

MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT

July 16, 2002
7:30 pm

This meeting was called to order at 7:30pm by Chairman Hauck
Present were Directors Hauck, Chandler, Loving, Arbogast, & Wright
The minutes from the meeting of June 4, 2002 were read and approved as read.

The purpose of the Special Meeting was to take care of all regular business
before the Board.

Correspondence:

1. Letter from Accordia Insurance of Ca
2. Letter from Sierra County, Clerk-Recorder
3. Notice from State Comp. Insurance Fund
4. Letter from Sierra County Board of Supervisors
5. Letter from Moss, Levy & Hartzheim.
6. Letter from PG&E
7. Misc. Newsletters and Catalogs

Reports:

Water test results for June and July were absent

Treasury Report: \$6324.66, (includes B of A \$3516.88 and Feather River Bank
\$2807.78

Status Report:

1. The Chairman asked the Board to approve the expense of taking an extra
water test at the pump house this month. The test is to be taken from the
spigot before the chlorination. Director Arbogast moved to have the extra
test taken from the spigot before chlorinating. Director Wright seconds.
Ayes, Unanimous.
2. The Chairman reports that the plant is working well. The mercroid switch
has been cleaned and it seems to have solved the problem.
3. Grant funds for fixing the Cumberland and paying off the FHA loan are still
being searched for.

Public Response:

1. Mike Miller appeared before the Board for the purpose of letting the
Directors know that they have his support on their ongoing funding
problems and want's the Board to "hang in". He has also expressed any
help he can give us in securing an auditor per the instructions of the
County Auditor.

Unfinished Business:

- 1 It was reported that Supervisor Huebner may be able to make \$5,000 available for park improvements.

New Business:

- 1 Discussion on the Insurance renewal for the fiscal year 2002/2003. The new quote that came in was for \$4,500 for 1 year. The Board discussed the financial impact on the District. The District cannot afford to pay \$4,500 for the insurance package. The only option was to renew the Directors and Officers and Employee Bonding insurance for a cost of \$1,250 and to not renew the liability portion of the policy. Our insurance broker stressed the point that if the Board willingly and knowingly renewed only a portion of the coverage than the other part of the policy would not be honored by the insurance company. The Board could get an appraisal for the physical plant equipment replacement if a fire or otherwise catastrophe occurred and submit it to the insurance company to prove they had an unrealistic value on the water system. The Secretary is to contact our engineer and ask for a replacement cost of the system. This will be submitted to the insurance company in hopes of a more reasonable quote. If the Board cannot find insurance at a more reasonable price the Secretary is to put together a letter to all water users about the raising cost and asking for help and input to solving the problem. Direct Wright moves to renew the insurance policy as it stands now for a price of \$1,250. Director Arbogast seconds. Ayes, unanimous.
- 2 The Secretary handed out the fiscal year end figures for the Water District. The Board looked over the figures and had a discussion on ways to cut costs for next year's budget. The direct costs of a revised insurance policy and costs of an audit have not been available as yet. The Board will have further discussion at the next meeting.
- 3 Larry Cates would like to request that the Water District provide a water service at the park. He will water and mow the lawn and might try to plant some trees. A discussion was held and it was stated that there already is a water service to the park. It had been turned off because of vandalism to the drinking fountain at the park. The Chairman will check on the feasibility of turning the water back on.
- 4 It was also reported and discussed that the AVFD has approached the Board of Supervisors for funds to build a 2 bay garage for storing fire trucks and/or the ambulance in Alleghany.

Claims: July

PG&E	electric	296.67
Joe Hauck	mileage	38.72
Cranmer Eng	water test	18.00
Faris Dolgoff	labor/mtr rdg	61.25
State Fund Ins.	Annual WC	340.00
Postmaster.	postage	74.00

IRS qtr taxes 137.70

Director Chandler moves to approve all claims. Director Loving seconds. Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

Secretaries Claims.

Office Lease, 100.00

Salary, 300.00

Director Wright moves to pay these claims. Director Arbogast, Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

This meeting was adjourned at 9:10pm by Chairman Hauck.

MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT

August 27, 2002
7:30 pm

This meeting was called to order at 7:35pm by Chairman Hauck
Present were Directors Hauck, Chandler, Loving, & Wright
Absent was Director Arbogast who joined the meeting late
The minutes from the meeting of July 16, 2002 were read and approved as read.

The purpose of the Special Meeting was to take care of all regular business
before the Board.

