

MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT

April 14, 2015



The meeting of April 14, 2015 was called to order at 5:50PM.

Present: Directors Arbogast, Allen, DeWeese, and Vieira. Also present Secretary Hauck, Water Treatment Operator Bruce Coons, Larry Allen and Madaline Hamb...

Director Allen moves and Director DeWeese seconds to disband all items on the agenda until the new Board member, Madaline Hamb can be sworn in. Ayes, unanimous. Director DeWeese moves to appoint Madaline Hamb to fill the rest of the term of Robin Bolle, who has resigned. Director Allen seconds, ayes, unanimous.

The Sierra County Clerk also wants Larry Vieira and Robbin DeWeese re-sworn in by Mr. Allen. District Attorney Larry Allen swore in Madaline Hamb. Mr. Allen also swears in Larry Vieira and Robbin DeWeese. Their seats were up for election last year and no-one ran against them. In the past the Boards Secretary did all the swearing in of members to the Board. This year we were told that only a sworn officer of the court can do this.

Director Allen moves and Director Vieira seconds to return to the business at hand. Ayes, unanimous.

Minutes from the regular meeting of March 10, 2015 were tabled until the next regular meeting. The minutes of the special meeting of March 31st, 2015 were read and approved as presented.

Correspondence:

1. Misc. training info, magazines.

Reports:

1. Water test results for March were absent for the treated water test. Results were 78.6 on the raw test.

2. Treasury report: Bank of America	\$4,559.19	Regular Acct.
Bank of America	\$11,369.06	Church Acct.

Chairman's Report:

- 1... Planning Grant: The Planning Grant application was submitted and accepted on 4-6-2015. The amount is \$97,000.

Water Treatment Operator's Report:

1. The WTO has reported that Ed Snyder is doing a great job. His is now doing all the readings and clean up at the pump house on Saturdays.
2. The Compressors are working very well. The Flange on the backwash at the rear of the building is working.
3. A compressor stopped working but Bruce was able to fix it.

Library Report:

1. The check from Sierra County for the Library was finally received.

Park Report: None

Public Response: None

Unfinished Business:

1. Page 1 from Ordinance #30 was reviewed. There was a discussion on the wordage of the rate Ordinance. Director DeWeese moved to table the Ordinance #30 until a further date. Director Vieira seconds. Ayes, unanimous.
2. There was a reminder of the Ethics and Sexual Harassment Training at the Pike City Firehouse on May 2, 2015.

New Business:

1. The Board needs a Vice-President. Director DeWeese moves and Director Hamb seconds to appoint Sherrie Allen as Vice-President. Ayes, unanimous.
2. Resolution #91. Direct DeWeese moves and Director Vieira seconds to appoint Altec Engineering to assist with the SRF Grant application. Ayes, unanimous.

Claims: April

B&C	misc. supplies	50.59
AT&T	phone bill	15.11
Flat Iron Capital	Ins. monthly pmt	296.86
PG&E	electric bill	285.00
Cranmer Engineering	on account	100.00

Claims: May

Donna Hauck	contract	400.00
Bruce Coons	WTO, mileage	335.96
Edward Snyder	labor	120.00
Postmaster	stamps	49.00

Director Allen moves to pay all claims. Director Hamb seconds. Ayes, unanimous.

The next meeting is scheduled for Tues May 12, at 5:30pm.
This meeting adjourned at 7:55PM.

Submitted, Donna Hauck, Secretary

Resolution NO. 91


**A RESOLUTION APPOINTING AN ENGINEER TO ASSIST WITH FILING OF APPLICATION
TO THE SAFE DRINKING WATER STATE REVOLVING FUND**

WHEREAS, the Alleghany County Water District passed resolution No. 89 entitled: "A RESOLUTION AUTHORIZING FILING OF APPLICATION TO THE SAFE DRINKING WATER STATE REVOLVING FUND" and,

WHEREAS, the assistance of a licensed engineer is required to complete said application; therefore

BE IT RESOLVED by the Alleghany County Water District Board of Directors that the services of Altec Engineering owned by Michael "Kipp" Lybarger CA CE 56736, CA LS 6816 be employed for the purpose of completing the planning grant application to the Safe Drinking Water State Revolving Fund.

Passed and adopted at the regular meeting of the board of directors of the Alleghany County Water District on the 14th of April 2015

Signature: 
By: Donna Hauck
Secretary
Alleghany County Water District

Votes: _____ ayes _____ naves _____ absent _____ abstain

**STATEMENT OF QUALIFICATIONS
and
RESUME**

for

ALLEGHANY COMMUNITY WATER DISTRICT

**ENGINEERING SERVICES
and
OWNERS REPRESENTATIVE**

on

**ACWD
WATER SYSTEM IMPROVEMENT PLANNING GRANT**

Altec Engineering

430 South Main Street
P.O. Box 758
Alturas CA 96101

(530) 233-2453
altec@frontier.com

April 7, 2015

STATEMENT OF QUALIFICATIONS

INTRODUCTION

Altec Engineering appreciates the opportunity to submit to the Alleghany Community Water District a Proposal for Engineering Services. We are a small business located in Alturas, California. Our staff includes a full time survey crew, a legal description technician and autocad draftsman, and company owner Michael "Kip" Lybarger, a licensed California Civil Engineer and licensed California Land Surveyor.

Mr. Lybarger (RCE 56736) has participated in twenty-one federal, state or local funds projects since 1995. The projects exceed \$26 million dollars in construction expenditures. He has been active in all phases of project management, and has engineering/survey experience that includes over 20 years of field and office work encompassing surveys, project design, preparation of plans, specifications and estimates, and supervision and inspection of water, sewer and road construction projects. He has also prepared and participated in environmental studies, and has served as the contracted right-of-way agent, County Surveyor and Interim Public Works Director for the County of Modoc.

