

**Minutes of the Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday, January 9, 2018 Alleghany Firehouse, 105 Plaza Court Alleghany**

**1. Call to Order & Establish a Quorum** The meeting was called to order by President Mehrmann at 6:06 pm. Directors present: Tobyne Mehrmann, Nancy Finney, Madeleine Hamb & Gus Tenney. Director Robbin DeWeese and WTO Bruce Coons arrived late. Interim Secretary/GM Rae Bell Arbogast was present and took the minutes. Public present: Ernest Finney, Jan Sticha & Vickie Tenney.

**2. Consent Calendar**

**A motion to approve the Consent Calendar was made by Nancy Finney, Tobyne Mehrmann seconded. Ayes: Tenney, Finney, Mehrmann & Hamb Nays: 0. Absent: DeWeese Abstain: 0 Vacant: 0. Motion Carried**

**3. Public Response** None

**4. Information/Discussion Items**

**a) Correspondence: Incoming:** 1. Authorization from 16 to 1 Mine to make necessary changes at Ram Spring for ground water amendment to permit. 2. Letter from USDA Rural Development confirming that loan # 91-04 has been paid-in-full 3. Email from Sierra County Planning dept. sent to all water utilities with the housing development portion of the General Plan because it is required by State Law that it be sent to all water and sewer utilities in the County. The document is 121 pages.

**Outgoing:** 1. Gus Tenney's ethics training certification to Sierra County Clerk recorder 2. Audit engagement letter for Fiscal Year 17-18 sent to Boden Klein and Sneesby CPAs

**b) Board Member or Special Committee Reports:** Tobyne reported that there is now a payment drop box for customer use at the firehouse.

**c) Staff Reports: Water Treatment Operator** Bruce reported that the total water production for December was 150,260 gallons. Bacteriological water test results were absent for both the treated and raw water for the months of December and January. Average flow at the Ram Spring from the manifold was 78.6 gallons for December. He is plumbing in the new poly-tank for the sump-bypass. It should be done within a week.

Written General Manager's report as provided attached to these minutes.

**d) Historical Church/Library Report:** The bill for the wiring has not arrived yet. The permit was signed-off. There is some old wiring that needs to be removed, Rae will follow-up with the electrician.

**e) Park Report:** None

**f) SRF projects update:** Written report included. An additional update was provided on the Cumberland Spring project: Frank Dial is willing to do a "not to exceed" contract to open the tunnel for up to \$1,000. Pete with the funding division approved the contract as-well-as purchasing a six-foot diameter culvert for the job.

The SCADA contract has been approved by the attorney and is ready to sign.

There was a question from Nancy regarding the tree removal to take place at the Ram Spring, as far as who is going to decide which trees will be cut. It has not been determined yet.

## **5. Unfinished Business**

**a) Customer Accounts/Billings/Disconnects:** One 10-day notice was mailed, two accounts are still over 90 days but have started making payments.

**b) Ordinances Policies and Procedures:** A draft Public Record Request Policy was provided at the meeting. It will be considered at the next meeting.

**c) Secretary Position:** An application letter was received from Amber Mehrmann. **A motion to appoint Amber Mehrmann as Secretary was made by Madeleine Hamb, Nancy Finney seconded. Ayes: Tenney, Finney, Mehrmann, DeWeese & Hamb Nays: 0. Absent: 0 Abstain: 0 Vacant: 0. Motion Carried**

**A motion was made by Robbin DeWeese to authorize Rae Bell to prepare and have signed a standard contract for the Secretary position at the advertised rate, to expire on June 30, 2018. Nancy Finney seconded. Ayes: Tenney, Finney, Mehrmann, DeWeese & Hamb Nays: 0. Absent: 0 Abstain: 0 Vacant: 0. Motion Carried**

**d) Burn Pile event at Bucket Club property:** No report.

**e) Fountain for Park** After some discussion it was decided to stick with the fountain which was previously picked out and approved by the County. The estimated cost is approximately \$2,500. There was a question as to why the County has to approve the fountain. It was explained that the County owns the park and ACWD leases it from them. The County provides the insurance. It was asked how the park is funded. It was explained that in recent years fundraising has been done to cover all park expenses. But it was also pointed out that unlike the Historical Church which the district is required by law to account for separately, parks & recreation is included in the scope of services provided in ACWD's formation documents; and the district is not required to keep the park funds separated. **A Motion was made by Robbin DeWeese to amend the budget and purchase the fountain as provided in the packets, Nancy Finney seconded. Ayes: Tenney, Finney, Mehrmann, DeWeese & Hamb Nays: 0. Absent: 0 Abstain: 0 Vacant: 0. Motion Carried**

**f) Field-trip to Cumberland** is waiting for a future date.

## **6. New Business**

**a) Weed-eating contract** after a long discussion it was recommended that the GM do more research to assist the board in coming up with reasonable flat rates for all three locations: the park, the Bucket Club property and the pumphouse. It was noted that the park needs to be done twice a year in the spring and that the Bucket Club has a lot of small trees that need to be removed. The pumphouse should not require much since weedblock fabric has been laid down over approx. 1/3 of it. Agenda Item 6.b "Back-up labor" was incorporated into this discussion with the idea that if back-up labor is hired they could be offered the job first.

**b) Back-up labor force** Rae Bell reported that when the old Policy #2 (back-up labor) was replaced by Policy # 6 "Construction Works," the board inadvertently removed the authorization for Bruce to hire emergency labor and extra help as needed. A concern was raised as to whether-

or-not this would require more money. It was explained that this would not increase the amount of the budget line item for labor; because both weedeating costs and a consideration for unexpected repair needs are already incorporated into the adopted budget. It is a formality so that any workers hired are covered by the district's insurance and it would also provide the needed authorization for management to hire extra help when necessary. As an interim measure it was decided to authorize the GM to hire Chris Coons as back-up labor until the next regular meeting. In the meantime a help wanted posting will be put on the bulletin board at the post office with the idea of having at least a couple of additional people available besides Eddie Snyder to help Bruce. The topic will be re-visited at the next meeting. **Motion made by Nancy Finney to execute a contract between ACWD & Chris Coons as an emergency back-up person and to help with the State Funded Projects at a rate of \$12.00 per hour effective January 9<sup>th</sup> until the next regular meeting. The GM will approve the times that he is hired and prepare a standard written contract. Seconded by Madeleine Hamb. Ayes: Tenney, Finney, Mehrmann, DeWeese & Hamb Nays: 0. Absent: 0 Abstain: 0 Vacant: 0. Motion Carried**

**c) Appoint Officers: A motion was made by Madeleine Hamb to keep the current slate of officers: Tobyn Mehrmann President, Nancy Finney Vice President, Amber Mehrmann Secretary, Seconded by Gus Tenney, Ayes: Tenney, Finney, Mehrmann, DeWeese & Hamb Nays: 0. Absent: 0 Abstain: 0 Vacant: 0. Motion Carried**

**d) Insurance Renewal** Tabled to next meeting.

**7. Next Regular meeting & Items for next agenda**

The next regular meeting is scheduled for February 13, 2018 at 6:00 pm at the Alleghany Firehouse.

There being no further business before the Board, the meeting was adjourned at: 7:18 p.m.

Minutes respectfully submitted

  
\_\_\_\_\_  
Rae Bell Arbogast Interim Secretary

# Alleghany County Water District

P.O. Box 860, Alleghany, CA 95910 ~ alleghanywater@gmail.com ~ Phone 530-287-3204

~ Established March 8, 1939 ~

## CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Alleghany County Water District, Sierra County California:

Agenda and meeting packet Regular Meeting, Meeting Date 1/9/18

In the following location(s):

Alleghany Post Office Bulletin Board (packets put in box for the public) and On the door of the Alleghany Firehouse (meeting location)  
Emailed to email list as well.

