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**MINUTES OF THE RESCHEDULED MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
January 15, 2008**

The meeting was called to order at 7:32pm by Chairman Hauck

Present: Directors Hauck, Arbogast, Coons, Vieira, and standing in for Secretary Unland was Donna Hauck

Absent: Secretary Unland

The minutes were not read because of the absence of Secretary Unland

Correspondence: Attached

Reports:

1. Water test results for December were absent
2. Treasury Report: Bank of America balance \$5038.89
Umpqua Bank balance \$157323
Total = \$6612.12
3. Chairman's Report: Chairman Hauck reported that the generator was on during the power outage for 6 days. It had problems and had to be off line for the last 2 days of the power outage. The problem has now been fixed. The Board held a discussion of the conditions in town during the storm and talked about the lack of snow removal at the Fire House where emergency equipment was stored. The Chairman called Sauers Engineering to let them know we are looking for a turbidity meter either in used condition or perhaps a district might have one that they would be able to donate because they have upgraded their system. He also called the CRWA to let them know what we were looking for and they are going to check their data base and get back to us.
4. Operator's Report: Bruce gave a brief report on the damage to the pump house windows. A letter was sent to the Sheriff with the bb's that were collected. There is no news on who did the damage. Bruce and Burns found a leak at the Miller house next to the Post Office. They shut off the water and notified the owner, Mike Miller. They also found a leak at the Tenney vacant property on Miners St and fixed that. Bruce also bled the lines at the Cemetery and drained them and turned them off for the winter season.
- 5: Church Report: The Chairman reported that he pushed down the outhouse building that was falling over with his tractor and moved the debris out of the way. He also worked on the road going to the Church and resurfaced it. He will be looking to put some truck loads of mine rock on it this spring. There was a discussion on the contract for the library. It is only good until July 1 2008 and then will have to be renewed. The question was asked about whether we received the \$1500.00 from Sierra County for this year's contract. There was no answer since the Secretary was not present.

Public Response: None

Unfinished Business:

1. It was reported that all customer accounts that had made payment agreements have complied and no services were scheduled for disconnect.
2. Director Vieira asked to make a statement and have it included in the record. She was not present at the last meeting when a motion passed to allow our treatment operator, Bruce Coons, a free service for compensation for his work on the system. Director Vieira said that she was opposed to that motion and would have voted against it and she wanted her statement recorded in the minutes.
3. The vacancy still exists on the board and the Secretary has re-posted for it.

New Business:

1. The new amount allowed by the Federal Government for reimbursement of mileage is at 50.5 cents per mile. A discussion was held. Director Arbogast moved to change our mileage reimbursement to the Federal Standards of 50.5 cents per mile effective today, January 15, 2008. Director Vieira seconded. Ayes, unanimous.
2. The payment to Capital One that was sent in December has never reached them. It has not cleared the bank. Chairman Hauck has called them to see if they would remove the late fee of \$39.00 from our bill. A new check will be sent immediately.

Claims: List Attached

This meeting was adjourned at 8:28 pm by Chairman Hauck. The next meeting will be on February 5, 2008.

Correspondence:

Letter from CA Dept of Public Health
Report from State Comp Insurance Fund, Loss Analysis Report for last 5 years
Letter to Sierra County Sheriffs Department
Notice from Rural Community Assistance Corp re: Cert Exam Workshops
Letter from Siemens Water Technologies
Notice regarding upcoming training classes with Hach Co.
Miscellaneous newsletters and catalogs

Claims:

December 2007

Bob Hale	labor (2hrs)	20.00
B&C	misc. equip	4.07
Bob Hale	meter reading	50.00
Bruce Coons	Mileage	63.54
Laurie Unland	Sec. Services	300.00
Laurie Unland	Mileage	38.80
Cranmer Lab	Water test	28.00
PG&E	electric	232.48
PG&E	electric (church)	8.52
Capitol One	air compressor	354.91
Harris	comp. annul mnt.	385.00
Harris	water bills	153.64

January 2008

Cranmer Eng	Special water test	90.00
PG&E	electric	231.75
Premium Assign.	Insurance pmt	254.74
Capitol One	replacement check	354.91
Cranmer Eng	water test	28.00
Bob Hale	meter reading	50.00
Laurie Unland	Sec. Services	300.00
Bruce Coons	mileage	56.26
Donna Hauck	reimb Banking fee	6.89

Correspondence:

Letter from CA Dept of Public Health
Report from State Comp Insurance Fund, Loss Analysis Report for last 5 years
Letter to Sierra County Sheriffs Department
Notice from Rural Community Assistance Corp re: Cert Exam Workshops
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B&C	misc. equip	4.07 ✓
Bob Hale	meter reading	50.00
Bruce Coons	Mileage	63.54 ✓
Laurie Unland	Sec. Services	300.00 ✓
Laurie Unland	Mileage	38.80
Cranmer Lab	Water test	28.00 ✓ <i>See Nov. minutes</i>
PG&E	electric	232.48
PG&E	electric (church)	8.52
Capitol One	air compressor	354.91
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Bruce Coons	mileage	56.26
Donna Hauck	reimb Banking fee	<u>6.89</u>

ALLEGHANY COUNTY WATER DISTRICT
PO BOX 860
ALLEGHANY, CA 95910

January 18, 2008

TO ALL ALLEGHANY COUNTY WATER DISTRICT CUSTOMERS:


As Chairman and past treatment operator of your Water District it has been brought to my attention that some of our water users are not drinking our water because of concerns about the quality and safety of our water.