UNDERSTANDING OF WORK

Altec Engineering shall act as the Owner's engineering representative for preparation of the Planning Grant Application to the State Water Resources Control. It is the understanding of the engineer that the Planning Grant is submitted to SWRCB by ACWD for the following purpose:

District Primary objectives: Eliminate the potential for surface water influence at the Ram Spring water supply source (change status from *ground water under the influence of surface water* to merely *groundwater*). Capture and channel run-off at Ram Spring to prevent reoccurrence of landslide road failure at the adjacent primary community access road. Renovate or replace existing water storage tank. Improve and reconnect the Cumberland Spring to the community water system.

It is the understanding of the engineer that the scope of the Planning Grant is will be as follows:

Scope of planning grant:

Perform hydro-geologic investigation, obtain geotechnical and environmental studies and do a cost-benefit analysis to find the best alternative for renovating the spring field at the Ram Spring (currently the district's sole water source) to eliminate surface water intrusion and prevent reoccurring landslides which endanger the collection site and have caused road failure of Main Street at least 3 times in the past. Provide a scope-of-work and budget for the project.

Perform a cost-benefit analysis for replacing or restoring the town's water storage tank. Provide a scope-of-work and budget.

Prepare a scope-of-work and budget to bring the Cumberland Spring back online. This will provide a secondary water source for the town. Planning phase will include water quality analysis, design alternatives, and CEQA documentation.

Prepare a contour site drawing at each of the three proposed work sites to characterize local conditions.

It is the understanding of the engineer that the engineering and surveying services required for the Planning Grant shall be:

- 1) Perform a cost-benefit analysis for replacing or restoring the town's water storage tank. Provide a scope-of-work and budget.
- 2) Prepare a scope-of-work and budget to bring the Cumberland Spring back online.
- 3) Do a cost-benefit analysis to find the best alternative for renovating the spring field at the Ram Spring
- 4) Prepare a contour site drawing at each of the three proposed work sites
- 5) Develop sub-consultant contracts for environmental and hydro-geologic technical studies and products.

A preliminary estimate of the cost of the entire Planning Grant activities is \$97,000.

PROJECT SPECIFIC SCHEDULE

The schedule will be dependent on the time required to complete the environmental and hydro-geologic technical studies and products. Prior to initial review by the sub-consultants, it is difficult to fix a schedule to the activities in the planning grant.

WORKLOAD / AVAILABILITY OF STAFF

Altec Engineering currently employs a two man survey crew, an office assistant and autocad technician, and company owner Kip Lybarger. The company is able to immediately process work needed by ACWD, and would schedule the engineering and survey activities for the three month period from June 2015 though August 2015.

CONTRACT REQUIREMENTS –

Professional Liability insurance is carried by Altec Engineering, as well as worker's compensation insurance, comprehensive automobile liability and commercial general liability.

SPECIALIZED EQUIPMENT –

Altec owns and operates RTK GPS, static GPS, conventional survey equipment, and Autocad software. The company also owns and operates a small materials testing lab capable of standard ASTM tests. Altec Engineering prepares the project Bid Package using the nationally accepted forms and documents of the EJCDC.

FINANCIAL RESPONSIBILITY –

Altec Engineering is self-supporting, with the ability to obtain bonds, or financial backing from Plumas Bank and Bank America, Alturas, California.

LOCAL CONDITION FAMILIARTY / LOCAL ASSISTANCE --

Altec Engineering is based in Alturas and performs engineering and survey services throughout northern and northeast California. Altec Engineering takes great pride in the fact that we have been able to work with small communities and local service districts throughout the area on many projects that have made significant impacts and improvements to their communities.

We can provide immediate response to ACWD questions, and can meet with ACWD personnel on an as needed basis. We are available to attend all ACWD meetings, days or evenings, as needed.

DISADVANTAGED BUSINESS / MINORITY HIRES --

Altec Engineering is not a state certified DBE firm, but strives to employ a diversified workforce.

REFERENCES

Contacts:

Mike Colbert	USDA RDA, Office Administrator Alturas CA	(530) 233-4391
Joseph Silvas	B.I.A. Redding Office (retired)	(530) 276-4942
Herb Quinn	Pit River Tribe Roads Coordinator	(530) 335-5421 x 1506
Charles C. Young III	Architect (No. Ca. tribes)	(573) 374-1762
Steven Rooklidge, P.E, PhD	Shasta Environmental	(530) 737-3500
Russell Buriel	Susanville Indian Rancheria Public Works Dir.	(530) 251-5196
Mitch Crosby, P.E.	Modoc County Public Works Director	(530) 233-6403
Dave Ernaga, P.E.	Lassen County Deputy Public Works Director	(530) 251-8288

Experience

Project Experience (recent)

Michael Kip Lybarger CA CE 56736, CA LS 6816

NOTE: Three (3) Recent Water Supply Projects are listed at the beginning

Project: Susanville Indian Rancheria - New Water Tank - 2014
Type: Public Water Supply Construction

This project is a \$990,000 USDA Rural Development grant project to construct a second water tank for the Susanville Indian Rancheria public water supply system, including water tank, buried waterline connections, and tank access road improvements My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Storm Water Pollution Prevention Plan.
- 3) Perform Construction Oversight.
- 4) Prepare and Maintain Project Construction Records

Project: Pit River Tribal Housing Board - Water Line Extension at XL Ranch - 2012
Type: Water Line & Street Construction

This Indian Health Service funded project (\$400,000) is a group of tasks associated with construction of new houses at the XL Ranch Housing Development. The tasks include: Design 2300' extension of Ba-Ha Road to the end of the new housing construction in accordance with FHWA requirements. Design public water supply water: Extend water lines 1700' from the existing community water supply system, install fire hydrants, install house water supply connections, water testing stations and upgrades to the well house telemetry and chlorination unit. Develop and construct building pad sites for new XL houses. Construct access roads from Ba-Ha Road to new housing sites. The work is performed in association with Charles Young III, Architect. My responsibilities are:

- 1) Project design
- 2) Prepare Project Plans.
- 3) Prepare Project Specifications.
- 4) Perform Construction Oversight, Generate Change Orders.
- 5) Prepare and Maintain Project Construction Records.

