

**Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday November 8 2022 Meeting was held over phone**

**1. Call to Order & Establish a Quorum** The meeting was called to order by President Mehrmann at 6:14 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer. CWO Bruce Coons; GM Rae Bell, and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney

**2. Consent Calendar:**

Motion was made to approve the consent calendar with correction to treasurer's report and Special meeting minutes by Nancy Finney and Coral Spencer 2<sup>nd</sup>. **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

**3. Information/Discussion Items**

a) **Correspondence:** Rae Bell mailed documents to the Auditors.

b) **SRF Project Update:** The Contract is signed with the engineer and Rae will have the attorney review it.

~The contractor is revising the budget for the Ram Spring Improvement project.

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c) **Board/Staff Reports: CWO and GM Report:**

CWO: Bruce reported that the total finished water produced in June was 210,250 gallons and the average raw water flow Gallons per Minute were 42 gallons.

~Bruce stated that he will clean the water pipes out soon.

~ The draft report on the water tank will be out soon and the information in that draft will hopefully help to figure out what happened and how to fix the tank.

~The Cemetery and park water will be shut off this week.

G.M.: No report

d) **Historical Church/Library Report:** A gift card was acquired to cover library expenses.

~It was requested of Robbin to be sure to keep all of her receipts for the audit.

e) **Park Report:** Dean was able to mow it before it snowed.

**4. Unfinished Business**

a) **Customer Accounts/Billings/Disconnects: None**

b) **There is still a position vacant on the board.**

## 5. New Business

### **a). The Adoption of resolution #119**

~It was asked if Coral and Nancy would wish to be signers on the account. They both declined as they felt like there were enough signers on the account already.

~The motion was made to adopt resolution 119 by Robbin DeWeese and Coral Spencer 2<sup>nd</sup>

**Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0**

**Absent: 0 Abstain: 0**

## 6. Public Response Time: None

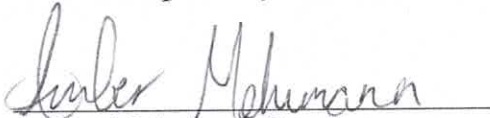
## 7. Next meeting Date, Items for next Agenda and Adjournment

Next meeting will take place December 13, 2022 at 6:00 P.M. at Station 2

There is still a Board Vacancy open to anyone who is registered to vote.

There being no further business before the Board, the meeting was adjourned at: 6:44 P.M.

Minutes respectfully submitted,



Amber Mehrmann, Secretary

# Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

## CERTIFICATE OF POSTING

I, Amber Merhmann certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet Regular Meeting, Meeting Date 11/8/22

In the following location(s):

Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location) website  
Emailed to email list as well.

On 11/5/22 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X

Amber Merhmann  
Amber Mehrmann



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday November 8, 2022 Time: 6:00 pm**

**Location: Fire Station 1, 105 Plaza Court**

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

**Send an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com) for meeting notices.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approve agenda
- b) Reading and approval of the minutes for the regular meeting dated October 11, 2022 and the Special meeting dated October 24, 2022.
- c) Ratification of Treasury Report and bill payments for October 2022.

### 3. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update –
- c) Board/Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report

### 4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: Due to extenuating circumstances no notices were mailed in October. As of November 5<sup>th</sup> there are 4 accounts with balances over 90 days past due, but one of those is shut-off (3 active accounts with balances over 90 days) Additionally there are 5 accounts with small balance past 60 days.
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
- c) Status of vacancy on the board and election:

### 5. New Business (Discussion & Possible Action Items):

- a) Consider adoption of resolution #119 to open a Reserve Fund Savings Account at tri-counties bank and to update signature card.

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date December 13, 2022. Agenda items:

### 7. Adjournment.

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



# Alleghany County Water District

## RESOLUTION NUMBER 119

A RESOLUTION TO OPEN A RESERVE FUND SAVINGS ACCOUNT  
AND UPDATE THE SIGNATURE CARD AT TRI-COUNTIES BANK

### WHEREAS,

1. Alleghany County Water District (ACWD) is a public agency in Sierra County, California that provides water to the community of Alleghany for both domestic use and fire prevention.
2. The Board of Directors of ACWD recently adopted changes to Policy # 102 Reserve Funds, that call for the establishment of a new savings account to be designated for the main-enterprise reserve funds.
3. ACWD holds bank accounts at tri-counties bank, 305 Railroad Avenue, Nevada City, California.
4. Current signors on the existing Checking and Savings accounts numbers include a person who is no longer associated with ACWD.

**THEREFORE, BE IT RESOLVED** by the Alleghany County Water District Board of Directors that the General Manager is directed to open a new savings account at tri-counties bank.

**BE IT FURTHER RESOLVED THAT** the General Manager is instructed to transfer the reserve fund balance, currently held in the main-checking account, and listed on the monthly treasury reports, to the new savings account once it is open.

**BE IT FURTHER RESOLVED THAT** Online access with the ability to transfer funds for this account and all other ACWD accounts shall be given to ACWD Bookkeeper Edda Anne Snyder and ACWD General Manager, Rae Bell Arbogast.

**BE IT FURTHER RESOLVED THAT** The authorized signors on all three ACWD bank accounts shall be Rae Bell Arbogast, Robbin DeWeese and Tobyn Mehrmann. (CORAL & NANCY speak up if you want to be added)

**PASSED & ADOPTED** by the Board of Directors of Alleghany County Water District on the 8<sup>th</sup> day of November 2022 by the following vote:

Ayes: Noes Abstain: Absent: Vacant: one

ATTEST:

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Tobyn Mehrmann, President

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By: Amber Mehrmann, Secretary