Please let me assure you that our water is as safe as any water distributed within the State of California and in my opinion better than most. Our water is treated and tested every few days to make sure that the quality is where it should be and that it is safe to consume. We deliver water tests to a state accredited testing lab in Grass Valley every month. The test results are forwarded to the State of California Dept of Health Services, Water Division. A copy of these test results are also forwarded to our District where they are kept on file and can be viewed by anyone. Also, it is important for you to understand that the testing equipment in our pumphouse puts out a report every day that gives several results such as chlorine levels and turbidity in the water and that is reviewed and watched by the treatment operators. This report is also forwarded to the State every month and we have not had any problems with water quality for many years. If there was a problem that would show up the State of CA would contact me because I am the Chairman of the District. They would not contact our treatment operators. This is also another reason that you should not be concerned about the water quality because a bad report cannot fall through the cracks.

Our two new water treatment operators have been trained and tested and certified by the State of California to perform these duties. I work closely with them and oversee the operation of the water system as Chairman of the Board and I can assure you that they are doing a very good job of running the water treatment system. On behalf of myself and the Board of Directors let me assure you that our water quality is as good as any.

If you have any concerns about the system feel free to contact me at anytime and I will be more than happy to address your concerns.

Thank you,



Joe Hauck
Chairman
Alleghany County Water District

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ALLEGHANY COUNTY WATER DISTRICT
Board Meeting February 12, 2008

Correspondence: January 2008 *Letter from S. City Auditor re: Solid waste bill to park*

1. Application from CPS Human Resource Services for Small Water System Operators Expense Reimbursement Grant
2. Form 944 from IRS requesting Employer's Annual Federal Tax Return
3. Request from Department of Water Resources for data about our water system for the 2007 calendar year
4. Notice from Cranmer Lab advising of a increase in chemical testing prices
5. Miscellaneous Advertisements, Publications and Newsletters (Laurie gave to Joe)

Treasury Report: February 2008

Bank of America	Beginning Balance 1/15/08	4952.65
	Income	
	Jan A/R	973.36
	Feb A/R	998.93
	Expenses	
	Jan A/P	- 927.93
	Feb A/P	- 753.58
	Ending Balance 2/12/08	5243.43
Umpqua	Balance	1573.23
Total in Bank = \$ 6816.66		

Allowance of Claims:

January

Browns Gas	propane	430.93
U.S. Postmaster	postage	82.00
Dept of Pub Health	annual fee	415.00
Total = \$ 927.93		

February

P.G.&E.	utilities	4.73
Bob Hale	labor & read meter	50.00 <i>no pay</i>
B&C	supplies	17.91
Laurie Unland	January	300.00
Cranmer Labs	H2O test	28.00
Capital One	generator parts	47.70
Premium Assignment	insurance	254.74
Bruce Coons	mileage	50.50
Total = \$ 753.58		

Total Expenses = \$ 1681.51

MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
March 4, 2008

The meeting was called to order at 7.38 pm by Chairman Hauck

Present: Directors Joe Hauck, Rae Arbogast, Bruce Coons, Sherri Vieira and
Secretary Laurie Unland

Absent: Director Richard Downey

Guests: Donna Hauck and Larry Vieira

The minutes of the special meeting of February 12, 2007 were read and
approved as corrected

Correspondence: List of Correspondence attached

Reports:

1. Water test results for March have not been received.
2. Treasury Report: Bank of America balance \$ 6377.31
Umpqua Bank balance \$ 3073.23
Total = \$ 9450.54
3. Chairman Hauck reported that the generator is being tuned up. There
are no more water leaks and things are running smoothly.
4. Water Treatment Operator Coons reported regarding the function,
maintenance and repair of the water system. He and Water Treatment
Operator Tenney are checking out the generator weekly and all is in
order.
5. Director Arbogast reported that she was able to gain access to the
Church by snowshoe and all is intact. A check for \$1500 was received
from Sierra County for library rent. She suggested that the Church
Committee be reformed in the spring when accessible.

Public Response Time: Mrs. Hauck reported regarding the rebate from P.G.&E.
The Water District should receive approximately \$120. Joe received
copies of the propane bill from Browns Gas Company and Donna will fill
out the claim forms for reimbursement of propane used during the
power outage.

Unfinished Business: Secretary Unland reported on the status of customer
accounts, billings and disconnects.