Project: Pit River Tribe - XL Ranch Water System - 2009
Type: Public Water Supply Construction

This project is a \$600,000 USDA Rural Development grant project to construct a public water supply system for XL Ranch, including water tank, buried water mainline, and connections to the existing residential houses My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Project Plans.
- 3) Perform Construction Oversight.
- 4) Prepare and Maintain Project Construction Records

Project: Pit River Tribe - Seven Roads Pavement, Curb/ Gutter and Sidewalk - 2013
Type: Street Construction

This \$2,200,000 FHWA/BIA road construction project is for design and construction of seven streets at the Pit River Tribe XL Housing Development. The tasks include: design of paved streets, curb & gutter, sidewalk on ±5500' of new streets per requirements of FHWA design regulations. Drainage design. Prepare Supplemental EA report. My responsibilities are:

- 1) Project design
- 2) Prepare Project Plans.
- 3) Prepare Project Specifications.
- 4) Perform Construction Oversight, Generate Change Orders.
- 5) Prepare and Maintain Project Construction Records.
- 6) Labor Compliance Oversight

Project: Pit River Tribe - Lauer Dam Road - 2012
Type: Road Construction

This U.S. Bureau of Reclamation / BIA funded project (\$1,400,000) is a project to construct 10.5 miles of gravel road to Lauer Road. My responsibilities are:

- 1) Perform Construction Oversight, Generate Change Orders.
- 2) Prepare and Maintain Project Construction Records.
- 3) Labor Compliance Oversight

Project: Fort Bidwell Indian Community - Construct New Sewer Lagoons - 2011 / 2012
Type: Sewer Lagoon Construction

This project is a \$1,000,000 USDA Rural Development grant project to construct two (2) new lined sewage lagoons, reconstruct one (1) existing sewage lagoon, and reconstruct sewer lines for line and grade. My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Project Plans.
- 3) Perform Construction Oversight, Generate Change Orders and review Progress Payments.
- 4) Prepare and Maintain Project Construction Records
- 5) Labor Compliance Oversight

Project: Fort Bidwell Indian Community - Construct New Sewer Lagoons - 2011
Type: Sewer Lagoon Construction

This project is a \$600,000 Environmental Protection Agency (EPA) project to construct one (1) new lined sewage lagoon, clean two existing lagoons, and reconstruct sewer lines for line and grade. My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Project Plans.
- 3) Perform Construction Oversight.
- 4) Prepare and Maintain Project Construction Records
- 5) Perform asbuilt surveys and Prepare Asbuilt Plans.
- 6) Labor Compliance Oversight

Project: Cedarville Rancheria - Construct New Streets - 2010
Type: Street Construction

This project is a \$900,000 BIA project to construct six (6) new streets with asphalt, curb, gutter and sidewalk, and pave residential driveways. My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Project Plans and Specifications.
- 3) Perform Construction Oversight.
- 4) Prepare and Maintain Project Construction Records
- 5) Prepare Right-of-Way Plat

Project: Pit River Tribal Housing Board - Construct New Streets - 2008
Type: Street Construction

This project is a \$220,000 Tribal Housing project to design and construct two (2) new streets with gravel and drainage to serve the new XL Housing Development. My responsibilities are:

- 1) Prepare Bid Package.
- 2) Prepare Project Plans and Specifications.
- 3) Perform Construction Oversight.
- 4) Prepare and Maintain Project Construction Records
- 5) Prepare an environmental Storm Water Pollution and Prevention Plan.
- 6) Drainage Design.

Project: Quartz Valley Reservation - Construct New Streets - 2007
Type: Street Construction

This project is a \$800,000 BIA project to construct and pave seven (7) streets on the Quartz Valley Indian Reservation. My responsibilities are:

- 1) Project design.
- 2) Prepare Project Plans and Specifications.
- 3) Prepare Right-of-Way Plat

Contacts:

Mike Colbert	USDA RDA, Office Administrator Alturas CA	(530) 233-4391
Joseph Silvas	B.I.A. Redding Office (retired)	(530) 276-4942
Herb Quinn	Pit River Tribe Roads Coordinator	(530) 335-5421 x 1506
Charles C. Young III	Architect (No. Ca. tribes)	(573) 374-1762
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ALTEC ENGINEERING

Schedule of Rates, Reimbursable Expenses Schedule (Typical rates. For Information only. Rates shall be set by Agreement for Services)

LABOR RATES (per hour cost)

<u>Item</u>	<u>Description</u>	<u>Rate</u>
03	Surveys – 2 Man Crew	180.00
05	Engineering Design, Plans, Reports	120.00
17	Project Staff Work – Office	80.00

REIMBURSIBLE EXPENSES

DIRECT EXPENSES – cost plus 5%

Document Printing / Reproduction

Travel – project related work outside of Alleghany (lodging, auto, meals)

Note: Auto is \$0.555 per mile.

Phone / mail/ project supplies

Effective: Jan 1, 2015

ACWD MEMO

Date: 4/8/15

To: Board of Directors

**From: Rae Bell Arbogast
Chairman**

RE: Ordinance Review

I thought it would be best to get the enclosed information to you before next Tuesday's meeting, so that you have time to look it over in advance. I realize it is a LOT of information.

I have found several inconsistencies between what the ordinances say and what we do, but rather than tackle them all at once I thought that we could start with the rate ordinance.

Please bring these documents with you to the meeting on Tues. April 14th @ 5:30 pm at the firehouse. Bring your ordinance binder too.

I am looking for outside assistance with our ordinances & policies. My understanding is that we should have policies and procedures in place as a separate document from the ordinances. I have started a list of policies that we need such as a check-writing policy. If you think of a policy that we might need please let me know. You will see on the ordinance spreadsheet that the few policies that we DO have are written into the ordinances. I noted them as I came across them.