On 1/5/18 (date)

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X



Rae Bell Arbogast

# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday January 9, 2018 Time: 6:00 pm**  
**Location: Alleghany Firehouse 105 Plaza Ct. Alleghany**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office or by calling 530-287-3204 or email: alleghanywater@gmail.com

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approval of the agenda
- b) Reading and approval of the minutes for the regular meeting dated December 12, 2017.
- c) Ratification of Treasury Report and bill payments for Dec. 2017 and correction for Nov. 2017

3. **Public Response Time** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

### 4. Information/Discussion Items

- a) Correspondence
- b) Board Member or Special Committee Reports
- c) Staff Reports – Water Treatment Operator and General Manager
- d) Historical Church/Library Report
- e) Park Report – one item under Unfinished Business
- f) SRF Projects Update – included in packets

### 5. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects. One 10-day notice mailed on the 15<sup>th</sup> and it was paid. Two other accounts are still over 90 days but have started making payments. One voluntary shut-off in December as was noted in last month's GM report.
- b) Ordinances, Policies & Procedures and Bylaws: Review Drafts of Record Retention Policy & Meeting Recording Policy & Public Record Request policy
- c) Secretary Position –
- d) Burn Piles on Bucket Club property ~ possible event
- e) Drinking Fountain for Park
- f) Trip to Cumberland Spring – set for future date

### 6. New Business (Discussion & Possible Action Items)

- a) Weedeating contract for 2018
- b) Back-up labor force for WTO
- c) Appoint officers
- d) Insurance renewal

### 7. Next meeting date, Items for next Agenda & Adjournment.

Next regular meeting, February 13, 2018 6:00 pm at the Alleghany Firehouse.

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, P.O. Box 860, Alleghany CA 95910 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

Library-Park Bank Tracking

Historical Church START		\$ 11,679.15		PARK START		\$ 2,199.83		TOTAL	
Date	Income	Expenses	Balance	Date	Income	Expenses	Balance		
July		\$ 9.85	\$ 11,669.30	July	\$ 1,015.00	\$ 243.16	\$ 2,971.67	\$ 13,878.98	\$ 14,640.97
August	\$ 1,500.00		\$ 13,169.30	August			\$ 2,971.67	\$ 16,140.97	\$ 16,140.97
September	\$ 600.00	\$ 492.76	\$ 13,276.54	September			\$ 2,971.67	\$ 16,248.21	\$ 16,248.21
October	\$ 1,264.00	\$ 1,740.33	\$ 12,800.21	October			\$ 2,971.67	\$ 15,771.88	\$ 15,771.88
November	\$ 2,600.00	\$ 2,614.98	\$ 12,785.23	November			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
December			\$ 12,785.23	December			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
January			\$ 12,785.23	January			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
February			\$ 12,785.23	February			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
March			\$ 12,785.23	March			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
April			\$ 12,785.23	April			\$ 2,971.67		
May			\$ 12,785.23	May			\$ 2,971.67		
June			\$ 12,785.23	June			\$ 2,971.67		
Hist. Church BALANCE			\$ 12,785.23	PARK BALANCE			\$ 2,971.67	\$ 15,756.90	\$ 15,756.90
				Loan to main acc				\$ (3,000.00)	\$ (3,000.00)
				Actual Checking balance				\$ 12,756.90	\$ 12,756.90

December 2017



# Allegheny County Water District

**MAIN ACCOUNT** Beginning Balance \$ 31,032.86

**Deposits**

Date	From:	For:	Amount
11/15	Customers	Water	\$ 719.59
11/24	Customers	Water	\$ 550.00
11/30	Customers	Water	\$ 1,081.83

**Deposits Total** \$ 2,351.42

**Expenditures**

Ck #	Date	To:	For:	Amount
5198	11/1	Bruce Coons	WTO October Bill	\$ 444.90
			WTO Contract	\$ 250.00
			WTO Other Labor	\$ 30.00
			Mileage	\$ 74.90
			Plan. Project Reimburse	\$ 90.00
EFT	11/3	PG&E	Engineering for Power at Tank	\$ 2,500.00
EFT	11/6	Tri-Counties Credit Card	\$29.54 MPA Shipping + \$85.39 Weed Fabric	\$ 115.93
5199	11/9	Altec	Tank Project Engineering	\$ 23,508.15
5200	11/9	AT&T		\$ 18.71
5201	11/9	B&C	Pipe Fittings + Chlorine	\$ 58.62
5202	11/9	BioVir	MPA (Project)	\$ 440.00
5203	11/9	Cranmer Engineering	Water Tests	\$ 196.00
5204	11/9	Ed Snyder	WDA October Bill	\$ 114.00
5205	11/9	Edda Snyder	Bookkeeper October Bill	\$ 100.00
5206	11/9	VOID		
EFT	11/15	PG&E	Pumphouse	\$ 106.15
5207	11/27	Bruce Coons	WTO - November Bill	\$ 250.00
			WTO Contract	\$ 250.00
ADJ	11/30	Bank Adjustment	10/31 Deposit Shorted	\$ 0.15

**Expenditures Total** \$ 27,852.61

**Ending Main Account Balance** \$ 5,531.67

Amount on Loan from Non-enterprise acc. \$ (3,000.00)

**Enterprise-only fund balance** \$ 2,531.67

**NON-ENTERPRISE ACCOUNT** Beginning Balance \$ 12,771.88

**Deposits**

Date	From:	For:	Amount
11/8	Concert	Sponsor	\$ 100.00

**Deposits Total** \$ 100.00

**Expenditures**

Ck #	Date	To:	For:	Amount
4031	11/9	Quick Response	Porta' Potty Cleaning	\$ 105.00
EFT	11/15	PG&E	Church	\$ 9.98

**Expenditures Total** \$ 114.98

**Ending non-enterprise Account Balance** \$ 12,756.90

Amount on Loan to Main acc. \$ 3,000.00

**Non-enterprise fund balance** \$ 15,756.90

November 2017

Revised for January 2018 meeting date.

## Allegheny County Water District

<b>MAIN ACCOUNT</b>	<b>Beginning Balance</b>	<b>\$ 5,531.67</b>
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**Deposits**

Date	From:	For:	Amount
12/29	SWRCB	State Revolving Fund	\$ 12,975.63
		Tank project	\$ 11,096.00
		Planning project	\$ 1,879.63
12/31	Customers	Water Sales	\$ 1,044.00
12/31	Customers	Water Sales	\$ 1,092.00
<b>Deposits Total</b>			<b>\$ 15,111.63</b>

**Expenditures**

Ck #	Date	To:	For:	Amount
5208	12/2	Bruce Coons	Remainder of November Bill	\$ 258.11
			Mileage	\$ 78.11
			WTO Other Labor	\$ 180.00
EFT	12/5	Tri-Counties Credit Card	Shelves for Library (will be reimbursed by Non-Ent.)	\$ 180.12
EFT	12/14	PG&E	Pumphouse	\$ 191.05
5209	12/15	AT&T		\$ 18.69
5210	12/15	B&C	Supplies & Maintenance	\$ 77.98
5211	12/15	Board of Equalization	Water Rights	\$ 149.48
5212	12/15	Cory Peterman	Secretary	\$ 79.22
			Minutes for 7/11	\$ 30.00
			Mileage to Meeting on 8/8 cancelled but he was not notified	\$ 49.22
5213	12/15	Cranmer Engineering	Water Tests	\$ 143.00
5214	12/15	CSDA	Membership Dues	\$ 167.00
5215	12/15	Ed Snyder	WDA - November Bill	\$ 180.00
5216	12/15	Edda Snyder	Bookkeeper - November Bill	\$ 100.00
5217	12/15	HACH	Chemicals	\$ 198.81
1062	12/18	Postmaster	2 rolls stamps	\$ 98.00
1063	12/29	BK Well Pump Services	1100 gal tank planning project	\$ 1,059.45
5218	12/29	Bruce Coons	December WTO Contract ONLY	\$ 250.00
<b>Expenditures Total</b>			<b>\$ 3,150.91</b>	

<b>Ending Main Account Balance</b>	<b>\$ 17,492.39</b>
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<b>Amount on Loan from Non-enterprise acc.</b>	<b>\$ (3,000.00)</b>
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<b>Enterprise-only fund balance</b>	<b>\$ 14,492.39</b>
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<b>NON-ENTERPRISE ACCOUNT</b>	<b>Beginning Balance</b>	<b>\$ 12,756.90</b>
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**Deposits**