New Business: None

ALLEGHANY COUNTY WATER DISTRICT
Board Meeting March 4, 2008

Correspondence: February and March 2008

1. Notice from P.G.&E. regarding new tariffs and contracts
2. Final Loss Analysis Report from State Compensation Insurance Fund
3. Information from WQF regarding seminars and training classes provided
4. Spring 2008 Conference & Exhibition information from Association of California Water Agency
5. Invitation to attend a workshop from the Rural Community Assistance Corporation
6. Miscellaneous Advertisements, Publications and Newsletters (Laurie gave to Joe)

Treasury Report: March 2008

Bank of America	Beginning Balance 2/12/08	5243.43
	Income March A/R	1978.45
	Expenses March A/P	- 844.57
	Ending Balance 3/4/08	6377.31
Umpqua	Beginning Balance 2/12/08	1573.23
	Income	1500.00
	Expenses	<u>0</u>
	Ending Balance 3/4/08	3073.23

Total in Bank = \$ 9450.54

Allowance of Claims: March 2008

P.G.&E.	utilities	300.83
P.G.&E.	utilities	12.86
L. Unland	February svc	300.00
Sierra County	taxes	85.52
HACH	supplies	145.36

Total = \$ 844.57

678.

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

April 1, 2008

The meeting was called to order at 7:48pm by Chairman Hauck

Present: Directors Hauck, Arbogast, Coons, Downey and standing in for Secretary Unland was Donna Hauck

Absent: Secretary Unland and Director Vieirra

The minutes from the meeting on March 4, 2008 were read and accepted with 1 correction. Director Coons abstained from the vote on claims.

Correspondence: There was no correspondence as the Secretary was not present.

Reports:

1. Water test results for March were absent
2. Treasury Report: Bank of America balance \$3448.59
Umpqua Bank balance \$3073.23
Total = \$6521.82

There were some questions about the bank balances that Director Arbogast will check with the Secretary and report back.

3. Chairman's Report: Chairman Hauck reported that the generator was still not working well. It is his suggestion that it be watched carefully and schedule a maintenance or repair before winter sets in next fall.

4. Operator's Report: Bruce gave a brief report on the generator and his report agreed with the opinion of the Chairman. Bruce gave a report on the maintenance to the system that was performed on Sunday, March 30th, with the help of Bob Hale. Fire Hydrants were opened and flushed and air was bled from the lines. A notice had gone out to the residents of Alleghany ahead of time notifying them of the system maintenance. Bruce is going to set up a program to do this every three months instead of annually. Director Arbogast requested a copy of the maintenance reports so they can be forwarded to the Community Services District. The CSD needs some of the information on the report for their files on the Fire Dept. There was a leak detected at the Lou Miller house and the water has been turned off until it can be fixed. There is no one presently living in the house.

5: Church Report: None

Public Response: None

Unfinished Business: None

New Business:

1. The Chairman requested an Executive Session be scheduled on the agenda for next months meeting. After discussion with the board members it was decided to have the

Treasury Report: April 2008

Bank of America	Beginning Balance 03/04/08	6377.31
	Income March A/R	567.30
	Expenses March A/P	- 1399.17
	Ending Balance 04/01/08	5545.44

Umpqua	Beginning Balance 03/04/08	3073.23
	Income	.00
	Expenses P&E	-9.47 + 8.58 = 18.05
	Ending Balance 04/01/08	3073.23 3055.18

Total in Bank = \$ 8600.62

Bank Stmt = 6518.57
- 10.

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
June 3, 2008**

The meeting was called to order at 7:35pm by Chairman Hauck

Present: Directors Hauck, Coons, Arbogast and interim Secretary Donna Hauck
Absent: Director Downey who will be joining the meeting by phone

The District has a vacancy on the Board. Jessica Gray requested appointment to the Board of Directors. After determining that she met the qualifications for the position Director Arbogast moves to appoint Jessica Gray to fill the unexpired term of Sherri Vieira. Director Coons seconds. Ayes, unanimous. Interim Secretary, Donna Hauck, gives the oath of office to Jessica Gray.

The minutes from the meeting on May 13, 2008 were read and accepted as read

Correspondence will be presented after all reports have been given:

Reports:

1. Water test results for May were absent

2. Treasury Report: Bank of America	- \$10,094.71
Umpqua Bank	- \$ 3,037.72
Deposit on hand	- \$ <u>933.34</u>
Total	- \$14,065.77

3. Chairman's Report:

a. Broken water line reported by Kathryn Chandler. The Chairman checked it out and the Board feels that it is a spring coming to the surface in front of Ms Chandler's house. This is not unusual at this time of year.

b. The State of CA has requested that we watch our water levels carefully so we will not have to ration water. This is the 2nd year of drought conditions. Chairman Hauck wants to buy a flow meter to hook to the overflow that goes to the 16 to 1 Mine. He will check into finding a used or donation.

c. No word has been received on our search for a Hack Turbidity Meter. Chairman Hauck will check with NID.

4. Operator's Report: Director Coons reported that Browns Gas was up to fill the tank at the pump house and he asked them to check and change the meter if necessary. There have been problems with moisture but the service man left without doing it. There was a reported leak at the Eides residence and the water was turned off until he could be notified to repair it. A light bulb burned out on the control panel of the Memcor machine and has been changed.