I also noticed that Carl Buel was the last director to use the title "President" and then it changed to "Chairman". This led me to research what the difference is and there IS a difference. I am actually acting more as a President because I am involved in the day-to-day operation. Chairman connotes a higher authority than President which surprised me.

Basically in organizations with both a President and a Chairman, it is the Chairman who oversees the President. The President works more directly with staff and is sometimes involved in direct management. Since we only have one person, in one position, I don't think it really matters. We do not have an ordinance that names the officers of the district. Probably we should though (either that or a Policy).

or is it in the resolutions?
Need to check.

Notes to Water Service Worksheet for ACWD 4/14/15 BOD meeting:

PROBLEM: Inconsistency in how we classify our water customers.

EXAMPLES: This first came to my attention when a customer was told by the board several years ago (when Joe Hauck was Chairman) that her service would be changed to "commercial" because they had a camper parked next door with somebody living in it. When I questioned Joe about this he said it was in "the ordinances". I looked in the ordinances but could not find anything about trailers or campers, but did see trailer parks listed.

The second incident regarding this same issue involved a house with an apartment in the downstairs (this was also when Joe was Chairman). In this instance the Customer was protesting his house being classified as "multi-family" because nobody was living in the apartment. Joe told the customer to come to the next board meeting and request a change. The customer did that, and when I protested the change I was shot down. I could not find a good description of "multi-family" in our ordinances. Later Joe agreed that the classification should be based on what is PHYSICALLY on the property because it wasn't more than a few months later when somebody moved into that very same apartment and we changed it back to commercial.

NOTE: Up until this year "commercial" was used to classify BOTH commercial users and multi-family users in the billing program (the rates are the same). However; the state wants multi-family to be classified as residential rather than commercial, so we have added the category of "multi-family" in the billing program.

DISCUSSION

At issue: Do we base our classification on how the lot is zoned, how it is used, what's physically there or do we take all factors into consideration? How can we be consistent about this? For example, if we say any property with more than one habitable structure is "multi-family" what is the definition of habitable? This definition might work if we say that the presence of plumbing is what defines a place as "habitable". In this case we would need to change the Hale Residence from Multi-family to single family (the cabin has no plumbing) and Reid Miller's house should be multi-family because the cabin up there DOES have plumbing. The Tenney's would remain "single-family" because Gus' cabin has no plumbing (that I'm aware of). However, the two cabin's between the mine office and the Allen's are paying Multi-family, I doubt if they are habitable, so here again is it based on what USED to be there or what is there NOW?

Do we or don't we take zoning into consideration? The trailer behind the store is zoned commercial and it was set up for a trailer park. There has only been one residence back there for over 10 years but it is billed as "commercial". Do we change it to "single-family", or keep it Commercial? On this one I lean towards keeping it commercial because of the historical use of the property. BUT (on the same lot) there is ANOTHER meter for the Post Office and Museum, it is Commercial, however the house (same lot) is classified as "residential". If we keep the

over →

trailer behind the museum as "commercial" then for consistency's sake it seems like Donna's garage should also be classified as "commercial" because that lot is zoned commercial as well.

RECOMMENDATION

See attached draft ordinance re-write. Assuming we go with this we would keep Donna's Garage as single-family residential. Change Reid's to multi-family, Bob Hale's to single-family. Change firehouse to Commercial. Change lot where old school was to "Unimproved". Make changes effective July 1, 2015 (new fiscal year). I have no idea about the cabins near the Allen's, maybe leave that one alone for now?

ORDINANCE NO.

AN ORDINANCE AMENDING ORDINANCE NO. 3
ENTITLED "AN ORDINANCE ESTABLISHING RATES,
RULES AND REGULATIONS FOR WATER SERVICE
BY THE ALLEGHANY COUNTY WATER DISTRICT"

DRAFT

BE IT ORDANED by the Board of Directors of the Alleghany County Water District, Sierra County, California as follows:

Section 1. Section 1601 of Article 16 of Ordinance No. 3, cited in the title, passed and adopted by said Board on August 4, 1977, be, and it is hereby amended to read as follows:

1601. Rates for water service are hereby established as follows:

Type of Use	Monthly Rate
Vacant Un-improved property	\$23.00
Single Family Residential (includes lots with a non-commercial building such as a garage or out-building whether habitable or not)	\$36.00 *
<u>Multi-family Residential</u> is defined as more than one kitchen in a single dwelling or more than one habitable structure attached to one water meter. " Dwelling " includes trailers or RV's resided in for more than 30 consecutive days. "Habitable" is defined as having indoor plumbing.	\$40.00 *
<u>Commercial</u> includes: Any Library, Post Office, Firehouse, School, Hotel, Motel, Inn, Bar or Saloon, Restaurant, Service Station, Store or Mercantile Outlet, Mobile Home or Recreational Vehicle Park or any other Commercial Building.	\$40.00 *
Cemetery (new rate effective 7/1/15) <u>Annual</u>	\$100/100
County Yard	\$65

* The base metered rate is based on a monthly water usage of up to 12,000 gallons; single family residential, 1.50 for each 500 gallons or fraction thereof above 12,000 gallons. \$1.00 for each 250 gallons or fraction thereof over 20,000 gallons. Commercial or multiple family, 1.50 for each 748 gallons or fraction thereof above 12,000 gallons.

NOTES - not part of ordinance

(The only actual change to rates on this sheet is the cemetery. The rest is just clarification of definitions) Since we are going to be having a rate analysis done as part of our grant application I think we should hold off and see what the recommendations are from that before making any changes. We do know that based on our last two year's operating results our average cost to produce one gallon of water is approximately one cent. In other words it costs us \$120 to produce 12,000 gallons! If we are able to change our water source to "ground water" our cost should go way down.