Date	From:	For:	Amount
<b>Deposits Total</b>			<b>\$ -</b>

**Expenditures**

Ck #	Date	To:	For:	Amount
<b>Expenditures Total</b>			<b>\$ -</b>	

<b>Ending non-enterprise Account Balance</b>	<b>\$ 12,756.90</b>
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<b>Amount on Loan to Main acc.</b>	<b>\$ 3,000.00</b>
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<b>Non-enterprise fund balance</b>	<b>\$ 15,756.90</b>
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Alleghany County Water District

P.O. Box 860

Alleghany, CA 95910

12/27/17  
deposit detail  
part 1 of 2

# Invoice

Date	Invoice #
11/2/2017	Tank-2

Bill To
SWRCB Div. Financial Asst. Attn: Disbursement Unit PO Box 944212 Sacramento, CA 94244

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			11/2/2017			
Quantity	Item Code	Description			Price Each	Amount
	Tank Project	PG&E engineering advance for power at tank			2,500.00	2,500.00
	Tank Project	Altec invoice 11766			8,293.95	8,293.95
	Tank Project	Rae Bell invoice 1281			133.78	133.78
	Tank Project	Rae Bell invoice 1285			165.00	165.00
	Tank Project	Workers comp. \$3.58 (1.03% on \$275)			3.58	3.58
					<b>Total</b>	\$11,096.31

Alleghany County Water District

P.O. Box 860  
Alleghany, CA 95910

12/27/17  
deposit detail  
part 2 of 2

# Invoice

Date	Invoice #
11/2/2017	SRF-12

Bill To
SWRCB Division of Financial Ass. Attn: Disbursement Unit P O Box 944212 Sacramento, CA 94244-2120

**PAID**  
12/27/2017

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			11/2/2017			

Quantity	Item Code	Description	Price Each	Amount
	Planning Project	Shipping for second MPA UPS invoice - Line item 6	29.54	29.54
	Planning Project	Biovir Invoice 171872 MPA - Line item 6	440.00	440.00
	Planning Project	Rae Bell invoice 1281- Line item 9	403.78	403.78
	Planning Project	Rae Bell invoice 1285 - Line item 9	165.18	165.18
	Planning Project	Altec Engineering - Line item 1	462.00	462.00
	Planning Project	Eddie Snyder - Inv 073117 Line item 6	42.00	42.00
	Planning Project	Eddie Snyder - TK 359285 Line item 6	120.00	120.00
	Planning Project	Bruce Coons TK846413 Line item 6	60.00	60.00
	Planning Project	Bruce Coons TK 846416 Line item 6	30.00	30.00
	Planning Project	Bruce Coons 103117 Line item 6	90.00	90.00
	Planning Project	Workers Comp. Water Companies 9.47% on \$342 = \$32.39 Line item 6	32.39	32.39
	Planning Project	Workers Comp. Clerical 1.03\$ on \$460 = \$4.74 Line item 9	4.74	4.74

<b>Total</b>			\$1,879.63
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## Allegheny County Water District General Manager (GM) Report January 2018

Prepared by Rae Bell

Consent calendar item: Corrected Nov. treasurer's report. The deposit dated 11/21 and listed for \$360 should have been for \$550. (It was entered correctly in the billing program but not Quickbooks) Because the deposit had not cleared the bank when the report was put together Edda did not catch it until she did the December bank reconciliation. There are no other changes to the Nov. report.

Permit Fees & Dues This was brought up at the last meeting. Here is the detail for this expense category for last fiscal year. The CSDA membership for this year is \$167 (last year it was \$159)

Bill	11/08/2016	11/8/16	Board of Equalization	Water Right Fee	150.79
Bill	11/15/2016	11/15/16	CSDA	Membership	159.00
Bill	02/28/2017	02/28/17	Calif. Rural Water Association	membership dues	192.00
Bill	06/30/2017	R1	SM-1010952- SWRCB	Annual Fee	100.00
				<b>Total 6450 · Permit Fees/Dues</b>	<b>\$601.79</b>

Payment Drop Box It is done! A note was put on the January water bills letting the customers know that it is available for use.

### Agenda item 6. B

Since the old Policy # 2 was repealed and replaced by the Construction Works Policy#6 there is not a procedure in place for Management to hire extra help as needed. Currently Edward Snyder is Bruce's only back-up labor person who has a contract with ACWD. There are times when Eddie is not available or Bruce needs more than one person. For this reason the board needs to consider adopting a procedure that could be added to the existing Policy #6.

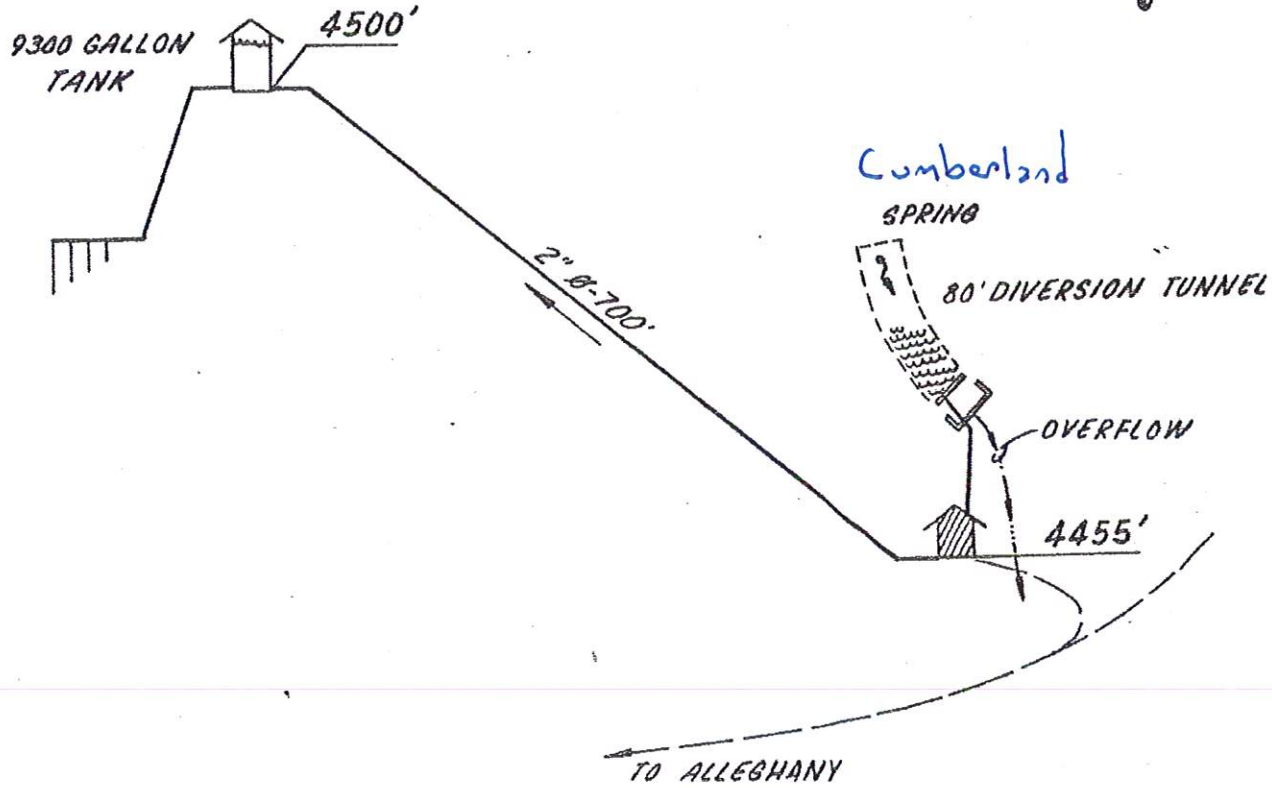
The simplest way to approach this since nobody has their own insurance might be to advertise for extra help and then put contract(s) in place for "on-call" help. We did solicit for volunteers last year and Josh Gwaizda and Madeleine Hamb officially signed up but their availability is limited.