5: Church Report: None

Public Response: None

Correspondence: The District received a letter of resignation from Secretary Laurie Unland to be effective May 16, 2008. The District had posted for the vacancy in the job which was to be filled at this meeting. Director Arbogast moves to accept the resignation of Secretary Unland. Director Coons seconds. Ayes, unanimous
A discussion was held on the position of Secretary. The Board received a letter requesting to be appointed Secretary from past Secretary, Donna Hauck. Chairman Hauck excused himself from the room during the interview and decision process. Her proposal was to keep the job as a contractor with office space, PG&E, phone, office equipment, computer, and copier provided. Salary requested was \$400.00 per month with no expenses for mileage charged unless the Board pre-approved it. A lengthy discussion followed regarding duties and time required to do the job. Director Downey moves to hire Donna Hauck as a contracted Secretary at \$400.00 per month. Director Coons seconds. Discussion follows. Ayes, Arbogast, Coons, Downey, Gray. Not present nor voting, Chairman Hauck.

Secretary Hauck then proceeded to pass out the correspondence and reports that required immediate attention and that she had completed during her interim duties...

1. Licensee report for 2005,06,07 to the State Water Resources Board.
2. Dept of Health Services annual report for 2007
3. Department of Water Resources water production survey for 2006 and 2007
4. Department of Health Services annual Drinking Water Report for 2007
5. State Controllers Special District Financial Report for 2006/07

Packet from the Clerk-Recorder of Sierra County regarding the upcoming election in November for 2 seats on the water district.

Unfinished Business:

1. Last years bill from USDA for our semi-annual project loan payment was billed in one increment. The bill was paid. We received another bill to be due on June 1st. The Secretary called USDA to bring to their attention that we paid semi-annually and not annually. This was confirmed so we will not owe a payment this June. However, there was discussion on the small loan with a balance of \$1,126.00. It was discussed to pay this loan off since the amount was now so small. Director Arbogast moves to pay off the small loan with a balance of \$1,126.00. Director Coons seconds. Ayes, unanimous. The secretary to call and get a payoff amount before sending a check.

New Business:

1. Paper work from Sierra County regarding consolidation during the upcoming election was discussed. The deadline for returning the paperwork and resolution is June 10 (early deadline) or August 8 (final deadline). Resolution No 01-2008 is submitted to the board for approval. "RESOLUTION ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION, AND REQUESTING CONSOLIDATION OF THE ELECTION" Director Coons moves to adopt Resolution No. 01-2008. Director Gray seconds. Ayes, unanimous.

2. The preliminary Budget for FY2008/09 will be presented at the next meeting.

Claims:

April

Cranmer Engineering	Water Test	28.00
Bob Hale	Labor	20.00
PG&E	Cumberland	12.86
PG&E	Pumphouse	246.77
PG&E	Church	8.58
Laurie Unland	Contract	300.00
Post Office	Stamps	82.00
Ca Rural Water	Ann Dues	125.00

May

Cranmer Engineering	Water Test	28.00
Bob Hale	Labor /Meter	60.00
Bruce Coons	Mileage	134.84
PG&E	Cumberland	13.31
PG&E	Pumphouse	261.16
PG&E	Church	8.88
B&C	Chlorine	69.69

June

Bob Hale	Meter Rdg	50.00
Bruce Coons	Mileage	54.04
Cranmer Engineering	Water Test	28.00
Hach Co	Chemicals	145.36
Donna Hauck	Postage	4.20
Donna Hauck	Radio Shack	19.31
Donna Hauck	49.5 hours/20.00 per contract	990.00

Director Arbogast moves to approve all claims. Director Gray seconds. Ayes, Arbogast, Gray, Downey. Abstain, Coons, Hauck

This meeting adjourned at 9:00pm. Next meeting scheduled for July 1st, 2008. Preliminary Budget to be presented.

This meeting was adjourned at 8:33 pm by Chairman Hauck. The next meeting will be on June 3, 2008.

Submitted,
Donna Hauck, Secretary

Donna Hauck

**MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
May 13, 2008**

The meeting was called to order at 7:45pm by Chairman Hauck

Present: Directors Hauck, Coons, Downey and standing in for Secretary Unland was Donna Hauck

Absent: Director Arbogast and Secretary Unland

The minutes from the meeting on April 1, 2008 were read and accepted

Correspondence: The District received a letter of resignation from Director Vieira to be effective the 6th of May, 2008. Director Downey moved to accept the resignation with regret. Director Coons seconds. Ayes, unanimous. The secretary to post for a vacancy.

2. Notice of Class Action Suit against CA State Workers Comp Insurance
3. Notice from CSDA Finance Corporation
4. Letter from Fineline Services Inc.
5. Notice regarding upcoming workshop for the State Controller's Report
6. Miscellaneous newsletters, catalogs, advertisements

Reports:

1. Water test results for April and May were absent

2. Treasury Report: There was no treasury report ready for the meeting as the Secretary was not present. The Chairman told the board about problems with the Capital One Credit Card that the District has. Payments were late because the PO directed the billings to the Chairman's personal mail box and he wasn't in town to receive them. Late charges were added and the interest rate was raised. Chairman Hauck call Capital One and explained the situation and they reversed the late charges but would not lower the interest rate back to where it had previously been. Normally this is not a problem since the District pays the bill off in full every month.