Correspondence:

1. Letter from Accordia Insurance of Ca
2. Letter from Sierra County, Clerk-Recorder
3. Notice from State Comp. Insurance Fund
4. Letter from Sauers Engineering, Inc. Sauers Engineering has submitted a revised cost replacement of our system to Accordia Insurance. Accordia has submitted a new quote for Insurance which will include property coverage. The additional cost will be \$815.00
5. Letter from US Army Corp of Engineers
6. Notice from First Insurance Funding
7. Notice from State Comp Ins Fund
8. Letter from CA Regional Water Quality Control Brd
9. Letter from CA Regional Water Quality Control Brd
10. Letter from Pump Systems
11. Letter from State of CA-Dept of Health Services
12. Letter from State of CA-Dept of Health Services
13. Notice from Assoc of CA Water Agencies
14. Notice from WQI Seminars & Training
15. Notice from CA Rural Water Association
16. Letter from DGS Procurement Division.
17. Letter from PG&E
18. Notice to Alleghany Water Users
19. Notice to Department of Health Services
20. Report to State Water Resources Control Board
21. Annual Report to Dept of Health Services
22. Misc. Newsletters and Catalogs

Reports:

Water test results for August were absent

Treasury Report: \$6683.29, (includes B of A \$3884.25 and Feather River Bank \$2799.04)

Status Report:

1. The Chairman reported that a fuse blew in the pump house and it has been fixed. There was high water consumption for the last 3 days. The park has a broken water line but the District will have it fixed and connect the water to the park.
2. The Chairman reports that he will mark all the shut off valves so all the Board members will know where they are located.
3. There was a discussion on the location of the air relief valves.

Public Response:

1. Larry Cates appeared before the board offering his help in maintaining the park. Would like to have the water turned so he could water the grass. He will also mow the grounds as needed. There was a discussion on the park and the needed maintenance. Director Chandler has been working with our Supervisor, Peter Huebner to obtain some grant funds for needed maintenance and improvements to the park.

Unfinished Business:

1. There was a discussion held on the new budget for Fiscal Year 2002/2003. A preliminary budget discussion took place at the last meeting. Final figures were presented to the Board. Director Wright moves to pass the final budget for Fiscal Year 2002/2003. Director Loving seconds. Ayes, unanimous. A copy of the budget is attached to these minutes.

New Business: None

Claims: August

PG&E	electric	277.36
Joe Hauck	mileage	35.84
Cranmer Eng	water test	36.00
Faris Dolgoff	labor/mtr rdg	63.50
B& C	misc supplies	19.49
Accordia	Ins prem dwn pmt	367.93
Laser Fax	repair printer	35.00
Accordia	pmt,dwn pmt,policy fee	395.93

Director Wright moves to approve all claims. Director Arbogast seconds. Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

Secretaries Claims.

Office Lease, 100.00

Salary, 300.00

Director Wright moves to pay these claims. Director Arbogast, Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

This meeting was adjourned at 8:55pm by Chairman Hauck.

Alleghany County Water District Budget

Fiscal Year 2002/03

	FY 2002/03	ACTUAL
INSURANCE	\$ 2,500.00	
SALARIES	\$ 4,200.00	
UTILITIES	\$ 2,500.00	
PAYROLL TAXES	\$ 500.00	
WATER TESTS	\$ 300.00	
PRJT LOAN PMT	\$ 7,000.00	
OFFICE SUPPLIES	\$ 500.00	
SYSTEM MTN	\$ 2,500.00	
PERMIT FEES *	\$ 600.00	
OFFICE LEASE **	\$ 1,200.00	
SPECIAL DIST EXP (AUDIT)	\$ 2,500.00	
MILEAGE	\$ 600.00	
CHEMICALS	\$ 200.00	
PARK	\$ -	
FIXED ASSETS	\$ -	
TOTAL	\$ 25,100.00	\$ -

* Does not include fees paid to Sierra County for Tax Admin

** Includes telephone, fax and utility service

REVENUE	60 Active Services	
	44 Services at \$28.00 Base Rate (Metered)	\$ 14,784.00
	11 Commercial Services at \$32.00 Base Rate (Metered)	\$ 4,224.00
	3 Un-improved Property Services at \$18.00 (Flat)	\$ 648.00
	1 Flat Rte Service at \$100.00 (Cemetery-Annual)	\$ 100.00
	1 Flat Rte Service at \$60.00 (Dept. of Public Works)	\$ 720.00
		\$ 20,476.00

MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT

October 17, 2002

7:30 pm

This meeting was called to order at 7:37pm by Chairman Hauck
Present were Directors Hauck, Chandler, Loving, & Arborgast
Absent was Director Wright who joined the meeting late
The minutes from the meeting of August 27, 2002 were read and approved as read.

The purpose of the Special Meeting was to take care of all regular business before the Board.

Correspondence:

1. Letter from Accordia Insurance of Ca
2. Letter from Sierra County, Auditor
3. Notice from Controller State of CA
4. Letter from Prudential Financial
5. Letter from Fuller Bulk Handling
6. Letter from HTE Software
7. Letter from Cranmer Engineering, Inc.
8. Letter from Sierra County 2001-02 Grand Jury
9. Notice from State Comp. Insurance Fund
10. Letter from Pump Systems
11. Notice from Assoc of CA Water Agencies
12. Misc. Newsletters and Catalogs

Reports:

Water test results for September, October were absent
Treasury Report: \$7188.92, (includes B of A \$4399.88 and Feather River Bank \$2789.04

Status Report:

- 1, The Chairman reported that everything in the pump house is working just fine. We are getting a fast recovery through our pumps and water consumption is down.
2. It was reported that the Secretary received a call from Supervisor Huebner who reported that he has been appointed to sit on the California State Water Resources Board. He will be working on obtaining funds to pay off the water district's FHA loan. He feels this is his best chance of helping us.