Many special districts delegate the task of hiring help to the General Manager and that is an option, but guidelines would still need to be established by the board. Since Chris Coons is one of the available people, because of his relation to Bruce it might be better if the GM is given the responsibility of selecting who helps in specific situations especially if more than one person applies. Chris has expressed an interest in applying and has helped in emergency situations in the past and has donated time as well.





To summarize this suggestion:

- Advertise for extra help for at least two weeks on the bulletin board (suggest keeping it within town)
- At the next regular meeting have the board approve standard written contracts for the person(s) best suited to help (this way they would be covered by the district's insurance)
- If deemed necessary delegate actual hiring for specific tasks to the GM
- Incorporate whatever is decided into Policy #6

Per request made in December here is what we have  
 on old water line @ Cumberland Spring.  
 The existing tank's elevation is approx.  
 10 feet higher than the tank in this  
 drawing (old tank) and approx. 30  
 linear feet higher up the hill.



LEGEND

-  PUMP BUILDING
-  STORAGE TANK
-  WATER PIPE W/FLOW DIRECTION
-  WATER DISTRIBUTION SYSTEM

ALLEGHANY, CALIFORNIA  
CUMBERLAND SPRING

EXISTING FACILITIES  
 1975

FIGURE 3.2

## **State Revolving Fund (SRF) Projects Update:**

**For ACWD BOD Meeting Date: 1/9/18** Prepared by Rae Bell

### **1. PLANNING PROJECT (Water Source Analysis):**

**Ram Spring** As was reported in last month's update Les Watson the President of Aqua Sierra Controls came on December 11<sup>th</sup> to provide his input regarding the permanent configuration at the Ram Spring, he did provide a letter recommending a new underground sump and pumphouse located next to the existing one. However; after review by our Engineer and the State the conclusion is that an above ground tank can serve the purpose of a new sump with much less expense and the existing pumping configuring can be modified to accommodate it.

Stephen Rooklidge came on December 19<sup>th</sup> to assist with the engineering of the temporary sump bypass which is necessary to fully comply with the new ground water classification. We came up with a low-profile tank to be placed outside. We were able to include this in the Planning phase as a "temporary" solution justified by the fact that the driven pipes were so successful we had to switch over to them immediately. The reality is that the new tank will be part of the permanent re-configuration as well. A snow-roof over the tank and a concrete slab under the tank will be included in the Construction Phase of the Ram Spring Project. Sierra County Road Dept. constructed the temporary tank pad on December 28<sup>th</sup> and the tank was delivered on December 29<sup>th</sup>. The tank needs time to settle before the plumbing is done (it has to sit full of water).

A letter of approval from Original Sixteen to One Mine, Inc. for any necessary changes to the Ram Spring set-up on the property leased by ACWD was drafted and reviewed by ACWD's attorney in December. This avoids having to get permission for each and every individual change needed to re-configure the water collection system. We had the attorney review the letter from last May as well and she said that it did conform to the terms of the lease. (Copy of December letter attached)

**Cumberland Spring** Nothing new to report. We are still looking at the least expensive way to draw the MPA water sample. Hopefully I will have a further update in time for the meeting.

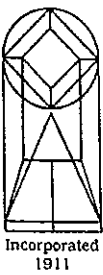
### **2. WATER TANK REPLACEMENT PROJECT UPDATE:**

Everything has been submitted to the State and we are waiting for the release of the funds before issuing the Notice to Proceed to the contractor. The SCADA contract is being reviewed by ACWD's attorney.

**The latest quarterly report for both SRF projects will be brought to the meeting.**

#### **Disclaimer**

"Funding for these projects has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Drinking Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."



# ORIGINAL SIXTEEN to ONE MINE, Inc.

"100 Years of Gold"

December 19, 2017

Post Office Box 909 • Alleghany, California 95910  
(530) 287-3223 • www.origsix.com

Alleghany County Water District  
PO Box 860  
Alleghany, CA 95910

Re: Office of Sustainable Water Solutions  
State of California Water Resources Control Board Planning Project #4600012-008P including  
the corresponding Construction Project which has not been issued a number yet.

To Whom It May Concern:

Consistent with the terms of the Lease Agreement between Alleghany County Water District (ACWD) and Original Sixteen to One Mine, Inc. (Mine) dated August 8, 1977 for the use of the Ram Spring, the Mine acknowledges and/or agrees to the following:

1. On May 10, 2017, in accordance with the terms of the above mentioned lease, the mine granted permission for ACWD to install driven pipes for the spring water collection at the Ram Spring.
2. The driven pipes are now in place and are being used by ACWD to collect the waters of the Ram Spring.
3. On October 20, 2017 the State Division of Drinking water issued a permit amendment to ACWD's permit # 01-02-95(P) 46001 changing the classification of ACWD's water from "Ground Water Under the influence of surface water" to "Ground water NOT under the influence of surface water".
4. In order to take full advantage if this new classification ACWD must reconfigure its water collection, pumping and treatment facilities located at the Ram Spring.
5. The mine hereby grants permission to ACWD to make whatever changes are necessary to its facilities located on APN # 004-260-029-0 for this purpose. This grant of permission does not modify the remainder of the lease.
6. It is the understanding of all parties involved that no changes to the existing sump or pipeline that currently delivers water to the Sixteen to One collection system are to take place under the authorization granted by this letter. All excess water from ACWD's collection system will continue to be piped into the existing sump and/or culvert.

Signed for Original Sixteen to One Mine Inc.

By Michael M Miller  
President

Attest:

By Hugh Daniel O'Neill III  
Secretary



ACORN MEDIA  
 25132 Adelanto Dr  
 Laguna Niguel, CA 92677  
 949-495-5563  
 800-368-5812

( See picture )  
 This is the fountain that was  
 selected in 2014  
 and approved by the Invoice  
 county. A brass  
 plaque in Ray's memory could be mounted  
 on the back side. Or if the board  
 wishes to look at other options  
 that is OK too.

Invoice #: 00032750

Bill To:

Sierra County Public Works  
 Attn: Brian Davey  
 PO Box 98  
 Downieville, CA 95936

Ship To:

Sierra County Public Works  
 Attn: Brian Davey  
 150 Goodyears Creek Road  
 Goodyears Bar, CA 95944

SALESPERSON	YOUR NO.	SHIP VIA	SHIP DATE	TERMS	DATE	PG.
jerome	530-289-3201	YRC Truck	9/16/13	Net 30	9/13/13	1
QTY.	ITEM NO.	DESCRIPTION	PRICE	UNIT	EXTENDED	TX.
1	Global Industrial	240841GY Freeze Resistant Dual Fountain ADA	\$2,022.00	ea	\$2,022.00	X
Blessed To Live In America				SALE AMT.	\$2,022.00	
				FREIGHT	\$340.87	
				SALES TAX	\$151.65	
				TOTAL AMT.	\$2,514.52	
				PAID TODAY	\$0.00	
				BALANCE DUE	\$2,514.52	



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Enter Stock # or Keyword

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[Home](#)



[Plumbing & Pumps](#)



[Drinking Fountains](#)



[Drinking Fountains -](#)



[Concrete Outdoor](#)



[Concrete Freeze](#)



### Concrete Freeze Resistant Dual Outdoor Drinking Fountain ADA - Tan River Rock

Sold by: [globalindustrial.com](http://globalindustrial.com)

Stock No:WB240841TN

Availability: Usually ships in 5 to 8 days

Price: **\$2,257.00**



QTY:

[ADD TO CART](#)

[Product Information](#)

[Product Q&A](#)

[Write a review for this product.](#)

[Write A Review](#)

**CONCRETE FREEZE RESISTANT DUAL OUTDOOR DRINKING FOUNTAIN ADA - Tan River Rock**  
Stone pedestal drinking fountains are used around the world! Concrete drinking fountains are made of pre-cast concrete with lead free components including stainless steel receptor, access doors and mounting brackets to provide weather proof and corrosion resistance that's great for outdoor applications. Drinking fountains include vandal resistant screws and double bubbler projector with chrome plated exposed fittings for theft protection and an attractive finish. Smooth, contoured basins with rounded corners and edges help reduce splatter, ensure proper drainage and prevent standing waste water. Concrete water fountains are easy-to-clean and have beveled edges and corners for safety. Dual drinking fountain includes a side faucet to accept up to 2 users at once. Freeze resistant drinking fountains feature a resistant valve system designed for ground installation 18" below the frost line. Includes 60' of access tubing. Freeze resistant fountains prevent frost or frozen water in colder