3. Chairman's Report: Chairman Hauck had nothing to report this month.

4. Operator's Report: Director Coons reported everything is going well at this time. All water levels good as are the sump levels. There was a reported leak at Harry Eides house today and that has been checked out. Director Coons reported he attended the required Ethics workshop in Downieville put on by Sierra County.

5. Church Report: None

Public Response: None

Unfinished Business:

1. Tenant billing forms are presented to the Board for approval. Both tenants are in housing owned by Mike Miller. Jessica Gray and Ned Cusato. Director Coons moves

to approve the tenant billing forms for Ned Cusato/Mike Miller and Jessica Gray/Mike Miller. Director Downey seconds. Ayes unanimous.

New Business:

1. The Chairman calls the scheduled Executive Session to order at 8:00pm. The Executive Session is ended at 8:20pm. Director Downey moves to appoint Donna Hauck as the interim Secretary until the job can be posted for a replacement and someone hired. Director Coons seconds. Ayes, Coons, Downey Abstain, Hauck Secretary Hauck is directed to post for a vacancy of a Director and a Secretary.

2. The District has received a letter from the State of Ca Health Dept. We have been granted a waiver for Stage 2 DBPR initial Distribution System Evaluation requirements.

Claims: There were no claims presented because Laurie Unland was not present. Outstanding bills will be paid and the amounts submitted at next months meeting.

This meeting was adjourned at 8:33 pm by Chairman Hauck. The next meeting will be on June 3, 2008.

A handwritten signature in cursive script that reads "Donna Hauck". The signature is written in dark ink and is positioned below the meeting minutes text.

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
July 1, 2008**

The meeting was called to order at 7:30pm by Chairman Hauck

Present: Directors Hauck, Coons, Arbogast, Downey and Gray

The minutes from the meeting on June 3, 2008 were read and accepted as corrected with the last paragraph of the printed minutes deleted.

Correspondence:

1. Letter from PRCSD regarding Fire Hydrant Testing
2. Letter from Sierra County Clerk-Recorder regarding Conflict-of-Interest Code
3. Certificate of Completion from the State Controllers Workshop attended by Sec Hauck
4. Notice of Water Technology Symposium from Air Products
5. 3 Letters from PG&E notifying the District that we are not eligible for a storm inconvenience payment.
5. Invoice from Ferguson Enterprises for product we did not buy
6. Newsletter from CA Rural Water Assoc
7. Notice of Distribution Certification Review from CA Rural Water Assoc
8. Contract from Umpqua Bank regarding Local Agency deposits of money. Umpqua Bank is requesting a signed contract with the Alleghany County Water District acknowledging the banks policies in respect to Government Agencies and their accounts with Umpqua Bank. They are asking for a Waiver of Security of up to \$100,000.00 that is backed by the United States Government. As a condition of this waiver it is guaranteed by Umpqua Bank to maintain an approved collateral security for all deposits in excess of \$100,000.00. Director Coons moves to approve and sign the contract with Umpqua Bank. Seconded by Director Gray. Ayes, unanimous.

Reports:

1. Water test results for June were absent

2. Treasury Report: Bank of America	- \$ 7047.40
Umpqua Bank	- \$ 2698.26
Deposit on hand	- \$ <u>1421.66</u>
Total	- \$11,167.32

3. Chairman's Report:

Everything going well, the sump is holding. Chairman called around looking for a used flow meter but was not able to locate one. Chairman was in touch with NID looking for an old Hach Turbidity Meter. They said they returned 9 old meters to Hach when they purchased new ones. Hach Co. says they scrap them and they do not have any old units available. The Chairman called the State Health Dept office in Redding to discuss our class of Water Treatment Operators for our system. We have Class 1's and the State wants us to have Class 2's. We asked for a waiver because of the size of our system and our track record with test results over the years. We indicated that we would continue to keep up our required contact hours of education. They will get back to us.

4. Operator's Report: The ongoing water leak in the street by the Humble/Chandler home might be a sewer leak. The water leak at the Eides residence has been repaired. Power was

out on June 21st for several hours and the generator was needed and worked just fine. There are reflectors missing on some of the paddles by the water boxes. Director Coons will need someone to pick up the light bulbs for the control panel in the pump house. The Chairman will do that. Richard Downey has been doing the weed eating at the pump house and needs some additional wire for the weed eater. The Chairman will pick that up.

5: Church Report: Discussion on work that needs to be done. The windows need to be removed and taken to the glass company. The glass is ready for installation and has been paid for. There is also a need to prepare an area for the bricks that we ordered with engraving on them. Chairman Arbogast also expressed a need to have a committee formed and re-activated for the church. The committee must have one member from ACWD on it.