Water Service Worksheet

Account	Customer / Co.	Service Location	Per Billing Program	Change?	To	NOTES
26	Alleghany County Water District /	0 Elot Main St	7777?			Bucket Club, NO METER PER DONNA. PULLED After fire?
8	Michael M. Miller /	0 TRPK KANAKA CREEK RD	Commercial	Possibly	Single-family residential	There is only one trailer located here for over 10 years now BUT it is zoned for commercial use.
9	MUSEUM, UNDERGROUND GOLD MINERS /	356 MAIN ST	Commercial	NO		
21	CAFE, RED STAR /	243 MAIN ST	Commercial	NO		
24	CASEY'S PLACE /	230 MAIN ST	Commercial	NO		
30	INC. ORIGINAL 16 TO 1 MINE /	529 MINERS ST	Commercial	NO		Mine Office
40	DEPT OF PUBLIC WORKS /	514 MINERS ST	Commercial	NO		
61	WATSON, JOHN C. /	221 MAIN ST	Commercial	NO		
31	7 Commercial KRAKE, KENNY /	528 MINERS ST	Multi-family residential	NO		Has downstairs apartment
33	MARGULIS, JACQUALINE /	400 Chps MINERS ST	Multi-family residential	NO		Has downstairs apartment
38	MCDONALD, NORBERT M. /	516 MINERS ST	Multi-family residential	NO		Has downstairs apartment
39	MCDONALD, NORBERT M. /	518 MINERS ST	Multi-family residential	NO		The other cabin has no plumbing to it, if this is multi-family then so is 355 Main St.
43	INC. ORIGINAL 16 TO 1 MINE / <i>Hand Residence</i>	505 MINERS ST	Multi-family residential	Possibly	Single-family residential	The other cabin does have plumbing to it
45	ARBOGAST, DAVID / ARBOGAST RAE BELL	100 MAIN ST	Multi-family residential	NO		
47	VEIRA, SHERRI /	102 & 104 MAIN ST	Multi-family residential	NO		
2	7 MULTI-FAMILY MILLER, MICHAEL M. /	604 MAMMOTH SPGS	Single-Family Residential	NO		
3	MILLER, MIKE /	363 MAIN ST	Single-Family Residential	NO		
4	FORKNER, BRIAN /	381 MAIN ST	Single-Family Residential	NO		
5	RENFREE, GLENN /	359 MAIN ST	Single-Family Residential	NO		
6	DOLGOF, FARIS /	701 KANAKA CREEK RD	Single-Family Residential	NO		
7	DOLGOF, FARIS J. /	703 KANAKA CREEK RD	Single-Family Residential	NO		
10	MILLER, MICHAEL M. /	354 MAIN ST	Single-Family Residential	NO		
11	BARROS, WAYNE C. /	352 MAIN ST	Single-Family Residential	NO		
12	TENNEY, OREGON B. /	355 MAIN ST	Single-Family Residential	NO		There is another cabin on this property but there is no plumbing to it
13	HUMBLE, SCOTT /	353 MAIN ST	Single-Family Residential	NO		There is another cabin on this property and it does have plumbing to it
14	MILLER, REID /	347 MAIN ST	Single-Family Residential	Possibly	Multi-family residential	There is another cabin on this property and it does have plumbing to it
15	PLIOCENE RIDGE COMMUNITY SVC DISTRICT /	105 PLAZA CT	Single-Family Residential	YES	Commercial	This is the firehouse it is commercial
16	WHITE, BELLA /	104 PLAZA CT	Single-Family Residential	NO		
17	STCHA, JAN F. /	103 PLAZA CT	Single-Family Residential	NO		
18	FINNEY, ERNEST J. /	102 PLAZA CT	Single-Family Residential	NO		
19	HAUCK, DONNA J. /	101 PLAZA CT	Single-Family Residential	NO		
20	HAUCK, DONNA J. /	246 MAIN ST	Single-Family Residential	Possibly	Commercial	This property is zoned commercial only houses a garage.
25	WILKERSON, MELVINA A. /	229 MAIN ST	Single-Family Residential	NO		Need street address ask County, also need to add to Fire Dept. map (do they have a phone?)
27	HUGHES, DENIS /	0 THir MAIN ST	Single-Family Residential	NO		
29	WITTKOPP, RAYMOND /	530 MINERS ST	Single-Family Residential	NO		
32	INC. ORIGINAL 16 TO 1 MINE /	527 MINERS ST	Single-Family Residential	YES	Unimproved	site of the old school
34	ALLEN, LAWRENCE R. /	525 MINERS ST	Single-Family Residential	NO		
35	EIDE, HARRY S. /	523 MINERS ST	Single-Family Residential	NO		
36	TENNEY, OREGON B. /	5 ___ Elot MINERS ST	Single-Family Residential	NO		This is the lot across from OB's it does have a garage with an apartment underneath although it has not been habitable for years. It could be argued that this should be unimproved.
37	V. O. B. TENNEY /	521 MINERS ST	Single-Family Residential	NO		