**Alleghany County Water District  
Profit & Loss Budget vs. Actual  
July through December 2017**

*Half-way through  
Fiscal Year 17/18*

	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Operating Income				
4100 · Metered Water Sales	14,527.24	29,000.00	-14,472.76	50.1%
4120 · Unmetered Water Sales	190.00			
4200 · Property Tax Revenue	0.00	5,000.00	-5,000.00	0.0%
4300 · Connection Fees	0.00	300.00	-300.00	0.0%
4800 · Customer Fees	240.93	100.00	140.93	240.9%
<b>Total 4000 · Operating Income</b>	<b>14,958.17</b>	<b>34,400.00</b>	<b>-19,441.83</b>	<b>43.5%</b>
<b>5000 · Other Income Water Operation</b>				
5100 · Donations to ACWD	21.14	250.00	-228.86	8.5%
5200 · Interest Income	11.80			
5300 · Hist. Church Admin	240.00	240.00	0.00	100.0%
5400 · Planning Project Income	24,936.26			
5440 · Tank Project Income	28,147.03			
<b>Total 5000 · Other Income Water Operation</b>	<b>53,356.23</b>	<b>490.00</b>	<b>52,866.23</b>	<b>10,889.0%</b>
<b>Total Income</b>	<b>68,314.40</b>	<b>34,890.00</b>	<b>33,424.40</b>	<b>195.8%</b>
<b>Gross Profit</b>	<b>68,314.40</b>	<b>34,890.00</b>	<b>33,424.40</b>	<b>195.8%</b>
<b>Expense</b>				
<b>6000 · Water Operation Labor</b>				
6010 · Water Treatment Operator				
6012 · Treatment Plant contract	1,500.00	3,000.00	-1,500.00	50.0%
6014 · WTO Other Labor	775.00	1,080.00	-305.00	71.8%
<b>Total 6010 · Water Treatment Operator</b>	<b>2,275.00</b>	<b>4,080.00</b>	<b>-1,805.00</b>	<b>55.8%</b>
6030 · Meter Reader	240.00	480.00	-240.00	50.0%
<b>6040 · Other Labor</b>				
6041 · Water Distribution Assistant	578.00			
6042 · Vegetation Control	522.77			
6040 · Other Labor - Other	0.00	2,000.00	-2,000.00	0.0%
<b>Total 6040 · Other Labor</b>	<b>1,100.77</b>	<b>2,000.00</b>	<b>-899.23</b>	<b>55.0%</b>
<b>Total 6000 · Water Operation Labor</b>	<b>3,615.77</b>	<b>6,560.00</b>	<b>-2,944.23</b>	<b>55.1%</b>
<b>6060 · Administration</b>				
6050 · Bookkeeper	600.00	1,200.00	-600.00	50.0%
6061 · Secretary	150.00	800.00	-650.00	18.8%
<b>Total 6060 · Administration</b>	<b>750.00</b>	<b>2,000.00</b>	<b>-1,250.00</b>	<b>37.5%</b>
<b>6100 · Professional Services</b>				
6120 · Independant Auditor	2,500.00	2,500.00	0.00	100.0%
<b>Total 6100 · Professional Services</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>6140 · SRF Planning Project</b>				
6141 · Planning Project Engineering	3,005.50			
6142 · Planning Project Legal Fees	360.00			
6143 · Planning Project Well Driller	17,738.70			
6145 · Planning Project Administration	1,524.95			
6146 · Planning Project Spring	3,675.45			
6149 · SRF Ineligible Costs	5.00			
<b>Total 6140 · SRF Planning Project</b>	<b>26,309.60</b>			
<b>6160 · SRF Tank Project</b>				
6161 · Tank Engineering	27,787.50			
6162 · Tank Legal	200.00			
6164 · Tank Admin	418.78			
<b>Total 6160 · SRF Tank Project</b>	<b>28,406.28</b>			
<b>6200 · Utilities</b>				

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**Alleghany County Water District**  
**Profit & Loss Budget vs. Actual**  
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	Jul - Dec 17	Budget	\$ Over Bud...	% of Budget
6210 · Telephone	112.83	220.00	-107.17	51.3%
6220 · PG & E	1,110.05	4,400.00	-3,289.95	25.2%
6230 · Propane	0.00	200.00	-200.00	0.0%
<b>Total 6200 · Utilities</b>	<b>1,222.88</b>	<b>4,820.00</b>	<b>-3,597.12</b>	<b>25.4%</b>
6250 · Mileage	519.50	1,300.00	-780.50	40.0%
6340 · Water Tests	1,143.00	1,200.00	-57.00	95.3%
6350 · System Repair & Maintenance	1,676.74	3,670.00	-1,993.26	45.7%
6400 · Chemicals	453.49	900.00	-446.51	50.4%
6450 · Permit Fees/Dues	486.48	700.00	-213.52	69.5%
6500 · Office Expense				
6550 · Computer	425.00	400.00	25.00	106.3%
6555 · Office Supplies	0.00	200.00	-200.00	0.0%
6560 · Postage	229.34	300.00	-70.66	76.4%
<b>Total 6500 · Office Expense</b>	<b>654.34</b>	<b>900.00</b>	<b>-245.66</b>	<b>72.7%</b>
6700 · Insurance	3,436.53	3,854.00	-417.47	89.2%
7000 · Other Operating Expenses				
7011 · Rent Expense	72.00	72.00	0.00	100.0%
7020 · Solid Waste Fee	23.38	24.00	-0.62	97.4%
7070 · Interest Expense	0.00	250.00	-250.00	0.0%
<b>Total 7000 · Other Operating Expenses</b>	<b>95.38</b>	<b>346.00</b>	<b>-250.62</b>	<b>27.6%</b>
<b>Total Expense</b>	<b>71,269.99</b>	<b>28,750.00</b>	<b>42,519.99</b>	<b>247.9%</b>
<b>Net Ordinary Income</b>	<b>-2,955.59</b>	<b>6,140.00</b>	<b>-9,095.59</b>	<b>-48.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8000 · Hist. Church Income				
8010 · Hist Church Rental Income	1,500.00	1,500.00	0.00	100.0%
8020 · Hist. Church Fundraisers				
8021 · Concert Income				
8021.1 · Concert Sponsor Income	1,700.00			
8021 · Concert Income - Other	612.10			
<b>Total 8021 · Concert Income</b>	<b>2,312.10</b>			
<b>Total 8020 · Hist. Church Fundraisers</b>	<b>2,312.10</b>			
<b>Total 8000 · Hist. Church Income</b>	<b>3,812.10</b>	<b>1,500.00</b>	<b>2,312.10</b>	<b>254.1%</b>
8100 · Park Income				
8120 · Donations Park	1,015.00	500.00	515.00	203.0%
<b>Total 8100 · Park Income</b>	<b>1,015.00</b>	<b>500.00</b>	<b>515.00</b>	<b>203.0%</b>
<b>Total Other Income</b>	<b>4,827.10</b>	<b>2,000.00</b>	<b>2,827.10</b>	<b>241.4%</b>
<b>Other Expense</b>				
9000 · Hist. Church Expenses				
9010 · Hist. Church Insurance	250.00	250.00	0.00	100.0%
9012 · Hist Church Administration Fee	240.00	240.00	0.00	100.0%
9015 · Utilities Hist. Church	49.76	200.00	-150.24	24.9%
9020 · Repairs & Maint. Hist. Church	410.00	6,000.00	-5,590.00	6.8%
9022 · Supp & Small Equip Hist Church	194.32			
9023 · Hist. Church computer expense	272.80			
9030 · Hist. Church Fundraiser Exp.				
9031 · Concert Expense	1,303.46			
<b>Total 9030 · Hist. Church Fundraiser Exp.</b>	<b>1,303.46</b>			
<b>Total 9000 · Hist. Church Expenses</b>	<b>2,720.34</b>	<b>6,690.00</b>	<b>-3,969.66</b>	<b>40.7%</b>
9100 · Park Expenses				
9122 · Park Supplies and Maintenance	0.00	100.00	-100.00	0.0%
9125 · Solid Waste Fee Park	187.04	190.00	-2.96	98.4%