Public Response: None

Unfinished Business:

- 1 Director Chandler reported that the Board of Supervisors have approved \$5,000 in grant money for the Alleghany Park. A discussion was held on possible projects for the money.
- 2 The Secretary reported that she met with B.L. Meyers, CPA, regarding doing an audit for the water district. He came to the ACWD's office and discussed what he would have to do and then said he would send a bid for the job. An appointment was made for November 18th for him to come back and start the audit if we accepted his bid.

New Business:

1. A discussion was held about a meeting she had with Jim Roos from Downieville. He has proposed to gift the old Catholic Church, which he now owns, to the town of Alleghany for its use as a community hall or central meeting place. He would like to have the Water District accept the gift and hold it in trust for the town. There are several things that would need to be checked into such as taxes, insurance, and whether it could be registered as a historical site so that grant funds could be applied for. Director Arbogast moves to accept the gift of the Catholic Church from Jim Roos to hold in trust for the communities use. Director Wright seconds. Ayes, unanimous.

The Secretary is to write a letter to Jim Roos that Director Arbogast and Alleghany resident Vickie Tenny will present to Mr. Roos.

Claims: September

PG&E	electric	279.42
Joe Hauck	mileage	46.40
Cranmer Eng	water test	18.00
Faris Dolgoff	labor/mtr rdg	67.00
Accordia	Ins prem	84.02
Postmaster	postage	74.00
Browns Gas	annl tank rental	72.00
Hack Co	Chemicals	211.56

October:

Cranmer Eng.	Water test	18.00
Joe Hauck	mileage	52.01
Grey Electric	fuses	60.27
PG&E	electric	249.62
Faris Dolgoff	meter rdg	50.00
B&C	misc supplies	41.87
State Comp	surcharge	7.99
1 st Ins. Funding	monthly pmt	201.95

Director Chandler moves to approve all claims. Director Loving seconds. Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

Secretaries Claims. September and October
Office Lease, 100.00
Salary, 300.00

Director Arbogast moves to pay these claims. Director Loving seconds
Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

This meeting was adjourned at 8:45pm by Chairman Hauck.

MINUTES OF THE SPECIAL MEETING OF THE
ALLEGHANY COUNTY WATER DISTRICT

November 21, 2002
7:30 pm

This meeting was called to order at 7:35pm by Chairman Hauck
Present were Directors Hauck, Chandler, Loving, Wright & Arborgast
The minutes from the meeting of October 17, 2002 were read and approved as read.

The purpose of the Special Meeting was to take care of all regular business before the Board.

Correspondence:

1. Letter to Sierra County Grand Jury
2. Letter to Sierra County, Auditor
3. Notice from Department of Health Services
4. Letter from Aquastore Pacific Inc.
5. Letter from Hach Company
6. Letter from L.B. Hayhurst and Assoc.
7. Notice from WQI re training classes
8. Letter from CA Regional Water Quality Control Board
9. Notice from US Netcom
10. Misc. Newsletters and Catalogs

Reports:

Water test results for November were absent
Treasury Report: \$8027.20, (includes B of A \$5253.58 and Feather River Bank \$2773.62)

Status Report:

- 1, The Chairman reported that everything in the pump house and system is working just fine. The chlorine readings have been off for a few days. The Equipment was cleaned. Hach Co. had just been here for a service call and maintenance on their equipment. Everything seems to be working well.

Public Response: None

Unfinished Business:

1. There was a discussion on the Catholic Church. A meeting was held with Jim Roos. He has reconsidered his offer to gift the Church to the ACWD for the benefit of the community. He would now like to lease the property

and building at a nominal fee until he is comfortable that the property will be taken care of. The district will be receiving some paperwork from him.

New Business:

1. It was reported that Lowell Hiscox will be drawing a diagram for the ACWD on the Cumberland Tunnel area.

Claims: ~~September~~ *NOVEMBER*

PG&E	electric	263.73
Joe Hauck	mileage	39.36
Cranmer Eng	water test	18.00
Faris Dolgoff	mtr rdg	50.00
Accordia	Ins prem	212.05
Sierra Cnty Tax Coll	solid waste fee	91.80
BL Meyers	auditing fee	600.00
IRS	qtr tax	137.70
Water Resources Bd	State fee	415.00
FHA	semi payment	3532.50

Director Arbogast moves to approve all claims. Director Chandler seconds. Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

Secretaries Claims. November
Office Lease, 100.00
Salary, 300.00

Director Chandler moves to pay these claims. Director Loving seconds. Ayes, Chandler, Loving, Wright, Arbogast. Abstain, Hauck

This meeting was adjourned at 8:35pm by Chairman Hauck.