Public Response: None

Unfinished Business: None

New Business:

1. The preliminary Budget for FY2008/09 is presented to the Board Members. A long discussion is had on all the budget items. The Secretary is asked to collect the following information to present at the next meeting. Call the Auditors office for estimated tax revenue for FY2008/2009. Call County Counsel for opinion on Director Coons being paid for the Water Treatment Operator position. Call to get an estimate on having our 5 year audit done this year. Once the Board has this information they will proceed with the Budget talks at the next meeting. Director Arbogast may not be back from her trip to Montana in time so the Secretary is to e-mail her the information.

Claims:

June

PG&E	Cumberland	14.19
PG&E	Pump house	277.71
PG&E	Church	9.46
Wells Fargo Ins.	Down pmt	841.75
USDA	Loan payoff	1129.84
Capital One	Misc	37.36
Staples	office supp	184.25
Donna Hauck	Contract	400.00

July

Cranmer Engineering	Water Test	28.00
Bob Hale	Meter Rdg	50.00
Bruce Coons	Mileage	51.00

Director Arbogast moves to approve all claims. Director Downey seconds. Ayes, Arbogast, Gray, Downey. Abstain, Coons, Hauck

This meeting adjourned at 9:25pm. Next meeting scheduled for August 5, 2008. Preliminary Budget to be continued

Submitted,
Donna Hauck, Secretary 

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT**

August 5, 2008

The meeting was called to order at 7:33pm by Chairman Hauck

Present: Directors Hauck, Coons, Downey (by phone) and Gray
Absent but excused was Director Arbogast

The minutes from the meeting on July 1, 2008 were read and approved as read

Correspondence:

1. Letter from Harris Computer Service
 2. Letter from Sierra County Clerk-Recorder regarding Candidate packets for the upcoming election
 3. Letter from Ca Special District Association with invitation to join
 4. Notice from Ca State Controller re: 2007/2008 Special District Financial Report
 5. Letter from PG&E notifying the District about emergency testing scheduled for July 2008
 5. Letter from American Water Works Assoc with invitation to join
 6. Notice of imposition of Solid Waste Fee from Sierra County
 7. Notice from Sierra County with copy of publication of Notice of Election
 8. Letter from USDA with our original loan note showing it is paid in full.
 9. E-mail from Mountainview Services regarding rates for service calls
 10. Memo from Sierra County Auditor with tax distribution information
 11. Applications for Water Treatment Operator Grant Programs
 12. Notice from St of CA, Ca Department of Public Health regarding new testing requirements
- Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for July were absent

2. Treasury Report: Bank of America	- \$ 9036.68
Umpqua Bank	- <u>\$ 2580.67</u>
Total	- \$11,617.35

3. Chairman's Report:

Everything going well with the system at this time. Chairman working with the State Health Department to have a special test given to our Water Treatment Operators so their license can be upgraded from D-1 to D-2.

4. Operator's Report There was no valve test done in July. Director Coons reported he is going to go back to testing the valves twice a year instead of every other month. Number1 compressor died last month and has been replaced with a new one. We ordered an over-haul kit and Director Coons has used it on the other compressor. All the filters were cleaned on July 15th. The new indicator lights have been installed at the pump house. Bruce discussed the fact that he and Burns Tenney have a discrepancy in their readings for chlorine levels. They each read from a different spot on the equipment and this has been responsible for a variation in the readings by 10 gals or 5ml chlorine. They are working on testing to find out which method is best. Cranmer Engineering's Water Lab has informed Bruce Coons that from this day forward our tests must be iced up when we are delivering a test to them. Secretary Hauck has provided him with an insulated travel case and some ice packs that he can use.

There was a leak at Ned Casuto's house that was discovered today and he reported it to Bruce. It is being repaired.

Customer Accounts and Disconnects: Kevin McCarthy has asked the board to forgive all his late fees while he is making payments on his bill and trying to catch up. He was under the impression that that had happened last year when he asked for it. The Secretary can find no mention in the files that that action was taken by the Board. Director Coons moved to waive the late fees on the bill for Kevin McCarthy as long as he held to a repayment schedule and did not miss a payment. The motion died for lack of a second.

Church Report: None

Public Response: None

Director Downey has joined the meeting by phone.

An Executive Session was called to discuss the position of Water Treatment Operator. The Operator must hold a D-1 license and will soon be required to have a D-2. Our operators are Bruce Coons and Burns Tenney (who works out of town but helps on the weekends) These positions have been volunteer but ACWD must look at paying an operator in the future. Our operator can't serve on the Board at the same time as taking payment for his services. He also can't have a free water service while he is serving on the board. Sierra County County Counsel has been contacted for a legal opinion and our treatment operator will have to resign from the board if he wants payment for his services. He must also make restitution to the District for the 7 months of free water service that the Board gave him in lieu of payment for his time and services. The District will have to post for the position of Water Treatment Operator to be paid on a part time basis. There will be further discussion during the budget talks.

Unfinished Business:

The budget is presented to the Board with several changes since it was presented last month. There is a classification for a Water Treatment Operator. Secretary Hauck has emailed information to Director Arbogast so she is aware of the budget changes. Director Downey is present on the phone to participate. A lengthily discussion follows. The information that the Secretary was asked to furnish has been discussed. Director Coons moves to pass the budget for FY2008/09. Director Gray seconds. Ayes, unanimous. A copy of the new budget is attached to these minutes.