**Alleghany County Water District  
 Profit & Loss Budget vs. Actual  
 July through December 2017**

	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
9135 · Weedeating Park	180.00	300.00	-120.00	60.0%
Total 9100 · Park Expenses	367.04	590.00	-222.96	62.2%
9900 · Overage/Shortage	0.92			
Total Other Expense	3,088.30	7,280.00	-4,191.70	42.4%
Net Other Income	1,738.80	-5,280.00	7,018.80	-32.9%
Net Income	<u>-1,216.79</u>	<u>860.00</u>	<u>-2,076.79</u>	<u>-141.5%</u>

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**Allegheny County Water District**  
**Balance Sheet**  
 As of December 31, 2017

	Dec 31, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1110 · Main - tri counties checking	17,492.39
1112 · Non-enterprise checking	12,756.90
Total Checking/Savings	30,249.29
Accounts Receivable	
1200 · Accounts Receivable	4,032.21
1210 · Historical Church Receivable	3,000.00
Total Accounts Receivable	7,032.21
Total Current Assets	37,281.50
Fixed Assets	
1500 · Fixed Assets	
1505 · Land	101,000.00
1510 · Buildings	10,544.00
1515 · Water System	718,000.00
1550 · Construction in Progress	
1550a · Construction in Progress Spring	46,680.78
1550b · Construction in Progress Tank	40,127.65
Total 1550 · Construction in Progress	86,808.43
Total 1500 · Fixed Assets	916,352.43
1600 · Accumulated Depreciation	
1605 · Acc. Depreciation Buildings	-10,544.00
1610 · Accumulated Depreciation System	-601,334.00
Total 1600 · Accumulated Depreciation	-611,878.00
Total Fixed Assets	304,474.43
<b>TOTAL ASSETS</b>	<b>341,755.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	19,437.26
Total Accounts Payable	19,437.26
Other Current Liabilities	
2200 · Prepaid Customer Accounts	603.37
2300 · Payable to Historical Church	3,000.00
Total Other Current Liabilities	3,603.37
Total Current Liabilities	23,040.63
Total Liabilities	23,040.63
Equity	
3200 · Retained Earnings	65,797.70
3210 · Investment in Fixed Assets	275,505.58
3230 · Opening Balance Equity	-21,371.19
Net Income	-1,216.79
Total Equity	318,715.30
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>341,755.93</b>

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## Alleghany County Water District (ACWD) Policies & Procedures

### Policy # 7 Access to District Records:

It is the policy of ACWD to comply with the State of California Public Records Act (Government Code section 6250 -6276.48) ensuring that the public has access to all records of the district that fall under the definition of “Public Records”.

**Definition:** “Records” include all communications related to public business, including any writing, picture, sound or symbol, whether paper, magnetic or other media.

NOTE: Utility Customer Records are CONFIDENTIAL per Section 6254.16 (NOT Public Records).

### **Record Request Procedures:**

**Procedure 7.1 Requests to inspect documents:** Because ACWD does not have an office with regular hours, persons wishing to inspect district records shall contact the district by either phone 530-287-3204 OR email [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com) to set up an appointment. Requests may also be made in writing using Attachment A incorporated into this Policy.

Either the Secretary or General Manager shall verify that the request falls under the definition of “Public Records” and shall respond within 10-days to the person making the request to either set an appointment or explain why the request does not fall under the Public Records Act.

Full code available online at <https://leginfo.legislature.ca.gov>

**Procedure 7.2 Requests for Copies of documents:** Requests can be submitted by any mode listed above: email, phone or in writing.

Either the Secretary or General Manager shall verify that the request falls under the definition of “Public Records” and shall respond within 10-days to the person making the request and either provide the record requested or explain why the request does not fall under the Public Records Act.

Copies shall be provided at cost including postage if applicable. In-house copies shall be provided at a rate of 10 cents per sheet for black & white copies and 25 cents per sheet for color copies. There shall be no charge for sending PDF files via email or transferring such files to a digital storage device provided by the person making the request.

**Procedure 7.3 Audio Recordings:** Per the district’s record retention policy # \_\_\_\_\_ digital recording of meetings are stored for 180 days. After that period of time, they are no longer available.

Requests may be made as listed above. A digital storage device may be provided by the person making the request and ACWD will transfer the file to the device. Online downloads are also available via email.

# PUBLIC RECORDS REQUEST

## Attachment A ALLEGHANY COUNTY WATER DISTRICT REQUEST FOR PUBLIC RECORDS

The California Public Records Act (the "Act") was enacted to ensure public access to public records. You may request copies of specific information or materials and the District will provide this information, or an explanation of why it cannot be disclosed within 10-days.

**This form is optional and may be submitted by mailing it to: ACWD, PO Box 860, Alleghany, CA 95910 or via email to: alleghanywater@gmail.com**

**Requests can be made in person at a district board meeting, via phone 530-287-3204 or email: alleghanywater@gmail.com** There is no charge for making an appointment to view documents, copies are charged at a rate of 10 cents per page black & white or 25 cents per page color. Postage shall be charged for mailing documents. There is no charge for files that can be sent via email. A digital storage device may be provided to ACWD for the transfer of files if preferred.

When Submitting your request, Please be as specific as possible (ie., provide dates of reports or actions, resolution and ordinance numbers, etc.).

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

IDENTIFICATION OF DOCUMENTS	
SPECIFIC NAME/DATE OF DOCUMENT	TYPE OF DOCUMENT

Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### This area for Staff use only

Date Received: \_\_\_\_\_ Date of Response: \_\_\_\_\_

Est. Cost: \_\_\_\_\_ Amount of Deposit: \_\_\_\_\_

Refund/Additional Payment: \_\_\_\_\_ Disposition: \_\_\_\_\_

**Allegheny County Water District  
Profit & Loss Budget vs. Actual  
July through December 2017**

*Half-way through  
Fiscal Year 17/18*

	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Operating Income				
4100 · Metered Water Sales	14,527.24	29,000.00	-14,472.76	50.1%
4120 · Unmetered Water Sales	190.00			
4200 · Property Tax Revenue	0.00	5,000.00	-5,000.00	0.0%
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5400 · Planning Project Income	24,936.26			
5440 · Tank Project Income	28,147.03			
<b>Total 5000 · Other Income Water Operation</b>	<b>53,356.23</b>	<b>490.00</b>	<b>52,866.23</b>	<b>10,889.0%</b>
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<b>Gross Profit</b>	<b>68,314.40</b>	<b>34,890.00</b>	<b>33,424.40</b>	<b>195.8%</b>
<b>Expense</b>				
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6100 · Professional Services				
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<b>Total 6100 · Professional Services</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>0.00</b>	<b>100.0%</b>
6140 · SRF Planning Project				
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6200 · Utilities				

*Handwritten circled area around Expense section with note: "C/E 6012 up separate up"*

