed the members that there are two accounts in the water district in order to clear up any confusion from the treasurer's report.

Nancy Finney had a question about the water rights annual fee and was wondering what that fee was for. Rae responded that the fee is for the water rights to the Cumberland Spring. **Nancy made the motion to approve the consent calendar; Coral Spencer 2nd the motion Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese, and Coral Spencer Nays: 0 Absent: 0 Abstain: Gus Tenney**

3. Information/Discussion Items:

a) **Correspondence:** Provided in GM report

b) **SRF Projects Update:** Provided in packet.

c) **Board/Staff Reports: CWO and GM Report:**

Bruce reported that total finished water production for October was 204,820 gallons and 145,710 for November.

Average raw water flow for October was 30.5 GPM and 32.3 GPM for November.

Water flow from the driven pipes went way down this summer. Possibly it is tree roots. Is working with engineer, state water inspector and others to figure out what the problem is. The old collectors have increased in flow.

GM Rae Bell contacted the company that installed the driven pipes to see if they have any ideas about possibly reaming out the driven pipes and they do have equipment for that. She also is looking into getting a camera to put in the pipes to try to figure out what's going on.

The G.M. report was printed in the packet

d) **Historical Church/Library Report:** The library is closed due to Covid.

e) **Park Report:** The water is shut off for the winter. Rae Bell also replaced a plaque.

4. Unfinished Business

a) **Customer Accounts/Billings/Disconnects:** There were 5 notices sent out in November. Three of them are still pending.

5. New Business

a) **Emergency Response Plan:** A draft emergency response plan had been mailed to all directors before the meeting. It is a confidential document. A couple of changes were suggested. Spokespersons for the Emergency Response Plan: Tobyn Mehrmann is primary; Rae Bell and Bruce Coons are alternatives.

A motion was made to authorize Rae Bell to sign the certificate of completion after the suggested changes are made by **Robbin DeWeese Coral Spencer 2nd the motion Ayes: Tobyn Mehrmann, Robbin DeWeese, and Coral Spencer Nays: 0 Absent: Nancy Finney Abstain: Gus Tenney**

b) There was a motion called to approve the audit engagement letter
Robbin DeWeese motioned to approve and Coral Spencer 2nd Ayes: Tobyn Mehrmann, Robbin DeWeese, and Coral Spencer Nays: 0 Absent: Nancy Finney Abstain: Gus Tenney

c) A discussion was had about having the meetings in person again. According to state regulations that is not allowed at this time. There is the possibility of Station 2 being able to be used as socially distancing would be possible in that building. For now, the meetings will still be held on phones or computers.

d) There was a concern about the cost of the conference calls. Conference calls are charged according to personal phone plans. If you have free long distance, they are free. Otherwise they are charging \$4.00 an hour.

There was a discussion as to whether or not the board would have a reimbursement option available to people who may not be able to afford these calls.

Coral recommended Zoom as a way to do the meeting. If you have internet, Zoom is a free way to do a meeting.

Rae Bell said she would look into Zoom for the next meeting.

A motion was mad to make reimbursement for conference calls available. **Coral Spencer made a motion; Robbin DeWeese 2nd Ayes: Tobyn Mehrmann, Robbin DeWeese, and Coral Spencer Nays: 0 Absent: Nancy Finney Abstain: Gus Tenney**

6. Public Response Time: None

7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place on January 12, 2021 at 6:00 P.M.

There being no further business before the Board, the meeting was adjourned at: 7:23 P.M.

Minutes respectfully submitted,

Amber Mehrmann, Secretary