New Business:

Claims:

July

Bruce Coons	mileage/compressor	110.00
PG&E	Pump house	339.79
PG&E	Church	8.87
Premium Assng	pmt	264.05
Postmaster	Stamps/cert mail	97.12
Donna Hauck	Contract	400.00
Cranmer Eng	Special test	290.00

August

Capital One	Compressor	742.70
Cranmer Eng	water test	28.00

B&C	Misc	11.79
Bob Hale	Meter Rdg	50.00
Bruce Coons	Mileage	52.52

Director Gray moves to approve all claims. Director Hauck seconds. Ayes, Gray, Hauck. Abstain, Coons,

The Secretary asked the Boards permission to have the meter reader read meters on the 28th instead of the last day of the month. She will be out of town from the 29th to the 18th the following month and wants to have the bills done and ready to mail. Director Coons moved to allow this change for this month. Director Gray seconds. Ayes, unanimous.

This meeting adjourned at 9:29pm. Next meeting will be scheduled for September 23, 2008 as the Chairman and Secretary will be out of town.

Submitted,
Donna Hauck, Secretary



Alleghany County Water District Budget

Fiscal Year 2008/2009

ACWD		CHURCH	Actual 07/08	Budget 07/08
INSURANCE	\$2,875.00	\$330.00	\$5,150.71	\$2,625.00
CONTRACT(Mtr Reader)	\$600.00		\$500.00	\$600.00
CONTRACT(Secretary)	\$4,800.00		\$4,000.00	\$3,600.00
CONTRACT(WTOperator)	\$2,400.00			
OUTSIDE LABOR	\$300.00			\$300.00
✓ UTILITIES	\$4,000.00	\$110.00	\$4,637.66	\$3,500.00
✓ WATER TESTS	\$1,500.00		\$563.00	\$400.00
PRJT LOAN PMT	\$6,750.00		\$8,039.77	\$7,000.00
✓ OFFICE SUPPLIES	\$900.00		\$845.58	\$600.00
SYSTEM MTN	\$800.00		\$1,850.37 *	\$800.00
SYSTEM REPAIRS	\$1,000.00	\$500.00		\$1,500.00
PERMIT FEES*	\$800.00	\$102.00	\$885.90	\$800.00
MILEAGE	\$1,000.00		\$1,159.05 *	\$1,000.00
✓ CHEMICALS	\$690.00		\$689.72	\$250.00
AUDIT/MISC	\$2,500.00		\$1,932.90	
FIXED ASSETS				
TOTAL	\$30,915.00	\$1,042.00	\$30,254.66	\$22,975.00

* Does not include fees paid to Sierra County for Tax Admin

REVENUE	62 Active Services	
	46 Services at \$33.00 Base Rate (Metered)	\$18,216.00
	11 Commercial Services at \$37.00 Base Rate (Metered)	\$4,884.00
	3 Un-improved Property Services at \$23.00 (Flat)	\$828.00
	1 Flat Rate Service at \$100.00 (Cemetery-Annual)	\$100.00
	1 Flat Rate Service at \$65.00 (Dept. of Public Works)	\$780.00
	Sub-Total	\$24,808.00
	Est. Revenue from Water Consumption Overages	\$1,000.00
	Library Contract from Sierra County	\$1,500.00
	Sierra County Tax Revenue (Estimated)	\$6,650.00
	Total	\$33,958.00
	Budget	\$31,957.00
	Balance	\$2,001.00

**MINUTES OF THE REGULAR MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
November 4, 2008**

The meeting was called to order at 7:35pm by Chairman Hauck

Present: Directors Hauck, Coons, Arbogast and Gray
Absent was Director Downey

The minutes from the meeting on August 5, 2008 were read and approved as read

Correspondence:

1. Letter from Fineline Computer Service
2. Certified notice from US Environmental Protection Agency
3. Letter from CA Rural Water Association
4. Notice from Capital One Small Business Credit Card
5. Letter from Steve Watson, CA Drinking Water Division
5. Letter from Microsoft-CA Government Entities Settlement
6. Letter from California Water Awareness Campaign
7. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for August, Sept, and Oct were absent

2. Treasury Report: Bank of America	- \$ 12694.58
Umpqua Bank	- \$ <u>2553.57</u>
Total	- \$ 15248.15

3. Chairman's Report:

Everything going well with the system at this time.

4. Operator's Report: Director Coons received several complaints from ACWD water users after the valve test and flushing of the lines was completed. Customers said there was too much water pressure. A discussion followed and the Chairman felt that there was something wrong with the process. Director Coons will check up on the bleeder valve and report back. The sump has been working just perfect thru this dry year. A kit for rebuilding our compressor was ordered and received and Director Coons rebuilt the compressor. This has saved the district approximately 400.00 because we will no longer have to order a new compressor. Several more rebuilt kits have been ordered. Because of the constant use of the compressor they only last about 1 year. The water has been turned off at the Cemetery and the Park in readiness for winter. All the materials are in hand to replace the roof on the pump house. Hopefully it can be completed before the snow starts.