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7000 · Other Operating Expenses				
7011 · Rent Expense	72.00	72.00	0.00	100.0%
7020 · Solid Waste Fee	23.38	24.00	-0.62	97.4%
7070 · Interest Expense	0.00	250.00	-250.00	0.0%
<b>Total 7000 · Other Operating Expenses</b>	<b>95.38</b>	<b>346.00</b>	<b>-250.62</b>	<b>27.6%</b>
<b>Total Expense</b>	<b>71,269.99</b>	<b>28,750.00</b>	<b>42,519.99</b>	<b>247.9%</b>
<b>Net Ordinary Income</b>	<b>-2,955.59</b>	<b>6,140.00</b>	<b>-9,095.59</b>	<b>-48.1%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
8000 · Hist. Church Income				
8010 · Hist Church Rental Income	1,500.00	1,500.00	0.00	100.0%
8020 · Hist. Church Fundraisers				
8021 · Concert Income				
8021.1 · Concert Sponsor Income	1,700.00			
8021 · Concert Income - Other	612.10			
<b>Total 8021 · Concert Income</b>	<b>2,312.10</b>			
<b>Total 8020 · Hist. Church Fundraisers</b>	<b>2,312.10</b>			
<b>Total 8000 · Hist. Church Income</b>	<b>3,812.10</b>	<b>1,500.00</b>	<b>2,312.10</b>	<b>254.1%</b>
8100 · Park Income				
8120 · Donations Park	1,015.00	500.00	515.00	203.0%
<b>Total 8100 · Park Income</b>	<b>1,015.00</b>	<b>500.00</b>	<b>515.00</b>	<b>203.0%</b>
<b>Total Other Income</b>	<b>4,827.10</b>	<b>2,000.00</b>	<b>2,827.10</b>	<b>241.4%</b>
<b>Other Expense</b>				
9000 · Hist. Church Expenses				
9010 · Hist. Church Insurance	250.00	250.00	0.00	100.0%
9012 · Hist Church Administration Fee	240.00	240.00	0.00	100.0%
9015 · Utilities Hist. Church	49.76	200.00	-150.24	24.9%
9020 · Repairs & Maint. Hist. Church	410.00	6,000.00	-5,590.00	6.8%
9022 · Supp & Small Equip Hist Church	194.32			
9023 · Hist. Church computer expense	272.80			
9030 · Hist. Church Fundraiser Exp.				
9031 · Concert Expense	1,303.46			
<b>Total 9030 · Hist. Church Fundraiser Exp.</b>	<b>1,303.46</b>			
<b>Total 9000 · Hist. Church Expenses</b>	<b>2,720.34</b>	<b>6,690.00</b>	<b>-3,969.66</b>	<b>40.7%</b>
9100 · Park Expenses				
9122 · Park Supplies and Maintenance	0.00	100.00	-100.00	0.0%
9125 · Solid Waste Fee Park	187.04	190.00	-2.96	98.4%

**Alleghany County Water District  
Profit & Loss Budget vs. Actual  
July through December 2017**

	<u>Jul - Dec 17</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
9135 · Weedeating Park	180.00	300.00	-120.00	60.0%
Total 9100 · Park Expenses	367.04	590.00	-222.96	62.2%
9900 · Overage/Shortage	0.92			
Total Other Expense	3,088.30	7,280.00	-4,191.70	42.4%
Net Other Income	1,738.80	-5,280.00	7,018.80	-32.9%
Net Income	<u>-1,216.79</u>	<u>860.00</u>	<u>-2,076.79</u>	<u>-141.5%</u>

**This interim financial report is for  
managerial purposes only.  
It may not include certain routine  
accruals and adjustments.**

**Alleghany County Water District**  
**Balance Sheet**  
 As of December 31, 2017

	Dec 31, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1110 · Main - tri counties checking	17,492.39
1112 · Non-enterprise checking	12,756.90
<b>Total Checking/Savings</b>	<b>30,249.29</b>
Accounts Receivable	
1200 · Accounts Receivable	4,032.21
1210 · Historical Church Receivable	3,000.00
<b>Total Accounts Receivable</b>	<b>7,032.21</b>
<b>Total Current Assets</b>	<b>37,281.50</b>
<b>Fixed Assets</b>	
1500 · Fixed Assets	
1505 · Land	101,000.00
1510 · Buildings	10,544.00
1515 · Water System	718,000.00
1550 · Construction in Progress	
1550a · Construction in Progress Spring	46,680.78
1550b · Construction in Progress Tank	40,127.65
<b>Total 1550 · Construction in Progress</b>	<b>86,808.43</b>
<b>Total 1500 · Fixed Assets</b>	<b>916,352.43</b>
1600 · Accumulated Depreciation	
1605 · Acc. Depreciation Buildings	-10,544.00
1610 · Accumulated Depreciation System	-601,334.00
<b>Total 1600 · Accumulated Depreciation</b>	<b>-611,878.00</b>
<b>Total Fixed Assets</b>	<b>304,474.43</b>
<b>TOTAL ASSETS</b>	<b>341,755.93</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2000 · Accounts Payable	19,437.26
<b>Total Accounts Payable</b>	<b>19,437.26</b>
Other Current Liabilities	
2200 · Prepaid Customer Accounts	603.37
2300 · Payable to Historical Church	3,000.00
<b>Total Other Current Liabilities</b>	<b>3,603.37</b>
<b>Total Current Liabilities</b>	<b>23,040.63</b>
<b>Total Liabilities</b>	<b>23,040.63</b>
<b>Equity</b>	
3200 · Retained Earnings	65,797.70
3210 · Investment in Fixed Assets	275,505.58
3230 · Opening Balance Equity	-21,371.19
Net Income	-1,216.79
<b>Total Equity</b>	<b>318,715.30</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>341,755.93</b>

**This interim financial report is for  
 managerial purposes only.  
 It may not include certain routine  
 accruals and adjustments.**



# Project Quarterly Progress Report

Tank 1 of 2

All recipients of drinking water financial assistance must submit quarterly progress reports to the Division of Financial Assistance (DFA). The Project Manager reviews the file to ensure quarterly reports are up-to-date when reviewing each disbursement request.

Per State Water Board Policy, these reports must contain, at a minimum, the following information:

1. A summary of progress to date including a description of progress since the last report, percent complete, percent invoiced and percent schedule elapse;
2. A listing of change orders including amount, description of work, and change in contract amount and schedule;
3. Any problems encountered, proposed resolutions, schedule for resolutions and status of previous problem resolutions; and
4. A summary of compliance with environmental conditions, if applicable.

Note: You may select the format of your quarterly progress report – this template has been generated for your convenience.

Upon completion of this report, please save and email to:  
[Pete.Stamas@waterboards.ca.gov](mailto:Pete.Stamas@waterboards.ca.gov)

Name/Title of contact completing the form: Rae Bell Arbogast, General Manager

Contact information (phone number and/or email): alleghanywater@gmail.com

Date report completed January 8, 2017

For Quarter ended: December 31, 2017

Confirm the following information, and inform your DFA Project Manager of any discrepancies:

<b>Recipient Name</b>	Alleghany County Water District (ACWD)
<b>Project Title</b>	Planning and Engineering Analysis for Renovations of the ACWD storage tank and water sources
<b>Project Number</b>	4600012-006C
<b>Contract Number</b>	D17-02013
<b>Authorized Representative</b>	Rae Bell Arbogast, ACWD General Manager
<b>DFA Project Manager</b>	Pete Stamas, Small Community Drinking Water Unit
<b>Regulatory Contact</b>	Stephen Rooklidge, Lassen District Office, Division of Drinking Water
<b>Funding Amount</b>	\$700,000
<b>Project Description</b>	This project will replace Alleghany's existing water storage tank and update the old telemetry system with a SCADA (Supervisory Control and Data Acquisition) system. The geotechnical report for the water tank and most of the engineering was completed as part of planning project no. 4600012-006P

**Section 1: Summary of Progress to Date**

Agreement No. D17-02013 for this construction project was fully executed on July 20, 2017 with a construction completion date of 12/1/18 and a final disbursement request date of 6/1/19.

**Water Tank Replacement:** A notice of award was sent to BRCO Contractors on November 2, 2017. Due to difficulty in getting an estimate for bringing electricity to the tank site, completion of the final budget request form was delayed. PG&E required a \$2,500 payment with the application for new service. The application was submitted on November 3<sup>rd</sup> and there was a site visit by a representative of PG&E on Nov. 16<sup>th</sup>. About a week later, a ball park estimate was received. The final budget request form was submitted on December 2<sup>nd</sup>.

The expected timing of the release of the funds by the Funding Division also delayed the signing of the contract with BRCO Contractors. It is estimated that the funds will be released 2 or 3 months after Dec. 2<sup>nd</sup> and this has the potential to put the contractor in a bind as they need to pay for the manufacture of the tank in a timely manner. After back-and-forth discussions between ACWD's engineer, the funding division and the contractor it was agreed that the Notice to Proceed will not be issued until the funds are released by the funding division. Additionally, the Notice to Proceed will be split into two notices, one for the manufacture of the tank and one for the on-site installation.