OVER →

Account	Customer / Co.	Service Location	Per Billing Program	Change?	To	NOTES
41	INC. ORIGINAL 16 TO 1 MINE /	511 MINERS ST	Single-Family Residential	NO	Commercial	Mike has put a store in here and the land is zoned commercial
42	INC. ORIGINAL 16 TO 1 MINE / <i>House across from Mine Gate</i>	509 MINERS ST	Single-Family Residential	Possibly	Commercial	HAS NOT OPENED
44	MILLER, LUCRETIA /	503 MINERS ST	Single-Family Residential	NO		
46	BAKER, RUSHELL /	101 MAIN ST	Single-Family Residential	NO		
48	MC LEOD, BERNICE /	105 MAIN ST	Single-Family Residential	NO		
49	SCHROEDER, GUY /	107 MAIN ST	Single-Family Residential	NO		
50	WHITE, JACKIE L. /	108 MAIN ST	Single-Family Residential	Possibly	Unimproved	This is where the house burned down and has never been rebuilt, but they have an RV there now, so probably just leave it "as is".
51	WHITE, JACKIE L. /	110 MAIN ST	Single-Family Residential	NO		
52	MILLER, LUCRETIA /	112 MAIN ST	Single-Family Residential	NO		
53	MILLER, MICHAEL M. /	116 MAIN ST	Single-Family Residential	NO		
54	LOVING, MARK D. /	115 MAIN ST	Single-Family Residential	NO		
55	COONS, BRUCE /	118 MAIN ST	Single-Family Residential	NO		
56	DOWNNEY, ANN /	119 MAIN ST	Single-Family Residential	NO		
57	COONS, GREGORY /	122 MAIN ST	Single-Family Residential	NO		
58	UNLAND, LAURA L. /	126 MAIN ST	Single-Family Residential	NO		
59	MEHRMANN-LOVING, CAREE /	128 MAIN ST	Single-Family Residential	NO		
60	BUCKKOWSKY, BUD /	123 MAIN ST	Single-Family Residential	NO		
66	LOCATELLI, BEN /	520 MINERS ST	Single-Family Residential	NO		He does have a permanent RV parked at his house, this is where we need to be careful about consistency.
23	MILLER, MICHAEL M. / ARBOGAST, DAVID / ARBOGAST RAE BELL	232 MAIN ST 228 MAIN ST	Single-Family Residential Single-Family Residential	NO ADD		House Next to Casey's Place NOT IN BILLING PROGRAM BUT HAS A METER TURNED OFF. PER STATE IT COUNTS AS "ACTIVE"
22	45 Single Family Residential. PENDOLA, WILLIAM /	234 MAIN ST	Unimproved	NO		We have no idea where the meter is, this is a potential liability for the district (may have to one day install a meter)
64	MILLER, MICHAEL M. /	519 MINERS ST	Unimproved	NO		This is where a house burned down in 1982
62	CEMETARY DISTRICT #2 /	0 MINERS ST	defined as "no charge"	NO		in a class of its own, The Cemetery, I list it as "landscaping" along with the unimproved lots on the State Usage report. Could be "commercial" too.
70	3 LISTED AS "LANDSCAPING" ON ANNUAL REPORT PUMPHOUSE / ALLEGHANY COUNTY WATER DISTRICT	109 MAIN ST	This is for tracking purposes only.			
63	DISTRICT, ALLEGHANY COUNTY WATER /	0 FIRE HYDRANTS	REMOVE FROM COUNT NO METERS			This should be taken out of the billing program
65	ALLEGHANY COUNTY WATER DISTRICT /	100 HOPE ST	REMOVE FROM COUNT NO METERS			This should be taken out of the billing program
90	SIERRA COUNTY AUDITING DEPARTMENT /	0 SIERRA COUNTY	REMOVE FROM COUNT NO METERS			NEVER USED IN NEW BILLING PROGRAM ASK DONNA IF OK TO DELETE.
TOTALS						
7 COMMERCIAL						
7 MULTI-FAMILY						
45 SINGLE-FAMILY						
3 UNIMPROVED OR LANDSCAPING INCLUDES CEMETERY						
62 SERVICES TOTAL (DOES NOT COUNT BUCKET CLUB)						

Date	#	What it says	Date Amended	Amended By #	NOTES
10/7/1975	1	Meeting date and time, Special Meetings, Meeting Place (district office?) Holidays says have it the next day, Order of Business (agenda), Rules of Proceedings, Contracts (must be signed by PRESIDENT and Secretary)	1/4/1977	2	Meeting time and place. Also says that ordinance shall take effect upon adoption and be posted in 3 public places in the district.
1/4/1977	2	Amends # 1 Meeting time and place. Also says that ordinance shall take effect upon adoption and be posted in 3 public places in the district. This is the big one that delineates everything. Definitions, titles etc. At this time only multi-family and commercial were metered. Says a deposit shall be required for new customers 2x monthly bill can be waived. Reconnect fee \$20 Lists billing rate for Hydrants.	4/5/1979	5	Can't we just have an ordinance that says the meeting will be held once a month on a date and time predetermined by the board and published in the Mountain Messenger?
11/1/1977	3	for Hydrants.	4/5/1979	5	Number of services per line is limited to one. Says customer must provide own shut-off valve.
10/8/1978	4	Changes meeting time	2/15/1989	10	
4/5/1979	5	Amends #3 sections 1501 Standby service fees, 1601 Rates & Installation charges defines "single family" vs "multi-family"	6/8/1980	7	
11/4/1979	6	Resolution #48 passed fixing time and place of hearing for discontinuance of water service for delinquency to pay			
6/8/1980	7	Amends #3 Rates, sets cost for service installation at \$500 for 3/4" and \$600 for 1" PLUS \$300 transmission charge	7/29/1986	12	I was not aware of the \$300 transmission charge
8/4/1983	8	An ordinance overruling protests and ordering discontinuance of water service			
8/29/1984	9	An ordinance overruling protests and ordering discontinuance of water service			
2/15/1984	10	Amends #1 meeting time and place	5/1/2000	16	
5/7/1985	11	Amends Ordinance number 1. meeting place changed from district office to firehouse.			
7/29/1986	12	Amends Ordinance number 3. Section 1601 RATES adds another tier to the overage fees. Section 107 article 7 states that all services shall be metered EXCEPT, cemetery, county yard and fire hydrants. Amends #3 section 1002 Reconnection Charge = \$150 +10% of delinquent charges 30 days old. After 90 days it goes to \$300 flat rate.	9/14/1993	14	overage fees are still the same as set here. I looked at the minutes to verify when this was adopted because it is AFTER #13. It was voted on and tabled in Jan. 1986 and was actually adopted in SEPT of 1986 according to the minutes.
2/25/1986	13	rate.			
9/14/1993	14	Amends Ordinance number 3. Section 1601 & Section 107 article 7 Now all services are metered.	6/21/2000	17	
5/18/1998	15	Amends article 10 section 1001 of Ordinance #3 spells out disconnect procedure.			Do we have to notify health dept?
5/1/2000	16	Amends #1 meeting time and place Amends Ordinance number 3. Section 1601 RATES Cemetery changed to \$100 per year from \$72 put County at \$100 per month!	1/14/2001	21	
6/21/2000	17	Other rates changed as well			
9/20/2000	18	Amends Ordinance number 3. Section 1601 County Yard now to be charged \$27 per month.	8/9/2001	19	
8/8/2001	19	Amends Ordinance number 3. Section 1601 County Yard now to be charged \$60 per month.			
4/16/2003	20	Amends Ordinance number 3. Section 1601 RATES changed all except County Yard and Cemetery			
1/14/2001	21	Amends #1 meeting time and place	4/13/2004	22	
4/13/2004	22	Amends #1 meeting time and place	4/10/2013	27	
8/1/2006	23	Amends Ordinance number 3. Section 1601 RATES changed all except Cemetery			
4/7/2009	24	Amends Ordinance number 3 Article 3 to add Water Treatment Operator, Article 16 adds fees for filling water trucks Article 7 says if customer wants to have meter tested they have to pay for it.	4/10/2013	28	#28 just amends rate for filling water trucks. Does not specify if the \$300 transmission fee applies or not (see ordinance #7)
4/7/2009	25	Amends Ordinance number 3. Section 1601 RATES installation charge for new meters changed to \$1,000			
2/12/2013	26	Amends Ordinance number 3. Section 1601 RATES changed all except Cemetery & County Yard			
4/10/2013	27	Amends #1 meeting time and place (NOT in same format as others refers to # 22 instead of #1 as the other do)			It might be a good idea to incorporate the unmetered fees into future rate sheets.
4/10/2013	28	Amends rates for filling water trucks added in #24 also does not follow old format. Did we decide to change format?			
6/24/2014	29	Amends #1 meeting time and place (NOT in same format as others refers to # 27 instead of #1 as the other do)			

