



# NOTICE

## OF REGULAR MEETING OF THE BOARD OF DIRECTORS OF ALLEGHANY COUNTY WATER DISTRICT

**Date: Tuesday November 8, 2022 Time: 6:00 pm**

**Location: Fire Station 1, 105 Plaza Court**

**All meeting documents available online: [alleghanywater.org](http://alleghanywater.org)**

**Send an email to: [alleghanywater@gmail.com](mailto:alleghanywater@gmail.com) for meeting notices.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Directors in accordance with the Ralph M. Brown Act. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference in the box at the Post Office at the time of agenda posting or on the district's website: [alleghanywater.org](http://alleghanywater.org)

### 1. Call to Order & Establish a Quorum

### 2. Consent Calendar

- a) Approve agenda
- b) Reading and approval of the minutes for the regular meeting dated October 11, 2022 and the Special meeting dated October 24, 2022.
- c) Ratification of Treasury Report and bill payments for October 2022.

### 3. Information/Discussion Items:

- a) Correspondence –
- b) SRF Projects Update –
- c) Board/Staff Reports – Chief Water Operator (CWO) & General Manager (GM)
- d) Historical Church/Library report –
- e) Park report

### 4. Unfinished Business (Discussion & Possible Action Items):

- a) Customer Accounts/Billings/Disconnects: Due to extenuating circumstances no notices were mailed in October. As of November 5<sup>th</sup> there are 4 accounts with balances over 90 days past due, but one of those is shut-off (3 active accounts with balances over 90 days) Additionally there are 5 accounts with small balance past 60 days.
- b) Ordinances, Policies & Procedures and Bylaws: nothing prepared for meeting
- c) Status of vacancy on the board and election:

### 5. New Business (Discussion & Possible Action Items):

- a) Consider adoption of resolution #119 to open a Reserve Fund Savings Account at tri-counties bank and to update signature card.

**6. Public Response Time:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote. Per the district's bylaws: complaints about board members or district staff are to be submitted in writing (not to be aired at meetings).

Next regular meeting date December 13, 2022. Agenda items:

### 7. Adjournment.

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**Regular Meeting of the Alleghany County Water District Board of Directors  
Tuesday October 11, 2022 Meeting was held at Fire House 1**

**1. Call to Order & Establish a Quorum** The meeting was called to order by President Mehrmann at 6:06 pm. Directors present: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer. CWO Bruce Coons and Secretary Amber Mehrmann was present and took minutes. Public present: Vicky Tenney. G.M. Rae Bell was absent.

**2. Consent Calendar:**

Motion was made to approve the consent calendar by Nancy Finney and Coral Spencer 2<sup>nd</sup>

**.Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0**

**Absent: 0 Abstain: 0**

**3. Information/Discussion Items**

**a) Correspondence:** None

**b) SRF Projects Update:** There was nothing to report.

**c) Board/Staff Reports: CWO and GM Report:**

CWO: Bruce Coons reported that the Total water pumped was 179,440 gallons and the Gallons per minute were at 49 gallons.

~ Both of the water tests came back negative.

~There has been some difficulties with the chlorine pumps, they seem to be failing. There is a back up pump, but that one is also not working properly. Bruce ordered a new pump and is confident that everything will be back up to state compliance once it is installed.

**d) Historical Church/Library Report:** Nothing to report.

**e) Park Report:** Nothing to report.

**4. Unfinished Business**

**a) Customer Accounts/Billings/Disconnects:** One overdue account escalated to a 48-hour notice and it was paid. Two other accounts with medical considerations are way overdue.

**b) There is still a position vacant on the board**

**5. New Business**

**a) Adoption of Resolution #118:** After discussion the board made a motion to adopt Resolution 118 as presented. Robbin DeWeese made the motion to approve and Nancy Finney 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0**  
**Absent: 0 Abstain: 0**

**b) Adoption of Resolution #119:** This resolution to open a Reserve Fund Savings Account; was discussed and tabled for a later date.

**6. Public Response Time:** None

**7. Next meeting Date, Items for next Agenda and Adjournment**

Next meeting will take place November 8, 2022 at 6:00 P.M. at Station 1  
There is still a Board Vacancy open to anyone who is registered to vote.

There being no further business before the Board, the meeting was adjourned at: 6:15 P.M.

Minutes respectfully submitted,

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Amber Mehrmann, Secretary

**Alleghany County Water District**  
**Special Water Board Meeting**  
**Done by Phone Conference on October 24, 2022**

**Meeting called to order at: 6:05 pm**

**Present:** President Tobyn Mehrmann; Board Members: Coral Spencer, Nancy Finney and Robbin DeWeese; CWO Bruce Coons, G.M. Rae Bell and Secretary Amber Mehrmann.

**2 Action Items:**

**1<sup>st</sup> Item**

**To allow Rae Bell to sign a contract with Coleman Engineering.**

There was a discussion had between board members with Rae about the contract and the details of what it entails. Robbin DeWeese made a motion to authorize the GM to sign the contract as presented, Coral 2<sup>nd</sup> **Ayes: Tobyn Mehrmann, Nancy Finney, Robbin DeWeese and Coral Spencer Nays: 0 Absent: 0 Abstain: 0**

**2<sup>nd</sup> Item**

**To Approve Rae Bell to pursue a bride loan for the Ram Springs Project.**

Though there was not an action needed for Rae to look into this loan; she wanted to have a discussion with the Board before going any further. After some discussion and the understanding that there would be nothing finalized without Board approval; all Board members agreed that a loan is worth pursuing.

**There being no further actions to discuss; the meeting was adjourned at 6:13 P.M.**

Minutes respectfully submitted,

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Amber Mehrmann, Secretary

# Alleghany County Water District

## RESOLUTION NUMBER 119

A RESOLUTION TO OPEN A RESERVE FUND SAVINGS ACCOUNT  
AND UPDATE THE SIGNATURE CARD AT TRI-COUNTIES BANK

### WHEREAS,

1. Alleghany County Water District (ACWD) is a public agency in Sierra County, California that provides water to the community of Alleghany for both domestic use and fire prevention.
2. The Board of Directors of ACWD recently adopted changes to Policy # 102 Reserve Funds, that call for the establishment of a new savings account to be designated for the main-enterprise reserve funds.
3. ACWD holds bank accounts at tri-counties bank, 305 Railroad Avenue, Nevada City, California.
4. Current signors on the existing Checking and Savings accounts numbers include a person who is no longer associated with ACWD.

**THEREFORE, BE IT RESOLVED** by the Alleghany County Water District Board of Directors that the General Manager is directed to open a new savings account at tri-counties bank.

**BE IT FURTHER RESOLVED THAT** the General Manager is instructed to transfer the reserve fund balance, currently held in the main-checking account, and listed on the monthly treasury reports, to the new savings account once it is open.

**BE IT FURTHER RESOLVED THAT** Online access with the ability to transfer funds for this account and all other ACWD accounts shall be given to ACWD Bookkeeper Edda Anne Snyder and ACWD General Manager, Rae Bell Arbogast.

**BE IT FURTHER RESOLVED THAT** The authorized signors on all three ACWD bank accounts shall be Rae Bell Arbogast, Robbin DeWeese and Toby Mehrmann. (CORAL & NANCY speak up if you want to be added)

**PASSED & ADOPTED** by the Board of Directors of Alleghany County Water District on the 8<sup>th</sup> day of November 2022 by the following vote:

Ayes: Noes Abstain: Absent: Vacant: one

ATTEST:

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Toby Mehrmann, President

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By: Amber Mehrmann, Secretary