**SCADA:** On December 12, 2017, the ACWD Board approved a contract with Aqua Sierra Controls to install the SCADA system. The contract has been reviewed by ACWD's attorney and will be signed this month (January 2018). A notice to proceed will not be issued until electrical power is brought to the tank site as it is necessary to run the SCADA system.

Project is approximately **5%** complete

Project costs: approximately **6%** have been invoiced

Project schedule elapsed is approximately **25%**

**Section 2: Change Orders**

For construction projects, provide a list of change orders. **If this is a planning/design project, go to section 3.**

CO #	Change Order Work Description	Change in Contract Amount	Change in Project Schedule, if any

**Section 3: Problems Encountered**

Provide a description of any problems encountered during the project:

Problem encountered	Proposed resolutions, schedule for resolutions and status of preview problem resolutions
Schedule for release of funds (2 to 3 months after final budget request form completed) made it impossible for ACWD to issue the notice to proceed without putting the contractor and ACWD in a financial bind.	Negotiated a delayed "Notice to Proceed" to be issued after the funds are released.

**Section 4: Environmental Conditions**

Provide a summary of compliance with environmental conditions (if applicable):

**Section 5: Miscellaneous**

## Project Quarterly Progress Report

Planning Project  
1 of 3

All recipients of drinking water financial assistance must submit quarterly progress reports to the Division of Financial Assistance (DFA). The Project Manager reviews the file to ensure quarterly reports are up-to-date when reviewing each disbursement request.

Per State Water Board Policy, these reports must contain, at a minimum, the following information:

1. A summary of progress to date including a description of progress since the last report, percent complete, percent invoiced and percent schedule elapse;
2. A listing of change orders including amount, description of work, and change in contract amount and schedule;
3. Any problems encountered, proposed resolutions, schedule for resolutions and status of previous problem resolutions; and
4. A summary of compliance with environmental conditions, if applicable.

*Note: You may select the format of your quarterly progress report – this template has been generated for your convenience.*

Upon completion of this report, please save and email to:  
[Pete.Stamas@waterboards.ca.gov](mailto:Pete.Stamas@waterboards.ca.gov)

Name/Title of contact completing the form: Rae Bell Arbogast, General Manager  
Contact information (phone number and/or email): 530-287-3223 alleghanywater@gmail.com

Date report completed **January 8, 2018**

For Quarter ended **December 31, 2017**

Confirm the following information, and inform your DFA Project Manager of any discrepancies:

<b>Recipient Name</b>	Alleghany County Water District (ACWD)
<b>Project Title</b>	Planning and Engineering Analysis for Renovations of the ACWD storage tank and water sources
<b>Project Number</b>	4600012-006P
<b>Contract Number</b>	D15-02031
<b>Authorized Representative</b>	Rae Bell Arbogast, ACWD General Manager
<b>DFA Project Manager</b>	Pete Stamas, Small Community Drinking Water Unit
<b>Regulatory Contact</b>	Stephen Rooklidge, Lassen District Office, Division of Drinking Water
<b>Funding Amount</b>	\$500,000
<b>Project Description</b>	The project objective is to find the most economical way to provide safe drinking water to the town of Alleghany by either replacing or eliminating the need for a treatment plant (The current treatment plant is beyond its useful life and is growing more expensive to maintain, with some parts obsolete) The planning project includes the following tasks: Drill test wells, collect and analyze water samples, and perform pumping tests to locate a groundwater source which can provide the community with sufficient potable water. Because the water quality was not acceptable in the test wells they were abandoned. Driven pipes were installed at the town's existing water source the Ram Spring to eliminate surface water infiltration. Engineering and environmental work necessary for the construction phase will be completed. The project also includes finding a secondary water source (redundancy) and the design work necessary to replace the water system's aging tank, which is in poor condition and has a non-compliant tar-based liner. (The tank replacement component of the planning project is completed.)



## Section 1: Summary of Progress to Date

Provide a description of progress during the reporting period. If this is a planning project, include discussion on pending deliverables (engineering reports, test well drilling, preparation of environmental documents, plans and specs, etc).

**Driven Pipes at the Ram Spring:** On October 20, 2017 the Division of Drinking Water issued an amendment to Permit No. 01-02-17A006 for the Ram Spring reclassifying this source as "Ground Water". Previously it was classified as Ground Water under the influence of surface water. This represents a significant step in lowering the operating expenses of the district and was one of the primary objectives of this project.

In order to fully comply with the new classification ACWD must re-configure its water collection system. Specifically, the existing sump is problematic because it allows the infiltration of other ground water besides that from the driven pipes. To address this issue an above-ground tank was placed near the pump-house on December 29, 2017. It is currently being plumbed into the system to take the place of the sump. It was necessary to do this as part of the Planning Phase because the driven pipes "robbed" the water from the old collection system forcing the district to switch over immediately.

Engineering drawings of the ideal pump-house reconfiguration will be completed as part of the Planning Phase for this project. A letter from Original Sixteen to One Mine Inc authorizing the work at the Ram Spring was approved by ACWD's attorney in early December. It has been signed and is in place. This is necessary to assure that ACWD is in compliance with the terms of the 99-year lease that it holds on the Ram Spring.

**Redundancy Cumberland Spring:** A water quality test referred to as a "Mine Panel" was conducted on the water of the Cumberland Spring on October 12<sup>th</sup>. This panel consists of Arsenic, Lead, Mercury and Nickel. All four constituents came back within acceptable limits. The ACWD Board of Directors voted on December 12, 2017 to continue exploring the feasibility of re-connecting this Spring to the existing water system. It was previously used as a back-up water source but was taken off-line sometime in the late 1980s. The planning phase for this component will consist of opening the water tunnel (it is caved in) so that both a wet and dry season Microscopic Particulate Analysis (MPA) can be conducted. If the MPAs indicate ground water a full Title 22 water quality panel will be conducted. Historical water test data for this site indicates that the water quality is the same as that of the Ram Spring. After consulting with several mining experts the plan is to use an excavator to re-open the tunnel and place a six-foot diameter culvert in the opening, to hold it open. This will allow ACWD to collect the samples for the MPAs in a safe manner.

ACWD owns the land and water rights where the Cumberland Spring is located.

**Percentage complete:** The current project completion date is 6/1/2018 with engineering documents expected by 3/1/18. It is likely that more time will be needed to complete the dry season MPA for the Cumberland Spring. Once the Cumberland tunnel is open (expected to be done in January 2018) a request for a time extension will be submitted.

As noted previously the water tank portion of the project has moved to construction.

Project is approximately  
**75%** complete

Project costs: approximately  
**75 %** have been invoiced

Project schedule elapsed is  
approximately **85%**

## Section 2: Change Orders

For construction projects, provide a list of change orders. **If this is a planning/design project, go to section 3.**

CO #	Change Order Work Description	Change in Contract Amount	Change in Project Schedule, if any
	(add rows as necessary)		

Planning Project

### Section 3: Problems Encountered

Provide a description of any problems encountered during the project:

<i>Problem encountered</i>	<i>Proposed resolutions, schedule for resolutions and status of previous problem resolutions</i>
<i>Test Well 1 Collapsed before it was cased</i>	Well driller's drilled a new hole using a different drilling method. Change order for more funds for new hole approved.
<i>Bad Weather</i>	Time extension added to the driller's contract.
<i>Water quality results not good for hole 1c or hole 2</i>	Decision made to abandon all test wells at the North end of Alleghany and to test existing private well at the south end of town before deciding if a 3 <sup>rd</sup> location is warranted. The existing private vertical well was tested and it also was high in arsenic. The decision was then made to go back to working on the Ram Spring site and install driven pipes.

### Section 4: Environmental Conditions

Provide a summary of compliance with environmental conditions (if applicable):

Drillers hauled all drill tailings away. Vertical well sites restored to pre-existing conditions with well abandonment.

### Section 5: Miscellaneous

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