Ordinances

Ordinances NOTES

Overage rates set in #12 7/29/1986 BUT I don't think we should change this.

Current reconnect fee was set with # 13 2/25/1986

Cemetery Rate set at \$100 per year on 6/21/2000

County Flat Rate set on 8/1/2006

The rate that we set for filling
water trucks #24 does not cover
our current water production costs.

ORDINANCE NO. 13

AN ORDINANCE AMENDING ORDINANCE NO. 3
ENTITLED "AN ORDINANCE ESTABLISHING RATES,
RULES AND REGULATIONS FOR WATER SERVICE
BY THE ALLEGHANY COUNTY WATER DISTRICT"

BE IT ORDAINED by the Board of Directors of the Alleghany County Water District, Sierra County, California, as follows:

Section 1. Section 1002 of Article 10 of Ordinance No. 3, cited in the title, passed and adopted by said Board on August 4, 1977, be, and it is hereby amended to read as follows:

"1002. Reconnection Charge. A turn-on or reconnection charge of One Hundred Fifty Dollars (\$150) together with an amount equal to ten percent (10%) of charges which have been delinquent for a period of thirty (30) days, shall be made and collected prior to renewing service following a discontinuance. If a service has been dis-connected for a period of ninety days or longer the fee imposed for reconnection shall be Three Hundred (\$300.00) dollars.

Section 2. All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed.

Section 3. Upon adoption, this Ordinance shall be posted in three (3) public places in the District and shall take effect immediately.

David R. Niedziedko
Vice-Chairman
Alleghany County Water District

ATTEST:

Donna Hauck
Secretary

Adopted 2/25/86 - This is the 1st change to our reconnect fee. I think the reconnect fee should apply after a shut-off for any length of time - maybe a sliding scale →
\$200 31 to 60 days \$300 more than 1 to 30 days
\$?.? What do you think? 60 days

Ordinances NOTES

Average rates set in #12 7/29/1986 BUT I don't think we should change this.

Current reconnect fee was set with # 13 2/25/1986

Cemetery Rate set at \$100 per year on 6/21/2000

County Flat Rate set on 8/1/2006

Average cost to produce 1 gallon of water FY 12-13 total expenses: \$34,053 divided by 3,553,140 gallons = .00958 or approx. 1 cent per gallon

Average cost to produce 1 gallon of water FY 13-14 total expenses: \$30,758 divided by 3,242,520 gallons = .00948 or approx. 1 cent per gallon

12,000 gallons multiplied by .01 = \$120 , if everybody used their full allotment every month we would lose \$ bigtime, but luckily most months, most customers to not use their full amount.

We are supposed to be having a rate analysis done as part of our grant application, so I think we should hold off on making any decisions regarding our commercial and residential rates until after that.

April meeting Claims

Allegheny County Water District

5/12/2015 5:15 PM

Register: 1110 · Main Checking

From 03/10/2015 through 04/13/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/10/2015			4000 · Operating Inco...	Deposit		X	513.00	6,196.67
03/10/2015			4000 · Operating Inco...	Deposit		X	614.69	6,811.36
03/10/2015			1130 · Library/Park Ba...	Funds Transfer	722.79	X		6,088.57
03/12/2015	5047	Brown's Gas Co.	6200 · Utilities:6230 · ...		134.63	X		5,953.94
03/12/2015	5048	Calif. Rural Water A...	6450 · Permit Fees/Dues		174.00	X		5,779.94
03/17/2015			4000 · Operating Inco...	Deposit		X	288.40	6,068.34
03/17/2015	5049	Bruce Coons	-split-		44.80	X		6,023.54
03/17/2015	5050	PG&E	6200 · Utilities:6220 · ...		265.46	X		5,758.08
03/17/2015	5201	Flat Iron Capital	6700 · Insurance		296.86	X		5,461.22
03/31/2015			4000 · Operating Inco...	Deposit		X	1,143.60	6,604.82
03/31/2015			6620 · Bank Service C...	Service Charge	3.00	X		6,601.82
04/01/2015	5202	Bruce Coons	-split-		340.85	X		6,260.97
04/01/2015	5203	Donna Hauck	6000 · Personnel:6020 ...		400.00	X		5,860.97
04/01/2015	5204	Grainger	6350 · System Repair ...		140.05	X		5,720.92
04/01/2015	5205	Ed Snyder	6000 · Personnel:6040 ...		186.00	X		5,534.92
04/01/2015	5206	Ed Snyder	6000 · Personnel:6040 ...		48.00	X		5,486.92
04/01/2015	5207	B & C	-split-		50.59	X		5,436.33
04/01/2015	5208	AT & T	6200 · Utilities:6210 · ...		15.14	X		5,421.19
04/02/2015			1130 · Library/Park Ba...	confirm 25018...	862.00	X		4,559.19