Customer Accounts and Disconnects: Everything ok no disconnect notices sent this last month.

Church Report: None

Public Response: None

New Business: Director Coons submitted a letter of resignation for his position on the board. The resignation was accepted with regret and thanks for all of his work as a Director of the District. The Secretary will post for the vacancy and the position will be appointed at the next meeting to be held on December 9th. A notice is to be posted for the job of Water Treatment

Operator for the District. The cutoff date will be December 1st. The position will be discussed and filled at the next meeting scheduled for December 9th.

Unfinished Business: None

Claims:

August

PG&E	Pump house	344.81
PG&E	Church	8.58
Premium Assnt	ins payment	264.05
Donna Hauck	reimburse post	11.76
Grey Electric	light bulbs	22.23
Hach Co.	chemicals	147.19

September

Donna Hauck	contract	400.00
Cranmer Eng	water testprepay	500.00
Browns Gas	ann tank rental	72.00
Bob Hale	Meter Rdg	50.00
Bruce Coons	Mileage	52.52
Dept Public Health	ann permit fee	415.00
Premium Assnt	ins payment	264.05
PG&E	pump house	344.93
PG&E	church	9.64

October

Donna Hauck	contract	400.00
Bruce Coons	mileage	54.04
Bob Hale	mtr/labor	80.00
B&C	misc	25.51
Reliable Office Supply		68.02
Premium Assnt	ins payment	264.05
Postmaster	postage	84.00
PG&E	pumphouse	302.30
PG&E	church	8.88

November

Donna Hauck	contract	400.00
Bob Hale	mtr	50.00
Bruce Coons	mileage	55.05

Director Gray moves to approve all claims. Director Arbogast seconds. Ayes, Gray, Arbogast. Abstain, Coons, Hauck

This meeting adjourned at 8:45pm. Next meeting will be scheduled for Dec. 9, 2008.

Submitted,

Donna Hauck, Secretary



**MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT
December 9, 2008**

The purpose of the Special Meeting is to take care of all regular business before the board.
The meeting was called to order at 7:40pm by Chairman Hauck

Present: Directors Hauck, Arbogast and Downey
Absent was Director Gray

The minutes from the meeting on November 4, 2008 were read and approved as read

Correspondence:

1. Letter from Aqua Sierra Controls, Inc.
2. Letter from CSDA Finance Corp.
3. Letter from CPS, regarding the Small Water System Operator Expense Program
4. Letter from Department of General Services
5. Letter from Parks and Recreation Dept, St of CA, re: grant program
6. Letter from Sierra County Clerk-Recorder, re: Oath of Office papers
6. Miscellaneous newsletters, magazines, product information, and training class information.

Reports:

1. Water test results for November were absent, raw water report 129.8/8.7

2. Treasury Report: Bank of America	- \$ 9620.13
Umpqua Bank	- \$ <u>2545.29</u>
Total	- \$ 12165.42

Chairman's Report:

Problem with the chlorinator having unstable readings. The water tank was given a boost of chlorine. Was not able to get a hold of the compressor company. Will call again tomorrow. The water tank is in need of repair. We will need to search for grant funds to complete this.

Operator's Report:

Bruce Coons has been monitoring the suspected leak and it appears to be seepage from the tap. The readings from the Memcor machine have been inconsistent. There was a problem with the float and it has been fixed. The Water tank has been shocked with chlorine. There was a low flow to the new feed in to the sump. The line was plugged and has been opened up and is working fine.

Church Report: There was a discussion on the windows and the new glass that has to go into them.

Public Response: None

Executive Session called at 8:05pm to discuss and hire a Certified Water Treatment Operator.
Executive Session ended at 8:20pm

New Business: Bruce Coons has been hired as the Certified Water Treatment Operator for ACWD. He will repay restitution of \$363.00 for water services received from March 2008 to December 2008.

The vacancy of Director has been applied for from Robin DeWeese. Director Arbogast moved to accept the application of Robin DeWeese as Director. Director Downey seconded. Ayes, unanimous. She was not present at the meeting but will be sworn in at the next meeting.

The oath of office for Rae Arbogast was administered by Secretary Donna Hauck. The term of office is for four years taking effect on January 1, 2009.

Unfinished Business: None

Claims:

November

PG&E	Pump house	258.98
PG&E	Church	8.28
Premium Assnt	ins payment	264.05
Sierra Cnty Tax Collector		101.92
B&C	supplies	19.10
USDA Project Loan Pmt		3390.00
St Board of Equalization	Permit Fee	100.06

December

Donna Hauck	contract	400.00
Bob Hale	Meter Rdg	50.00
Bruce Coons	Mileage	60.10
Premium Assnt	ins payment	264.05
Hach Co	chemicals	147.19
Harris Co	annual software support	400.40

Director Arbogast moves to approve all claims. Director Downey seconds. Ayes, Arbogast, Downey. Abstain, Hauck

This meeting adjourned at 8:50pm. Next meeting will be scheduled for January 6, 2009.

Submitted,

Donna Hauck, Secretary