Main account balance

Allegheny County Water District

4/13/2015 1:45 PM

Register: 1110 - Main Checking

From 03/01/2015 through 04/13/2015

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/09/2015	5044	B & C	-split-		34.11	X		6,044.08
03/09/2015	5045	Bruce Coons	-split-		330.30	X		5,713.78
03/09/2015	5046	AT & T	6200 · Utilities:6210 · ...		30.11	X		5,683.67
03/10/2015			4000 · Operating Inco...	Deposit		X	513.00	6,196.67
03/10/2015			4000 · Operating Inco...	Deposit		X	614.69	6,811.36
03/10/2015			1130 · Library/Park Ba...	Funds Transfer	722.79	X		6,088.57
03/12/2015	5047	Brown's Gas Co.	6200 · Utilities:6230 · ...		134.63	X		5,953.94
03/12/2015	5048	Calif. Rural Water A...	6450 · Permit Fees/Dues		174.00	X		5,779.94
03/17/2015			4000 · Operating Inco...	Deposit		X	288.40	6,068.34
03/17/2015	5049	Bruce Coons	-split-		44.80	X		6,023.54
03/17/2015	5050	PG&E	6200 · Utilities:6220 · ...		265.46	X		5,758.08
03/17/2015	5201	Flat Iron Capital	6700 · Insurance		296.86	X		5,461.22
03/31/2015			4000 · Operating Inco...	Deposit			1,143.60	6,604.82
03/31/2015			6620 · Bank Service C...	Service Charge	3.00	X		6,601.82
04/01/2015	5202	Bruce Coons	-split-		340.85			6,260.97
04/01/2015	5203	Donna Hauck	6000 · Personnel:6020 ...		400.00			5,860.97
04/01/2015	5204	Grainger	6350 · System Repair ...		140.05			5,720.92
04/01/2015	5205	Ed Snyder	6000 · Personnel:6040 ...		186.00			5,534.92
04/01/2015	5206	Ed Snyder	6000 · Personnel:6040 ...		48.00			5,486.92
04/01/2015	5207	B & C	-split-		50.59			5,436.33
04/01/2015	5208	AT & T	6200 · Utilities:6210 · ...		15.14			5,421.19
04/02/2015			1130 · Library/Park Ba...	confirm 25018...	862.00			4,559.19

BALANCE

LIBRARY START				PARK START				Total Account Balance	
Date	Income	Expenses	Balance	Date	Income	Expenses	Balance		
	\$ 3,288.85				\$ -			\$ 3,288.85	
FY 12-13	\$ 2,915.00	\$ 1,601.73	\$ 4,602.12	FY 12-13	\$ 1,093.34		\$ 1,093.34	\$ 5,695.46	
FY 13-14	\$ 3,430.78	\$ 981.55	\$ 7,051.35	FY 13-14	\$ 2,883.82	\$ 1,107.75	\$ 2,869.41	\$ 9,920.76	
FY 14-15	\$ 2,086.38	\$ 1,687.65	\$ 7,450.08	FY 14-15	\$ 220.26	\$ 805.09	\$ 2,284.58	\$ 9,734.66	
Overage split	\$ 82.15		\$ 7,532.23		\$ 82.15		\$ 2,366.73	\$ 9,898.96	
March 2015		\$ 29.90	\$ 7,502.33				\$ 2,366.73	\$ 9,869.06	
April 2015	\$ 1,500.00		\$ 9,002.33				\$ 2,366.73	\$ 11,369.06	

NOTICE
OF REGULAR MEETING OF
THE BOARD OF DIRECTORS
OF
ALLEGHANY COUNTY WATER DISTRICT

Tuesday, April 14, 2015 at 5:30 pm
Alleghany Firehouse 105 Plaza Ct. Alleghany

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference by calling 530-287-3204 or email: alleghanywater@gmail.com

1. Call to Order
2. Roll call
3. Consent item: Reading and approval of the minutes for the meeting held on March 10, 2015.
Reading and approval of the minutes for the special meeting held March 31, 2015.
4. Correspondence
5. Reports:
 - a) Water Test Results
 - b) Treasury Report
 - c) Chairman's Report
 - d) Water Treatment Operator Report
 - e) Library Report
 - f) Park Report
6. Public Response Time The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-third (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted.
7. Unfinished Business (Discussion & Possible Action Items):
 - a) Customer Accounts/Billings/Disconnects
 - b) Board Vacancy
 - c) Rate Ordinance Review: Cemetery Flat Rate & Reconnection Fees. Review definitions in rate ordinance.
8. New Business (Discussion & Possible Action Items):
 - a) Appoint Vice Chair President
 - b) Policies and Procedures
 - c) Change name of Church Committee to Friends of the Library
 - d) Reminder Ethics and Sexual Harassment Training 5/2/15
 - e) Resolution to appoint Altec Engineering to assist with SRF Grant application
9. Consent Item: Allowance of Claims
10. Next meeting date, Items for next agenda & Adjournment

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.